



#### Board of Trustees

Mr. Christopher Lawson,  
President  
City of Hamilton

Mr. Perry Gordon,  
Vice President  
City of Oxford  
Police Department

Mr. Travis C. Bautz  
MidPointe Library System

Ms. Jessica Chandler  
Butler County ESC

Mr. David Fehr  
Butler County Department  
of Development

Mr. James A. Foster  
City of Trenton

Ms. Nancy Schmitt  
UCHealth West Chester Hospital

Mr. Corey Watt  
Resident

#### Executive Director

Mr. Matthew M. Dutkevicz

#### Legal Counsel

Mr. Mark Landes  
Isaac Wiles  
Burkholder & Teetor, LLC

**\*\*\* PUBLIC MEETING NOTICE \*\*\***

## Butler County Regional Transit Authority Board of Trustees

**The BCRTA Board of Trustees is scheduled to meet on Wednesday, May 19, 2021 at 8:00 a.m. In compliance with state mandates, this meeting will be held in the Board Room, at the BCRTA office located at 3045 Moser Court, Hamilton, OH 45011 and will also be held electronically. Connection details may be found at: <https://www.butlercountyrta.com/about/board-meetings/>**

In accordance with the American Disabilities Act, if anyone has a disability and requires assistance or, in accordance with the Limited English Proficiency Executive Order, requires translation services, please call Mr. Matthew Dutkevicz at 513.785.5237 or 800.750.0750 (Ohio Relay Service).

**BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES**

**May 19, 2021, 8:00 AM**

**Butler County Regional Transit Authority**

**3045 Moser Court, Hamilton, OH 45011**

**Microsoft Teams Meeting**

[Join on your computer or mobile app: Click here to join the meeting](#)

Or call in (audio only): [+1 614-695-4307](tel:+16146954307),[873692375](tel:+1873692375)# • Phone Conference ID: 873 692 375# • \*6 to mute/unmute

**PRELIMINARY AGENDA**

- I. Call to Order & Roll
  - a. Consideration of Absences
- II. Consent Agenda (Motion Requested)
  - a. Approval of the Agenda
  - b. Approval of the April 21, 2021 Meeting Minutes
- III. Comments from Citizens
- IV. Secretary/Treasurer's Report – March 2021
- V. Committee & Staff Reports
  - a. OKI
  - b. Metrics
  - c. Marketing & Outreach
  - d. Director's Report
- VI. Discussion
  - a. Health Insurance
- VII. Action Items
  - a. Resolution No. 21-05-01: **Authorizing the Executive Director to Execute a Purchase of Two (2) Maintenance Service Vehicles.**

**Next Meeting Date:**

**June 16, 2021 @ 8:00 AM**

**Butler County RTA – Hamilton Board Room**

**3045 Moser Court**

**Hamilton, OH 45011**

**BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES**

**May 19, 2021, 8:00 AM**

**Butler County Regional Transit Authority**

**3045 Moser Court, Hamilton, OH 45011**

- b. Resolution No. 21-05-02: Authorizing the Purchase of Replacement Revenue Vehicles from the State of Ohio Term Contracts.**
  
- c. Resolution No. 21-05-03: Authorizing the Purchase of Replacement Radios and a Dispatch Console from the State of Ohio Cooperative Purchasing Program.**

VIII. Adjourn (Motion Requested)

**Next Meeting Date:**

**June 16, 2021 @ 8:00 AM**

**Butler County RTA – Hamilton Board Room**

**3045 Moser Court**

**Hamilton, OH 45011**

## 2021 Butler County RTA Board of Trustees Attendance

	Jan	Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec
Bautz, Travis	X	X	X	X								
Chandler, Jessica	X	X	X	E								
Fehr, David	X	X	X	X								
Foster, Jim	X	X	X	X								
Gordon, Perry	X	X	X	X								
Lawson, Chris	E	X	X	X								
Schmitt, Nancy	X	X	X	X								
Watt, Corey	X	X	X	X								

X = Present

E = Excused

A = Absent



Mr. Gordon requested a motion to approve the consent agenda. Mr. Watt made a motion to approve the consent agenda and Mr. Fehr seconded the motion. The consent agenda was approved.

### **III. Comments from Citizens**

Dr. Joel Fink, former BCRTA Board member and current TABC member provided a brief remembrance of Ms. Scott Jones. Dr. Fink's statements are included as an attachment to these minutes.

### **IV. Secretary/Treasurer's Report**

Ms. Weidner presented the treasurer's report for the month of January 2021:

February statements were included in the packet. For the year ended February, revenues were approximately \$20K over budget due primarily to refunds received as part of the \$5 billion COVID Relief from Ohio's Bureau of Workers' Comp. Fares received a boost from providing COVID transportation at the University, but Federal funds drawn in February remained less than budgeted due to using our allocated 5307 funding that requires a match. Awarded Urban Transit Program (UTP) funds from the state will be used for the needed match. Expenses were underbudget primarily due to splitting the budget equally over the year. Expenses will level off as the year progresses and as Miami service normalizes. Any budgeted revenue or expense that is truly off due to the challenges of budgeting for 2021, will be adjusted in the budget revision projected for June.

The Transaction log was included in the packet presenting all cash transactions for the period. The balance sheet for February 2021, was presented with normal balances for assets, as well as liabilities and equity. Accounts Receivable were slightly higher due to the requested UTP funds and a missed payment from the City of Middletown.

For February, Available Funds were just under \$4.0M. Local Share Grant Obligations were updated with 2020's allocated 5307 and 5339 funding, and the Projected Local Match was adjusted accordingly. Current Non-Restricted Funds were \$1.32M and continue to grow. These funds will be used in later years for match on large vehicle replacements and any needing funding for the Chestnut Fields facility.

Mr. Gordon requested a motion to approve the January 2021 Treasurer's Report. Mr. Foster made a motion to approve the Treasurer's Report. Mr. Watt seconded the motion. The report was approved.

### **V. Committee & Staff Reports**

#### **a. OKI**

Mr. Lawson provided a summary of the OKI meeting. Mr. Lawson noted that the large presentation was given by the CEO of CVG discussing traffic flow in and out of the airport and forecasts for air travel as it relates to pandemic recovery.

#### **b. Metrics**

Mr. Morgan provided the metrics report:

### Leveraging Competitive Funding & Partnerships

- Average Fleet Age
  - 3.46 years – This is a decrease of 1.73 percent from February 2020.
- Subsidy per Passenger
  - The subsidy per passenger increased in February of 2021 in comparison to last February by \$17.54 or 300 percent. This is directly related to COVID – 19, reduced ridership and going fare free on the fixed routes.
- Admin Cost Per Revenue Hour
  - Administrative Overhead cost per hour has increased by \$5.28 or 35.8 percent comparing February of 2020 to February of 2021.

### Enhancing Connectivity

- BCRTA Transit App Users
  - BCRTA had 1,195 users during the month of February for the Transit App.
- BCRTA Transit App Downloads
  - BCRTA tracked 172 new downloads for the Transit App in February of 2021.
- BGO App Rides/Total BGO Rides
  - 33.51 percent of all trips were booked utilizing the mobile application. This is a 72.09 percent increase from February of 2020.
- BGO App Downloads
  - BCRTA had 265 new users download the mobile application. This is a 64.91 percent increase in app downloads from February 2020.
- BGO Mobile Payment & Total Trips
  - BCRTA completed 2,438 non - contracted trips in February of 2021. This is a 14 percent increase in completed, non - contracted trips from February of last year.
  - 35.99 percent of all completed, non – contracted trips were paid for using the BCRTA mobile application (BrainTree).
  - Validators are currently installed. Training and fare media are being developed. No data collected.

### Improving Mobility & Eliminating Barriers

- Passengers Per Revenue Hour
  - Fixed routes had 3.68 passengers per revenue hour in February of 2021, this is 74.9 percent lower than February of 2020.
  - Demand Response service had 1.85 passengers per revenue hour in February of 2021, this is a 6.3 percent increase from February of 2020.
- Accidents and Injuries
  - Fault Total – BCRTA had 6 at fault accident in February of 2021.

- No Fault Total – BCRTA also had 9 no fault accidents.
- Target Operator Staffing
  - This number has increased 3.47 percent from the same month for the previous year. The yearly average was 96.28 percent. Note the change from the previous month, a drop of 26.22 percent.
- Denials and Refusals/ Total BGO Trips
  - 2.83 percent of all requested BGO trips were refused or denied in February of 2021 due to time and capacity limitations. This is a 1.61 percent increase from February of 2020.

#### Supporting Employers

- 42x Park and Ride Total Trips
  - The 42x did not operate in February of 2021. The 42x resumed regular service on March 8<sup>th</sup>, 2021.
- BGO Employment Trips
  - BCRTA completed 1,020 BGO trips for the purpose of employment in February of 2021, this is a 19.12 percent decrease from February of 2020.

#### Developing Multimodal Infrastructure

- Goal
  - This field is to show the progress of our upcoming Chestnut Fields Multi-Modal Transit Station. BCRTA has secured funding for our \$11,468,750 goal.
- Days Until Chestnut Fields Completed
  - BCRTA expects this project to be completed within the next 605 days or 1.66 years.

Mr. Fehr inquired whether increased accidents were due to turnover and hiring drivers. Mr. Fehr also asked if this was tracked. Mr. Morgan noted that the accidents in this report were primarily due to snow and ice and that operations does track accidents by employee and event.

#### c. Title VI

Mr. Dutkevicz noted that the BCRTA Title VI Plan was included in the packet for review and requested the board ratify the plan as part of its annual course of business.

Mr. Gordon moved to ratify the program. Ms. Schmitt seconded the motion. The plan was ratified.

#### d. Marketing & Outreach

Mrs. Cowan announced that BCRTA has posted and RFP to acquire professional marketing services for three marketing campaigns: free ride awareness, BGo awareness, and employment advertising. Mrs. Cowan also mentioned that BCRTA has retained a company to



help create social content videos around BCRTA's marketing initiatives as well.

**VI. Director's Report**

Mr. Dutkevicz provided a brief summary of the director's notes in the packet:

Metrics & Service

EZfare Launches on BGo!

We're excited to announce that BGo buses will begin accepting EZfare mobile tickets in late April following successful installation of onboard validators. This advancement will allow another level of contactless payment for BGo riders and better management of transportation spending for riders through the advanced platform offered by EZfare. BCRTA expects additional EZfare features in the next 12 – 18 months including smart cards, direct BGo app integration, and retail reloading of accounts with cash.

Miami University Service Levels

BCRTA has launched near full service at Miami University. Staff also negotiated a deal with MU to provide quarantine and isolation transportation due to COVID 19. BCRTA is providing about 20.3 trips per week currently.

Vaccination Trips

BCRTA received \$222,231 from the State of Ohio for the "Rides to Community Immunity" program. Staff have prepared a webpage to help vaccine seekers find transportation at [COVID Vaccination Transportation - Butler County RTA](#). BCRTA is offering free BGo rides to individual riders, but capacity is limited due to driver shortages. Shawn Cowan, BCRTA mobility manager, is working with local groups, healthcare, and municipalities to consolidate resources and organize group rides when possible. BCRTA and Oxford have received a great deal of attention for such efforts:

[Butler County health commissioner would like to expand 'Oxford model' vaccination efforts in other communities \(journal-news.com\)](#)

[Oxford, Butler County Work to Break Down Vaccine Barriers \(spectrumnews1.com\)](#)

We are soliciting new partners all the time. Please contact Shawn Cowan to make a connection: [cowans@butlercountyrta.com](mailto:cowans@butlercountyrta.com)

BCRTA will also evaluate a possible partnership with Uber for vaccine transportation.

Staffing & Facility

Staffing

BCRTA is currently seeking CDL and non-CDL drivers, driver trainers, a procurement and compliance specialist, and maintenance technicians. A biweekly email digest of open positions is available. Please contact Kristin Fryer, BCRTA HR

Manager ([fryerk@butlercountyrta.com](mailto:fryerk@butlercountyrta.com)) if you would like to be added to the mailing list.

#### Healthcare

Given the potential arrival of additional pandemic assistance, management has been considering the capability of BCRTA to provide health insurance to employees consistent with ACA requirements. The Ohio Transit Health Pool expects to provide a quote and staff will also seek a private market quote for evaluation and discussion. Ohio Transit Health Pool will present at BCRTA's April Board of Trustees meeting.

#### Planning

##### Safety & Security

The Moser Court facility gate project is finally nearing completion. Traffic should resume normal operations by late April.

##### Marketing & Advertising

At the direction of the Board, staff have added marketing funds to the 2021 budget to address the education, advertising and outreach regarding free fixed routes services and the availability of BCRTA services. Staff anticipate bringing a third-party advisor/agency on to help address these needs in the most efficient manner. Staff are currently pricing options and trying to develop a scope that fits with BCRTA's budget. An RFP should be issued in April with a board recommendation expected for the regular June meeting.

Staff will also begin providing a Marketing and Outreach Update at the regular board meetings as needed.

##### Transit Studies

City of Middletown and Middletown Transit (MTS) are presently engaged with WSP to provide a transit study evaluating some novel transit solutions and also examining existing routes and hub locations. BCRTA is also assisting. Staff expect a completed report by Q2 2021.

John Gardocki, Planning & Special Projects Manager, has prepared a scope for a transit study to examine BCRTA R routes and other services to identify efficiencies and unmet needs in the system. A contract to examine and prepare changes in the system may result, subject to board approval and public comment. Staff will recommend an award for this project at the April meeting.

##### 42X

42X Service resumed March 8th. 318 rides were provided for the remainder of the month.

Staff are recommending a new strategy to provide Cincinnati commuter service beginning in 2022. City of Middletown now has funding for commuter buses on a

grant and City leadership has approved the plan concept. Mr. Dutkevicz presented to Middletown City Council in early December. Responses were positive. ODOT has awarded money for 5 buses to Middletown to operate this service. Staff are seeking an additional three buses in 2022 ODOT OTP2 grants. This purchase is on the April agenda.

In addition to purchasing vehicles and hiring operators, BCRTA will need to undertake branding and outreach efforts on behalf of the City and address infrastructure needs at the Moser Court facility including parking and traffic flow.

#### Chestnut Street Multimodal Station

BCRTA met with stakeholders and our architect, RL Bowen on March 24 and 25 for an initial kick-off meeting in Oxford. Both the firm and BCRTA were pleased with events. Bowen is presently creating a Program of Requirements (POR) to outline facility needs and then will begin preliminary concept design. BCRTA has expanded the scope slightly within the board's original authorization to examine the possibility of using the Oxford Township and Nelson-Morrow building sites and accommodating their needs within the facility for better flow and future development. Bowen will present two initial concepts. BCRTA trustees should expect a presentation and authorization for Part II of the design contract at the regular June meeting.

Information regarding existing conceptual plans and estimates on the Chestnut Street Multimodal Station are available at

<https://www.butlercountyrta.com/oxford-multimodal-facility/>.

#### Outreach & Communications

##### Title VI Plan

As a matter of annual business, BCRTA's updated Title VI Plan has been included in your packet for review and regular ratification at the April meeting. Please direct program question to Matt or John.

##### American Public Transportation Association (APTA)

BCRTA has rejoined APTA after many years not participating in the association. APTA lobbies on behalf of the industry and provides a wealth of training and development opportunities for staff as well as trustees. Trustees interested in receiving an APTA account may speak with Matt.

##### BGo Awareness Campaign

BCRTA launched the final phase of the BGo postcard awareness campaign in late March.

#### Funding & Discretionary Grant Availability

##### Earmarks

BCRTA was recently alerted by Miami University government relations personnel and APTA that congress will be considering earmarks after a 10-year hiatus. Unfortunately, the timeline is short, local support and financial match is critical, and the process only appears to be moving forward in the House of Representatives at this time and not the Senate. Fast spending also appears to be critical.

Staff will continue to watch the process but do not see a viable path to award at this time.

#### CMAQ/STBG for Chestnut Fields

BCRTA was informed by OKI that our recent CMAQ/STBG award for the Chestnut Fields facility is being moved up! The \$4.5M was previously awarded for FFY 2024 but is being moved to FFY 2022 which will allow BCRTA to avoid large phasing of the project.

#### CRRSAA & ARP

The latest pandemic funding legislated in late December (CRRSAA) did provide an additional nearly \$42M to the Cincinnati urbanized area. The American Rescue Plan also allocated \$75.6M to the Cincinnati UZA and \$249K to Middletown. BCRTA is still negotiating with the region, but could receive roughly \$11M from these two funding packages.

#### ODOT Funding

BCRTA has submitted applications for Urbanized Area Funds and local match related to the proposed Intelligent Transportation System upgrade.

Governor DeWine signed the State's Fiscal Year 2022 and 2023 biennial transportation budget into law on 3/31. The Governor's signature follows a flurry of action during late March legislative session where the leaders of both the Ohio House of Representatives and the Ohio Senate worked together to pass the bill without the need of a conference committee.

Furthermore, Governor DeWine signed the transportation budget without exercising his line-item veto authority. This bipartisan budget includes \$8.3 billion in spending as well as modifications for renewal periods for driver's licenses.

The Governor's proposed executive budget severely cut discretionary General Revenue funding (GRF) for public transit, reducing it from \$70 million in the previous biennium to \$7 million. However, through the extraordinary advocacy efforts of public transit agencies, funding was ultimately increased by the Ohio Legislature through a combination of GRF and Federal dollars totaling \$74 million in total spending annually.

#### TABC - Enhanced Mobility of Seniors & Individuals with Disabilities (5310)

TABC expects to receive a 5310 grant to expand the Mobility Management program this year. Funding does not require local match this year due to CRRSAA.

## Purchasing @ April Meeting

### a) Resolution 21-04-01 – ODOT Grant Authorization

Although BCRTA already took action to allow staff to apply for and accept ODOT grants this year, ODOT has since offered additional guidance and wording regarding the “Rides to Community Immunity” program. This resolution provides the additional language requested by ODOT to authorize the application and spending for this special program.

### b) Resolution 21-04-03 – Middletown Commuter Coach Purchase

As part of the strategy to bring commuter service to downtown Cincinnati in house and leverage Middletown’s access to small urban transit funding, this resolution will take the first step to acquire the necessary equipment.

This purchase leverages some fantastic pricing available to BCRTA through State of Georgia term contracts for 45-foot commuter coaches that will expire June 30, 2021. Similar coaches are used by transit agencies outside Cleveland and Akron. The buses will take approximately 14 months to be delivered following the issuance of a purchase order. Service is expected to begin in Q4 2022 or Q1 2023.

This resolution authorizes the purchase of 8 total vehicles contingent upon City of Middletown’s Council resolution and availability of federal funding. Middletown and BCRTA currently have funding for five vehicles but require at least 8 to provide the service. Staff are recommending authorization for the 8 total vehicles at this time to take advantage of the Georgia pricing should Middletown and BCRTA receive their requested award for the remaining 3 buses before the contract expires and governing boards are able to reconvene. In the event the BCRTA and Middletown do not receive an award by the end of June, only 5 vehicles will be purchased.

## On the Horizon ...

### Code of Conduct

Operations staff are in the process of drafting a passenger code of conduct to address limited issues associated with loitering, hygiene, and courtesy. Staff expect to implement a policy before yearend.

### Strategic Plan Roadblocks

Staff are anticipating some roadblocks or stoppers in some items listed on the latest strategic plan related to hiring drivers. The recent wage increase is helping but still not making BCRTA jobs competitive enough with the rest of the offerings available.

Staff will begin investigating other potential solutions including health insurance, and wage benchmarking as well as associated financial outcomes.

#### Upcoming Procurements >\$25,000

- a) Small Bus (LTV) Purchase x13
- b) Marketing/Advertising Support
- c) Maintenance Service Vehicles
- d) Mobile Communication Solution
- e) A&E Services Part II – Oxford/Chestnut Fields
- f) Moser Court Master Plan

Mr. Dutkevicz requested the Board authorize a vaccine incentive bonus for all BCRTA employees, effective until August 1, 2021, at a total amount not to exceed \$50,000. Staff explained the incentive would provide for employees that could not leave work to get a vaccine due to being on a bus. Mr. Lawson asked if the incentive would be retroactive. Mr. Dutkevicz confirmed it would be retroactive and described the validation process.

Mr. Bautz made the motion. Mr. Foster seconded the motion. All voted in favor and the motion passed.

Mr. Dutkevicz also provided a copy of the draft Cincinnati Urbanized Area Federal Funding Split Agreement. Mr. Dutkevicz explained that the document was being revised to address lapsing regional money, add reporting procedures, and add the Cincinnati Streetcar to the formula as required by FTA. Mr. Dutkevicz requested authorization to execute the agreement subject to legal review.

Mr. Gordon moved to authorize execution of the agreement subject to legal review. Ms. Schmitt seconded the motion. All voted in favor and the motion passed.

#### **VII. Action Items**

- a. ***Resolution No. 21-04-01: Authorizing the filing of applications with the Ohio Department of Transportation for SFY 2022 or CY2022 transportation assistance grants. These grants may include the Ohio Elderly and Disabled Transit Fare Assistance Program, the Urban Transit Program, the Rural Transit Program, Ohio Transit Partnership Program, Bus and Bus Facilities, and the Ohio Rides to Community Immunity Program.***

Mr. Fehr made a motion to adopt resolution 21-04-01. Mr. Foster seconded. No discussion was heard.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	ABSENT
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Schmitt	YES
Mr. Watt	YES

The resolution was adopted.

**b. Resolution No. 21-04-03: Authorizing the Purchase of Commuter Coaches on behalf of the City of Middletown from the State of Georgia Term Contract.**

Mr. Foster made a motion to adopt resolution 21-04-03. Mr. Watt seconded the motion. No other discussion was heard.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	ABSENT
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Schmitt	YES
Mr. Watt	YES

The resolution was adopted.

**VIII. Special Presentation – Ohio Transit Health Pool**

Barbara Rhoades and Katherine Conrad with OHTP presented on potential medical benefit options for BCRTA and advantages of joining OHTP. Their presentation is attached as an exhibit to these minutes.

Following the presentation Mr. Dutkevicz asked if the Board would like to see any additional projections or acquire other information before deciding to pursue a benefit plan proposal. Mr. Fehr requested a 10-year financial projection that would contemplate a health plan adoption.

**IX. Adjourn**

Mr. Bautz moved to adjourn and Mr. Watt seconded. The motion carried. The meeting was adjourned at 9:49 AM.

Respectfully submitted,




---

Matthew M. Dutkevich, Executive Director

---

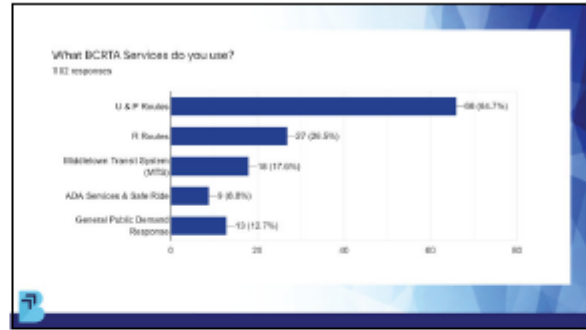
Approved



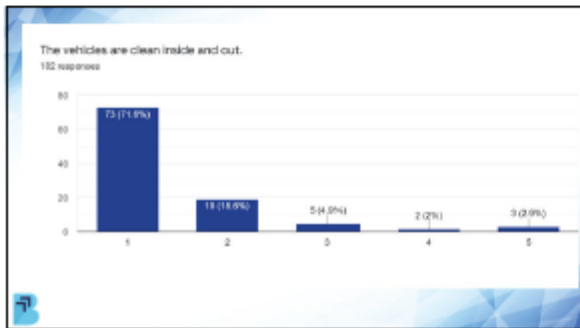


# 2021 Customer Satisfaction Survey Title VI

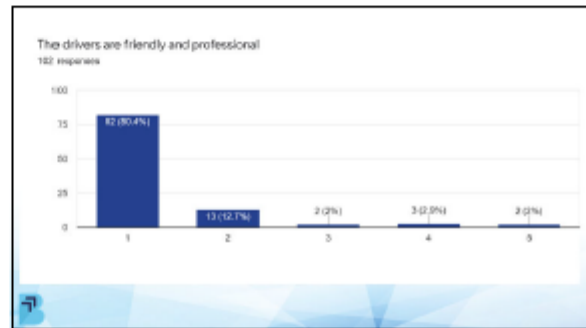
1



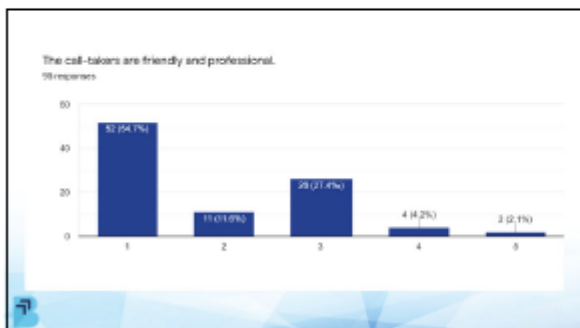
2



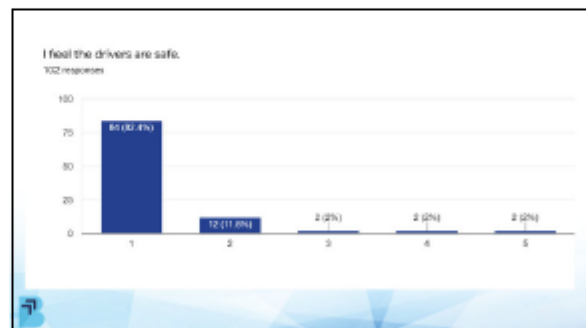
3



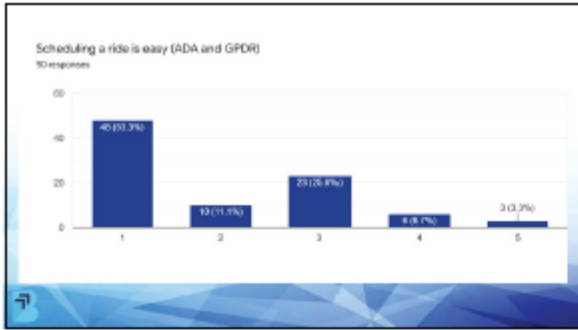
4



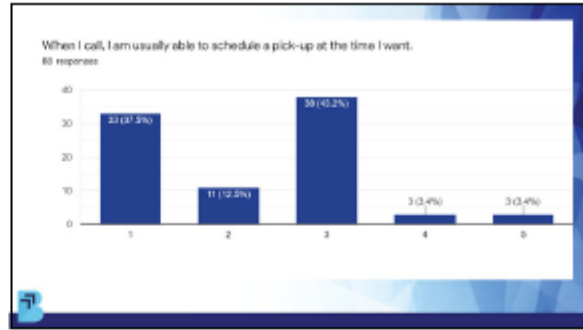
5



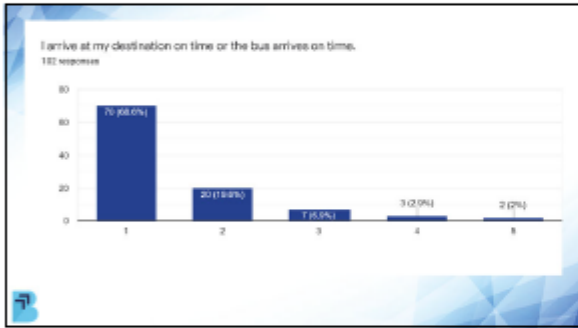
6



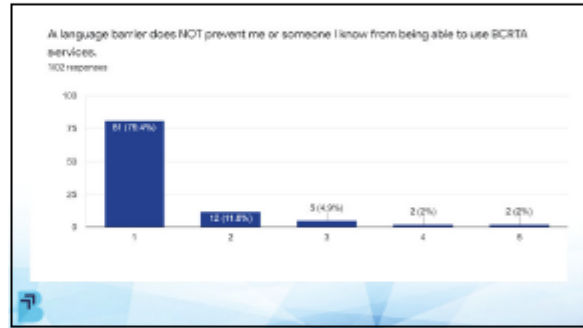
7



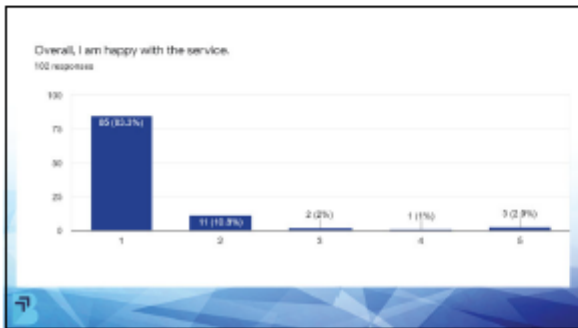
8




9



10



11



- Weekend services
- University service during breaks
- Connections to Dayton RTA
- Frequency of buses

12

Citizen Comments:

"I particularly remember two events in which Anita took part.

One was the old RODEO that Matt initiated. It involved the first group of drivers and maintenance employees. Anita came to this event and showed her caring for the staff, the BCRTA organization, and also for Middletown.

The second event involved a personnel action the kind that happily BCRTA no longer has to face.

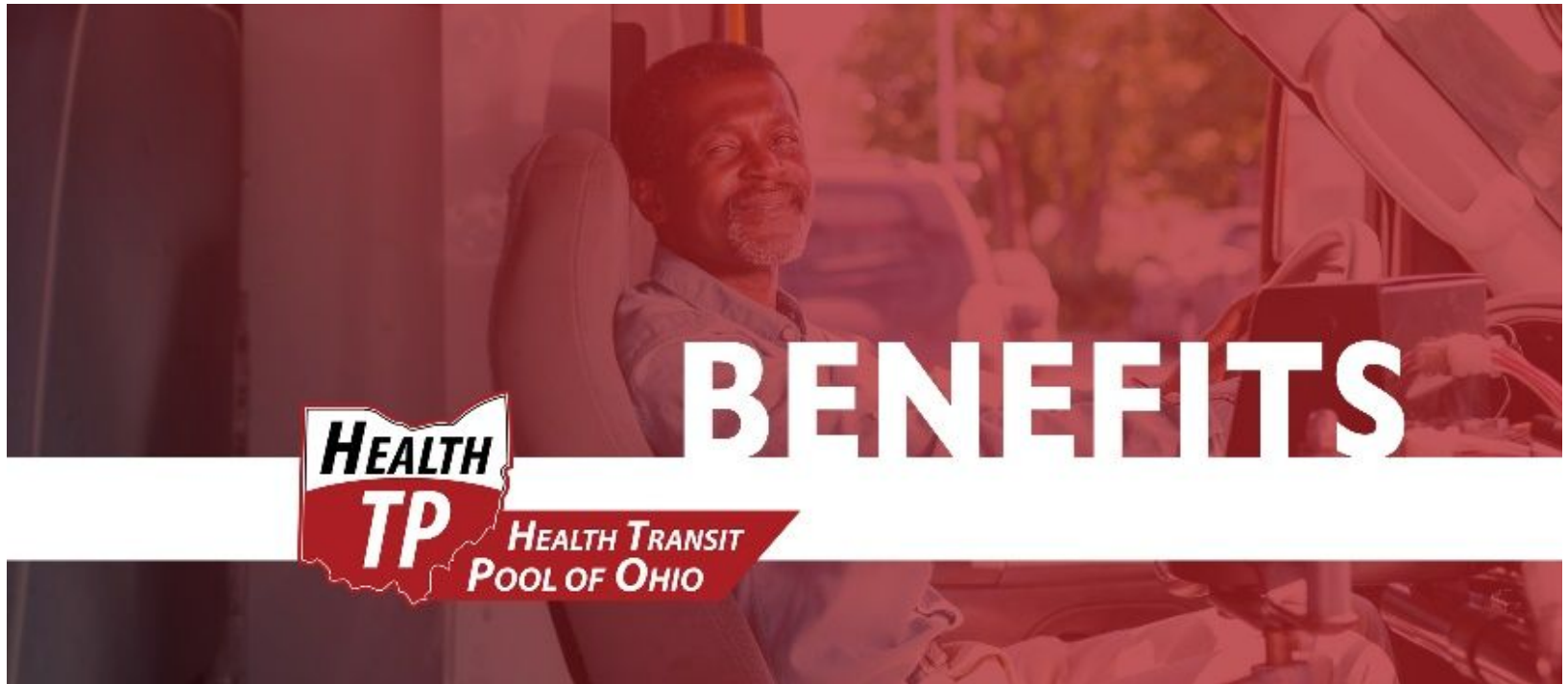
Anita was a wise member of the boards on which she served.

She was articulate, knowledgeable, and experienced.

She contributed important arguments that her colleagues needed to hear as they made up their minds.

In summary, the boards of organizations on which Anita served will miss her wisdom, and will miss her attention to their welfare."

Dr. Joel Fink



## **Overview for BCRTA**

**July 1, 2021 Membership**

---



Risk Pools were formed during the hard market in the 1980's  
...and have expanded and persevered.

# Current Members



Members

Administrator  
(OTRP)

Actuary  
(RMR)

Auditor  
(REA)

Broker  
(Hylant)

Legal Counsel  
(Isaac Wiles)

Accountant  
(Varney)

Organization



## Employee Benefits Cornerstones



### STRATEGIC ADVICE & PLAN OVERSIGHT

- Development of multi-year strategic plans
- Overall business and human capital assessments
- Managing the financial objectives and measurements of the benefits program
- Enhanced data analytics platform
- Problem resolution



### COMPLIANCE

- Help clients navigate complexities of keeping benefit plans compliant with federal and state regulations
- Provide sample notices, disclosures and other documents as necessary
- Keep our clients informed as new legislation is considered, so they know what to expect and can plan ahead as much as possible



### COST CONTAINMENT

- Analysis and proactive recommendations regarding medical and pharmacy cost containment strategies
- Empower clients to own their data and control their plan through a collaborative approach
- Investigation and training on progressive market disruptors
- Responsible implementation of best-in-class solutions aligned with carrier partners



### CLIENT ADVOCACY

- Alleviate some of the administrative burden that comes with managing benefit plans by acting as a carrier/administrator liaison
- Provide support for eligibility and billing issue resolution
- Ongoing claim advocacy services



### GLOBAL BENEFITS

- Assess risks that are related to globally mobile populations, foreign operations and business-related travel exposures
- Provide strategic guidance on local regulations, market practices, and appropriate benefit design to multinational clients
- Implement an ongoing global management plan that is utilized to attract and retain the right talent across borders



### EMPLOYEE ENGAGEMENT

- Enhanced multichannel enrollment support
- Educational tools and resources to eliminate the confusion and complexity of benefits
- Year-round engagement campaigns to empower employees in becoming active benefit participants instead of passive recipients of care



### HEALTH & WELL-BEING

- Support our clients at every stage of the process in improving the lives of their employees and dependents
- Partner with our clients to create a customized health- and well-being strategy focused on engaging and supporting employees throughout their well-being journey
- Provide well-being program compliance guidance through a comprehensive compliance review



### TECHNOLOGY

- Consultative partner in evaluation of innovative and emerging marketplace platforms
- Starting with our client's strategy and budget, we conduct a thorough needs analysis which we combine with our market intelligence to identify optimum solutions
- Provide an objective, agnostic perspective in the Human Capital Management (HCM) and benefits administration solutions buying process
- To ensure successful execution and maximize system effectiveness, we stay with our clients through implementation to assist them in change management



### WORKSITE/VOLUNTARY BENEFITS

- Educate our clients on emerging products and trends in worksite/voluntary benefits
- Evaluate opportunities for our clients to enhance their benefit offerings through progressive worksite benefits
- Assess carrier platforms, connectivity and functionality for ease of benefits administration
- Support clients in understanding and deploying effective employee education and engagement resources

# HYLANT



# HYLANT

## CORE VALUES

### *What we stand for.*

Through hard work, honesty, respect, empathy, and a focus on family, we have built a culture that allows people not only to work, but thrive in an environment where ideas can bloom and success can flourish.

#### FAMILY

We are a family-owned business, and as such we treat our employees, clients and members of our community like family. And that means having your back, no matter what.



#### HARD WORK

Being passionate and working hard produces character in ourselves, excellence in our products and peace of mind for those who depend on our services.



#### HONESTY

Being honest with ourselves and others builds trust. It allows people the assurance to work with us and strengthens our relationships, which is key to our success and the success of our clients.



#### RESPECT

We embrace each individual's unique talents and honor diverse backgrounds, experiences and approaches to ideas. We treat people the way we'd like to be treated, showing them respect and earning it back along the way.



#### EMPATHY

Putting yourself in someone else's shoes promotes a positive, optimistic and productive environment. Walking together allows you to walk further.



## Community Connections

Hylant is committed to supporting the communities where our clients and employees live and work. By improving the lives of others, we enrich the lives of our team members in the process. This culture of caring reminds us that we are family, and family takes care of family. Whether through national campaigns or local fundraising efforts, our team is ready, willing and able to give back to our communities.

THE FOLLOWING IS A RANDOM SAMPLE OF COMMUNITY ENGAGEMENTS WITHIN OUR OFFICES:





---

# Program

## Goals

---



- Stability
- Transparency in the process
- Personalized control over the process
- Flexibility year to year in ideology
- Sharing in overhead costs
- Avoidance of Taxes, Fees, Profits, Overhead

## Goals

---



---

# Overview

---



- Every Member has an equal seat on the Board of Trustees.
- The pool will be open to any Political Subdivision Transit in Ohio.
- Under ORC 9.833 the statute allows health pooling but does not require open records status. HTPO is not an open records organization.

## Overview

---

- The pool must issue RFP/RFQ for services with the Board awarding contracts.
- The Board must set and vote on the administrative budget.
- Detailed budget document is provided as draft then approved.
- Group purchasing of life insurance, optical, dental, and short-term disability is available but not required.
- Base plans are offered but not required. Fully self-insured Members may create their own plans.

## **Overview con't.**

---

- Members are issued a Monthly Pre-Funding Invoice. A statement is issued by the 15th of the following month for actual expenses.
- All benefit expenses run through the pool for program streamlining.
- Monthly claims data is provided to members (month over month – year over year).
- COBRA services will be provided.
- Designated HTPO Actuary available to review individual plan cost and structure.
- Legal Service available for benefits questions.

## **Pool Admin**

- Yearly wellness grants are offered directly to members to use as they wish.
- Health TP is offering Noom a coaching on-going weight loss program.
- Implementation of Smart Shopper program which is offered this year for current Health TP members.

# Wellness

---



---

# Quote

07/01/2021 - 12/31/2021

---



- HTPO Board to formally approve offer of quote and membership. (can be done remotely)
- BCRTA Board acceptance of quote and by-laws and membership agreement.
- Engagement at Board and Sub-committee levels

## **Joining the Pool**

---

- We will negotiate with several different markets to provide you with a quotation which brings the best value for BCRTA.
- BCRTA is estimated to Self-Insure all claims to \$3,000/\$6,000. Between \$3,000/\$6,000 to \$7,000/\$13,000, HTPO members will share in your claims experience.
- BCRTA is estimated to share claims in the loss fund at 2%.
- BCRTA will offer an Health Saving Account high deductible plan and have to option of providing an HSA to Employees with funding variable based on agency/employee needs.

# Assumptions

---

### Deductible:

In Network: \$3,000/\$6,000  
Out of Network: \$6,000/\$12,000

### Prescription Drug

30-Day Supply: 100% after deductible  
60-Day Supply: 100% after deductible  
Specialty Prescriptions: 100% after deductible

### Coinsurance

In Network: 100%  
Out of Network: 60%

Lifetime Max: Unlimited

### Primary Care Office Visits

In Network: 100% after deductible  
Out of Network: 60% after deductible

### Specialty Care Office Visits

In Network: 100% after deductible  
Out of Network: 60% after deductible

### Emergency Room Visits

In Network: 100% after deductible  
Out of Network: 60% after deductible

### Inpatient Hospitalization

In Network: 100% after deductible  
Out of Network: 60% after deductible

# Plan Design Sample

---

**SAMPLE - PROVIDERS** FOR 07-01 / 12-31-202021

BCRTA HEALTH TP

STOP LOSS/REINSURANCE:	MEDICAL MUTUAL (UNKNOWN UNTIL NEGOTIATIONS)
NETWORK MEDICAL:	MEDICAL MUTUAL
CLAIMS ADMINISTRATION:	MEDICAL MUTUAL
DRUG:	MEDICAL MUTUAL
BROKER:	HYLANT GROUP
LEGAL COUNSEL:	ISAAC WILES
ACTUARIAL SERVICES:	RMR
AUDITING:	REA ASSOCIATES
POOL ADMINISTRATOR:	OHIO TRANSIT RISK POOL
COBRA:	CDA
HSA ADMINISTRATOR:	CDA
BENEFITS MANAGEMENT:	HR NAVIGATOR/EMPLOYEE NAVIGATOR *SMALL EXTRA COST

HEALTH TP MEMBERS FOR 2021

LAKETRAN	METRO RTA	PARTA
SARTA	TARTA	WRTA

GENERAL PROVISIONS FOR 2021

TOTAL ULTIMATE CONTRACTS:	40-50 (UNKNOWN)
SIR/DED PER PERSON:	\$3,000 / \$6,000
POOLED LAYER:	\$3,550 / \$7,100 (XS SIR)
POOLED %	2%
STOP LOSS:	FULL INSURED
LASERED CLAIMS:	NONE
WELLNESS:	WELLNESS GRANT \$2,500

# Thank You!



## QUESTIONS?

Please contact Barbara J. Rhoades

330-334-6877

[barbarar@healthtp.org](mailto:barbarar@healthtp.org)

**BCRTA**  
**Income Statement**  
**March 2021**

	<b>Current Month Budget</b>	<b>Current Month Actual</b>	<b>Change</b>	<b>Last Year Current Month</b>
<b>Revenues</b>				
Passenger Fares	6,250.00	17,985.78	11,735.78	9,681.73
Contract Service	10,791.66	12,071.94	1,280.28	12,401.44
Other Transit Rev.	154,166.67	178,158.47	23,991.80	101,758.61
Mgt./Cons. Services	20,440.00	20,440.00	-	10,220.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	2,416.66	183.52	(2,233.14)	4,972.55
Local Funding	128,166.67	200,404.54	72,237.87	180,538.99
State Funding	25,747.42	-	(25,747.42)	75,611.00
Federal Funding	267,281.34	166,894.00	(100,387.34)	154,513.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>615,260.42</b>	<b>596,138.25</b>	<b>(19,122.17)</b>	<b>549,697.32</b>
<b>Expenses</b>				
Wages	274,890.38	281,188.93	6,298.55	248,655.22
Fringes	85,276.43	70,309.39	(14,967.04)	79,504.28
Services	49,766.67	49,256.77	(509.90)	46,324.13
Materials & Supplies	47,975.00	56,399.24	8,424.24	45,977.05
Utilities	10,208.34	8,348.22	(1,860.12)	6,866.55
Insurance	19,696.67	14,894.16	(4,802.51)	18,664.41
Taxes	-	-	-	-
Purchased Transportation	56,000.00	51,987.10	(4,012.90)	43,209.16
Misc. Items	9,283.35	21,809.20	12,525.85	9,141.70
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>553,096.84</b>	<b>554,193.01</b>	<b>1,096.17</b>	<b>498,342.50</b>
Gain / (Loss)	62,163.58	41,945.24	(20,218.34)	51,354.82
Local Share Depreciation		25,957.84		
<b>Gain / (Loss) with Local Depr.</b>		<b>15,987.41</b>		

**BCRTA**  
**Income Statement**  
**March 2021**

	<b>Year to Date Budget</b>	<b>Year to Date Actual</b>	<b>Change</b>	<b>Year to Date Last Year</b>
<b>Revenues</b>				
Passenger Fares	18,750.00	47,708.36	28,958.36	37,710.91
Contract Service	32,374.98	31,448.95	(926.03)	45,380.42
Other Transit Rev.	462,500.01	475,465.18	12,965.17	317,096.12
Mgt./Cons. Services	61,320.00	61,320.00	-	30,660.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	7,249.98	248,723.18	241,473.20	7,350.01
Local Funding	440,500.01	506,541.00	66,040.99	562,859.41
State Funding	81,076.26	77,242.25	(3,834.01)	219,611.00
Federal Funding	801,844.02	401,626.00	(400,218.02)	428,165.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>1,905,615.26</b>	<b>1,850,074.92</b>	<b>(55,540.34)</b>	<b>1,648,832.87</b>
<b>Expenses</b>				
Wages	824,671.14	726,064.52	(98,606.62)	761,975.08
Fringes	255,829.28	192,109.57	(63,719.71)	222,797.33
Services	149,300.01	130,046.53	(19,253.48)	134,588.60
Materials & Supplies	143,925.00	139,887.38	(4,037.62)	126,554.20
Utilities	30,625.02	25,318.98	(5,306.04)	22,479.86
Insurance	59,090.01	53,182.53	(5,907.48)	45,682.07
Taxes	-	-	-	-
Purchased Transportation	56,000.00	51,987.10	(4,012.90)	129,627.48
Misc. Items	27,850.05	54,579.09	26,729.04	34,504.93
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>1,547,290.51</b>	<b>1,373,175.70</b>	<b>(174,114.81)</b>	<b>1,478,209.55</b>
Gain / (Loss)	358,324.75	476,899.22	118,574.47	170,623.32
Local Share Depreciation		77,873.50		
<b>Gain / (Loss) with Local Depr.</b>		<b>399,025.72</b>		



Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
<b>Checking - PNC (National City)</b>						
3/1/21			Beginning Balance			199,174.61
3/1/21	01078922	CRJ	BCDD Master Billing	383.40		
3/1/21	0043729508	CRJ	Ohio Dept of Medicaid	1,560.00		
3/1/21	200959	CRJ	Easter Seals TriState	125.00		
3/1/21	2/15/21 -2/28/21	CRJ	Farebox Receipts	2,116.17		
3/1/21	01018922	CRJ	Butler County EMA	964.42		
3/1/21	706368623	CRJ	Ohio Transit Risk Pool	5,357.50		
3/1/21	10380170	CRJ	Miami University	115,112.32		
3/1/21	03/01/21	GENJ	Service Charge		3.00	
3/1/21	1758	CRJ	Boys & Girls Club WC	310.00		
3/2/21	!0380329	CRJ	Miami University	4,709.08		
3/3/21	9635	CDJ	Aunt Flow		3,920.00	
3/3/21	9636	CDJ	Busken		408.00	
3/3/21	9637	CDJ	BCRTA Petty Cash		436.30	
3/3/21	9638	CDJ	Bethesda Healthcare Inc.		2,265.00	
3/3/21	9639	CDJ	Cummins Bridgeway LLC		964.24	
3/3/21	9640	CDJ	CDW Government Inc.		16,653.00	
3/3/21	9641	CDJ	City of Middletown Treasury Di		124.80	
3/3/21	9642	CDJ	Cornett's Pressure Cleaning		750.00	
3/3/21	9643	CDJ	Finn All Seasons		624.00	
3/3/21	9644	CDJ	Fuller Ford		78.70	
3/3/21	9645	CDJ	Franks Glass		170.15	
3/3/21	9646	CDJ	Gillig		457.33	
3/3/21	9647	CDJ	GemCity Tires, Inc		1,404.00	
3/3/21	9648	CDJ	Isaac Wiles Burkholder & Teeto		3,094.50	
3/3/21	9649	CDJ	Ohio Deferred Compensation		667.00	
3/3/21	9650	CDJ	Office Depot Inc.		358.19	
3/3/21	9651	CDJ	RICOH USA, INC		12.44	
3/3/21	9652	CDJ	Verizon Wireless		1,689.19	
3/5/21	PRWE 02/26/21	GENJ	1425		23.08	
3/5/21	PRWE 02/26/21	GENJ	1424		382.50	
3/5/21	PRWE 02/26/21	GENJ			96,504.98	
3/5/21	PRWE 02/26/21	GENJ			16,907.62	
3/5/21	PRWE 02/26/21	GENJ	1423		305.03	
3/5/21	AT03/05/2021	CDJ	Paycom		1,020.01	
3/8/21	01079179	CRJ	Butler County Veterans Service	4,219.18		
3/8/21	276129	CRJ	City of Middletown	158,720.27		
3/8/21	2113	CRJ	Farebox Receipts	10.00		
3/8/21	6020	CRJ	BCRTA Items	131.95		
3/8/21	DRAW 14,15,16	CRJ	Federal Transit Administration	143,093.00		
3/8/21	ACH-3/8/2021	CDJ	SuperFleet Mastercard Program		26,338.18	
3/10/21	9653	CDJ	Affordable Pest Control Inc.		48.00	
3/10/21	9654	CDJ	Alpine Valley Water		21.35	
3/10/21	9655	CDJ	Cincinnati Bell Any Distance		1,629.42	
3/10/21	9656	CDJ	Cintas Corporation		1,079.93	
3/10/21	9657	CDJ	Cornett's Pressure Cleaning		110.00	
3/10/21	9658	CDJ	CenterGrid, LLC		346.61	
3/10/21	9659	CDJ	Fuller Ford		104.92	

3/10/21	9660	CDJ	Fleet Pride		238.24
3/10/21	9661	CDJ	KOI Enterprises, Inc.		3,207.84
3/10/21	9662	CDJ	Luxurious Wraps, LLC		2,600.00
3/10/21	9663	CDJ	Myers Equipment Corporation		340.42
3/10/21	9664	CDJ	PERS		59,312.24
3/10/21	9665	CDJ	Ports Petroleum Co Inc		1,064.00
3/10/21	9666	CDJ	Refitt's LLC		450.00
3/10/21	9667	CDJ	Treasurer State of Ohio		519.75
3/10/21	AT-03/10/2021	CDJ	BCRTA PNC Card Purchases		8,033.63
3/10/21	03/10/21	CRJ	BCRTA Items		200,000.00
3/11/21	0043838457	CRJ	BCRTA Items	150.00	
3/11/21	2842	CRJ	BCRTA Items	15.00	
3/11/21	1388	CRJ	BCRTA Items	5.00	
3/12/21	PRWE 03/12/21	GENJ			18,521.61
3/12/21	PRWE 03/12/21	GENJ			101,476.28
3/12/21	PRWE 03/12/21	GENJ	1426		305.03
3/12/21	PRWE 03/12/21	GENJ	1427		398.54
3/12/21	PRWE 03/12/21	GENJ	1428		23.08
3/12/21	AT03/12/2021	CDJ	Paycom		850.00
3/15/21	Bgo 3/1 -3/14/21	CRJ	Farebox Receipts	2,224.35	
3/16/21	AT-03/16/2021	CDJ	BCRTA PNC Card Purchases		790.87
3/17/21	9668	CDJ	16 Points Solutions		2,887.50
3/17/21	9669	CDJ	American Red Cross		192.00
3/17/21	9670	CDJ	Bethesda Healthcare Inc.		168.10
3/17/21	9671	CDJ	Cummins Bridgeway LLC		844.11
3/17/21	9672	CDJ	City of Hamilton - Utilities		4,189.33
3/17/21	9673	CDJ	Cornett's Pressure Cleaning		1,881.00
3/17/21	9674	CDJ	Fuller Ford		102.00
3/17/21	9675	CDJ	Graphic Village		9,950.21
3/17/21	9676	CDJ	United States Treasury		414.50
3/17/21	9677	CDJ	Isaac Wiles Burkholder & Teeto		1,845.50
3/17/21	9678	CDJ	Jake Sweeney Chrysler Jeep		96.25
3/17/21	9679	CDJ	Middletown Ford		1,578.98
3/17/21	9680	CDJ	Mobilecomm		180.00
3/17/21	9681	CDJ	Ohio Deferred Compensation		667.00
3/17/21	9682	CDJ	Office Depot Inc.		340.59
3/17/21	9683	CDJ	Ohio Transit Risk Pool		44,329.63
3/17/21	9684	CDJ	Prefered Fire Protection		236.75
3/17/21	9685	CDJ	Rumpke Of Ohio Inc.		238.49
3/17/21	9686	CDJ	Talawanda School District		10,463.90
3/18/21	AT-3/18/2021	CDJ	Paycom		1,028.96
3/24/21	no show money	CRJ	Farebox Receipts	10.00	
3/24/21	feb fares 1747	CRJ	Boys & Girls Club WC	225.00	
3/24/21	201066	CRJ	Easter Seals TriState	85.00	
3/24/21	01019712	CRJ	BCDD Master Billing	357.84	
3/24/21	01079713	CRJ	Butler County Veterans Service	3,575.40	
3/24/21	276507	CRJ	City of Middletown	196,272.84	
3/24/21	9687	CDJ	Bryce's Lawncare & Landscaping		3,100.00
3/24/21	9688	CDJ	Blashock Plumbing Inc.		180.00
3/24/21	9689	CDJ	Cummins Bridgeway LLC		42.70

3/24/21	9690	CDJ	Cornett's Pressure Cleaning		811.00		
3/24/21	9691	CDJ	Frank's Heavy Truck Collision		4,012.25		
3/24/21	9692	CDJ	Fastsigns 220901		21.00		
3/24/21	9693	CDJ	Gillig		223.58		
3/24/21	9694	CDJ	Millennium Business Systems		324.85		
3/24/21	9695	CDJ	Myers Equipment Corporation		705.79		
3/24/21	9696	CDJ	Ohio Newspapers, Inc.		72.68		
3/24/21	9697	CDJ	Port Technology LLC		1,474.94		
3/24/21	9698	CDJ	Security Lock Company		79.50		
3/24/21	9699	CDJ	Tri-City Enterprises, LLC		1,237.82		
3/24/21	3/24/21	CRJ	BCRTA Items	100,000.00			
3/29/21	DD 0381481	CRJ	Miami University	173,085.94			
3/31/21	0043809318	CRJ	Ohio Dept of Medicaid	1,350.00			
3/31/21	9700	CDJ	American Red Cross		64.00		
3/31/21	9701	CDJ	Bethesda Healthcare Inc.		3,158.00		
3/31/21	9702	CDJ	Beckman Services		567.50		
3/31/21	9703	CDJ	Cincinnati Bell		146.60		
3/31/21	9704	CDJ	Cummins Bridgeway LLC		503.04		
3/31/21	9705	CDJ	Cornett's Pressure Cleaning		789.00		
3/31/21	9706	CDJ	Fuller Ford		347.30		
3/31/21	9707	CDJ	Fastsigns 220901		21.00		
3/31/21	9708	CDJ	GemCity Tires, Inc		1,838.60		
3/31/21	9709	CDJ	Luxurious Wraps, LLC		2,600.00		
3/31/21	9710	CDJ	Major Supply Corp		54.96		
3/31/21	9711	CDJ	Ohio Deferred Compensation		642.00		
3/31/21	9712	CDJ	Overhead Door of Greater Cincinnati		2,291.51		
3/31/21	9713	CDJ	Office Depot Inc.		289.86		
3/31/21	9714	CDJ	SELF		500.00		
3/31/21	9715	CDJ	Tristate Cleaning		500.00		
3/31/21	9716	CDJ	VANGUARD CLEANING SYSTEMS OF C		458.33		
3/31/21	9717	CDJ	Verizon Wireless		142.15		
			Current Period Change	914,168.66	685,867.76	228,300.90	
3/31/21			Ending Balance			427,475.51	

**Savings - PNC (National City)**

3/1/21			Beginning Balance				15,994.13
3/1/21	03/01/21	GENJ	Service Charge		2.80		
3/4/21	ACH030421	CRJ	BCRTA Items	77.37			
3/31/21	03/31/21	GENJ	Interest Income	0.30			
3/31/21	CC 03/31/21	CRJ	Farebox Receipts	2,582.61			
			Current Period Change	2,660.28	2.80	2,657.48	
3/31/21			Ending Balance			18,651.61	

**Savings - PNC Bank**

3/1/21			Beginning Balance				2,814,335.93
3/10/21	03/10/21	CRJ	BCRTA Items - TO SAVING	200,000.00			
3/24/21	3/24/21	CRJ	BCRTA Items - to checking		100,000.00		
3/31/21	03/31/21	GENJ	Interest Income	51.27			
			Current Period Change	200,051.27	100,000.00	100,051.27	
3/31/21			Ending Balance			2,914,387.20	

**BCRTA  
Balance Sheet  
March 2021**

**Assets**

Current Assets		*Other Assets		
Checking - PNC	427,475.51	Net Pension Asset	31,779.00	
Savings - PNC	18,651.61	Deferred Outflows-Pensions	871,284.00	
Savings - PNC	2,914,387.20	Deferred Outflows-OPEB	573,460.00	
Bid Deposit	-			
M&S Inventory	38,612.74			
Petty Cash	1,000.00	Property & Equipment		
Accounts Receivable	1,183,701.09	Vehicles	12,173,487.01	
Prepays	130,069.25	Buildings & Land	2,724,804.53	
		Furniture & Equipment	1,085,494.45	
		Amenities & Misc.	69,631.89	
		WIP-Technology Upgrade	65,000.00	
		Accum. Depr.	(7,523,027.11)	
	<u>4,713,897.40</u>		<u>10,071,913.77</u>	Total Assets
				<u>14,785,811.17</u>

**Liabilities & Equity**

Current Liabilities		*Long-term Liabilities		
Accounts Payable	149,592.58	Net Pension Liability	3,955,112.00	
Payroll Payables	161,284.11	Net OPEB Liability	2,816,803.00	
Other Payables	-	Deferred Inflows-Pensions	853,338.00	
Accrued PTO	115,289.82	Deferred Inflows-OPEB	413,645.00	
Reserve ACA Fines	141,832.51			
FTA Vehicle Funds	68,131.00	Equity		
Future Match Funds	15,291.66	Balance Equity	2,861,645.23	
Unearned Tickets	27,382.00	Federal & State Capital	13,800,451.00	
		Local Capital	89,410.00	
		Retained Earnings	(11,160,295.96)	
		Net Income	476,899.22	
	<u>678,803.68</u>		<u>14,107,007.49</u>	Total Liabilities and Capital
				<u>14,785,811.17</u>

\*For fiscal year 2018, Bcrta adopted GASB Statement 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions," which significantly revises accounting for costs and liabilities related to other postemployment benefits (OPEB).

**BCRTA****Cash Reserves****March 2021**

Current Assets	4,713,897.40
Current Liabilities	<u>(678,803.68)</u>
<b>Available Funds</b>	<b>4,035,093.72</b>

**Board Reserves**

Local Share Grant Obligations		
OH-2018-021-00	459,727.00	
Pending Federal 2020	820,033.75	
Pending Federal 2019	91,610.50	
Oxford Facility Match Pledge	200,000.00	
Less Projected Local Match	<u>(1,597,580.00)</u>	MU, MED, R6, VA
Match Required or (Overmatch)	(26,208.75)	
FTA Grants	-	Match Required
Working Capital Funds (2 Mths.)	999,364.63	
Capital Replacement Funds	1,672,632.40	2021 - 2025 Local Share of Projects Not Yet on Grants
Contingency Funds	<u>-</u>	
<b>Total Board Reserves</b>	<b>2,671,997.03</b>	
<b>Non-Restricted Funds</b>	<b>1,363,096.69</b>	

# METRIC DASHBOARD

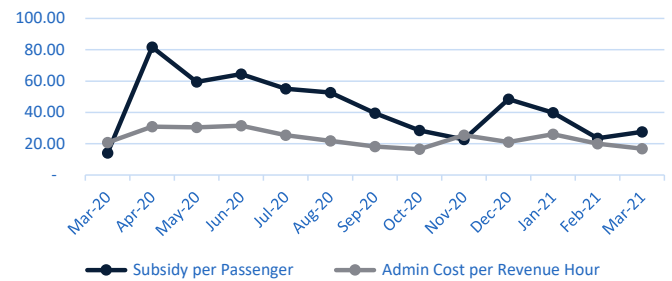
March 2021

## Leveraging Competitive Funding & Partnerships

Average Fleet Age

**3.54**

Since Last Month 0.08 2.26%  
Since Last Year (0.13) -3.67%



## Enhancing Connectivity

BCRTA Transit App Users

**1,195**

Since Last Month 107 8.95%  
Since Last Year 1,195 100.00%

BGO App Rides/Total BGO Rides

**31.76%**

Since Last Month -1.75% -5.50%  
Since Last Year 19.41% 61.10%

BCRTA Transit App Downloads

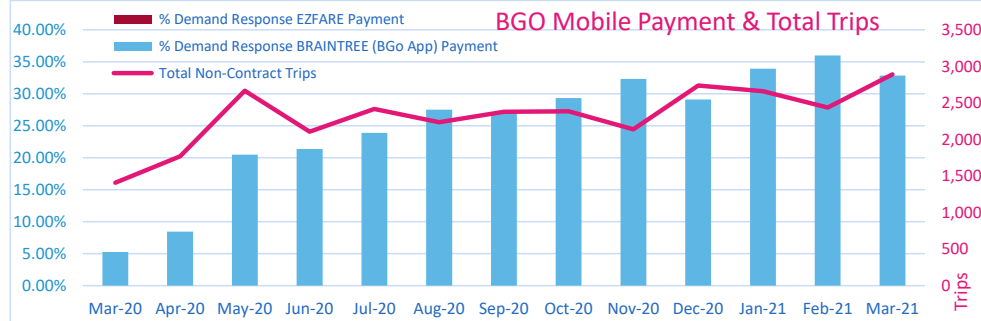
**172**

Since Last Month 9 5.23%  
Since Last Year 172 100.00%

BGO App Downloads

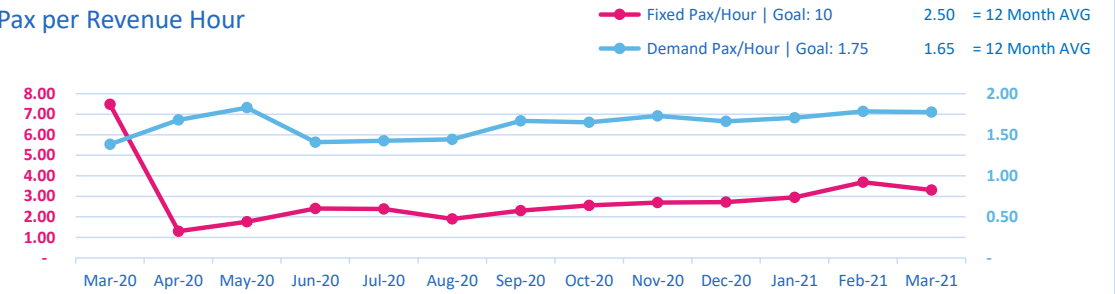
**317**

Since Last Month 52 16.40%  
Since Last Year 73 23.03%

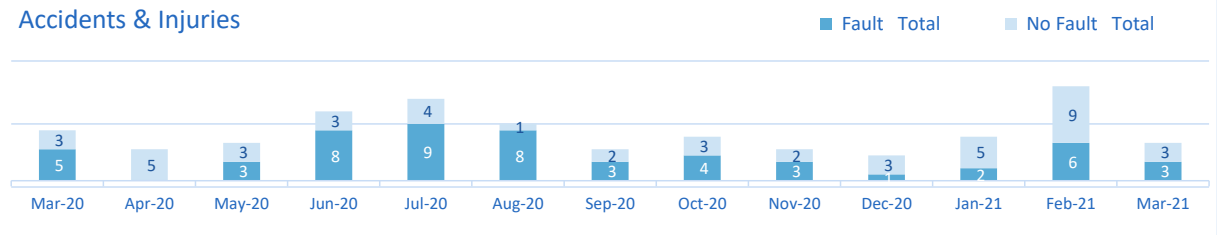


## Improving Mobility & Eliminating Barriers

Pax per Revenue Hour



Accidents & Injuries



Target Operator Staffing

**60%**

Since Last Month -32.69%  
Since Last Year -19.41%  
12 Month Average 95.30%  
GOAL 100.00%

Denials & Refusals/Total BGO

**3.70%**

Since Last Month 0.87%  
Since Last Year -9.01%  
12 Month Average 2.15%  
GOAL 0.00%

## Supporting Employers

42X Park & Ride Total Trips

**318**

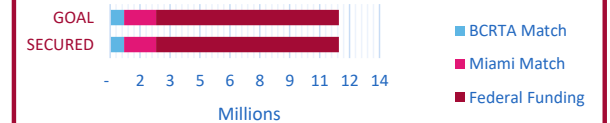
Since Last Month 318 100%  
Since Last Year (4,219) -1327%

BGO Employment Trips

**1,266**

Since Last Month 246 19.43%  
Since Last Year 264 20.85%

## Developing Multimodal Infrastructure



Days Until Chestnut Fields Completed

**579**



## Director's Notes – May 2021

### A. Metrics & Service

#### 1. Miami University Service Levels

Miami and BCRTA have elected to suspend most summer service due to dramatically reduced enrollment. SafeRide will be expanded and remain for summer. Normal service is expected to return in August.

#### 2. Vaccination Trips

BCRTA received \$222,231 from the State of Ohio for the “Rides to Community Immunity” program. Staff have prepared a webpage to help vaccine seekers find transportation at [COVID Vaccination Transportation - Butler County RTA](#). BCRTA is offering free BGo rides to individual riders, but capacity is limited due to driver shortages. Shawn Cowan, BCRTA mobility manager, is working with local groups, healthcare, and municipalities to consolidate resources and organize group rides when possible.

We are soliciting new partners all the time. Please contact Shawn Cowan to make a connection: [cowans@butlercountyrta.com](mailto:cowans@butlercountyrta.com)

### B. Staffing & Facility

#### 1. Staffing

BCRTA is currently seeking CDL and non-CDL drivers, driver trainers, and maintenance technicians. A biweekly email digest of open positions is available. Please contact Kristin Fryer, BCRTA HR Manager ([fryerk@butlercountyrta.com](mailto:fryerk@butlercountyrta.com)) if you would like to be added to the mailing list.

#### 2. Healthcare

Given the potential arrival of additional pandemic assistance, management has been considering the capability of BCRTA to provide health insurance to employees consistent with ACA requirements. Information regarding potential cost projections has been compiled by staff and the Ohio Transit Health Pool. Benefit costs, employee contributions, and ten years of budgets and cash projections have been included in the May packet for the Board's consideration. Staff seeks the Board's concurrence to pursue implementing the benefit plan during the May meeting so costs may be considered in the proposed June budget amendment for a July or August program launch.

### C. Planning

#### 1. Transit Studies

City of Middletown and Middletown Transit (MTS) are presently engaged with WSP to provide a transit study evaluating some novel transit solutions and also examining existing routes and hub locations. BCRTA is also assisting. Staff expect a completed report by Q3 2021.

## Director's Notes – May 2021

John Gardocki, Planning & Special Projects Manager, has prepared a revised planning scope for the BCRTA and will be releasing an RFP in summer to engage a planning consultant to prepare a system refresh and vision plan for the BCRTA.

### 2. **Alternative Fuel Study**

BCRTA is in the very early stages of discussing a joint engagement with Cincinnati Metro and TANK to evaluate regional needs and feasibility for future alternative fuel vehicles. SORTA was already planning to pursue the study and BCRTA was also considering a similar approach within the pending planning study. A joint contract should help defray costs and improve regional cooperation, visioning, and grant readiness.

### 3. **Chestnut Street Multimodal Station**

Bowen is nearing completion of Part 1 of the Chestnut Fields facility which will result in a conceptual design and completed documents for environmental clearance from FTA. BCRTA also seeks to execute a land lease with Miami University for the subject property next month.

In addition, Bowen will present the concept design to the Board and staff will seek authorization for Part II of the design process during the regular BCRTA June Board meeting.

## D. Outreach & Communications

### 1. **Video Outreach**

Shawn Cowan is working with a consultant to create and release several monthly videos advertising BCRTA services and how to use them. May will feature a "How to Ride" video and June will feature a new video focused on employee recruitment.

### 2. **Professional Marketing Services**

An RFP for professional marketing services is currently on the street with a recommendation for award expected at the June Board meeting. This contract will assist BCRTA in creating content and placing media to advertise free fares, BGo, and employment opportunities at BCRTA.

## E. Funding & Discretionary Grant Availability

### 1. **CMAQ/STBG Call for Projects**

OKI is soliciting applications for CMAQ/STBG funding in FFY 2025 and 2026. BCRTA will pursue an application for replacement of heavy-duty diesel buses that will be due in that time frame. Given the time distance to purchase, BCRTA will be pursuing an open award for battery-electric buses or hydrogen fuel cell vehicles. Grant needs for both fuels are estimated to be relatively similar.



## Director's Notes – May 2021

### 2. CRRSAA & ARP

BCRTA has received regional split calculations for CRRSAA and ARP funding. BCRTA is scheduled to receive an additional \$4,299,684 from CRRSAA and \$7,712,897 from ARP. This funding is considered in the health insurance financial projections provided with the May packet.

### 3. ODOT Funding

BCRTA has not yet received allocation information for Urban Transit program funding for this state fiscal year. Allocations should be published soon.

BCRTA is also waiting for award information for the pending ITS application which should be announced by July.

### 4. TABC - Enhanced Mobility of Seniors & Individuals with Disabilities (5310)

TABC was awarded a 5310 grant to expand the Mobility Management program by OKI this month. Funding does not require local match this year due to CRRSAA.

## F. On the Horizon ...

### 1. Code of Conduct

Operations staff are in the process of drafting a passenger code of conduct to address limited issues associated with loitering, hygiene, and courtesy. Staff expect to implement a policy before yearend.

### 2. Strategic Plan Roadblocks

Staff are anticipating some roadblocks or stoppers in some items listed on the latest strategic plan related to hiring drivers. The recent wage increase is helping but still not making BCRTA jobs competitive enough with the rest of the offerings available.

Staff will begin investigating other potential solutions including health insurance, and wage benchmarking as well as associated financial outcomes.

### 3. Upcoming Procurements >\$25,000

- a) Marketing/Advertising Support
- b) A&E Services Part II – Oxford/Chestnut Fields
- c) Moser Court Master Plan

# Director's Notes – May 2021

## Strategic Vision 2025

---

As Ohio's public transit innovator, BCRTA provides smart mobility options and infrastructure that seamlessly connect people to employers, educational, healthcare, and recreational destinations.

Leverage competitive federal funding and forge mutually beneficial partnerships with organizations, including incubators, chambers, universities, start-ups, economic development bodies, and planning professionals.

- Expand participation in NeoRide as appropriate to address needs and improve grant funding
- Sustain Miami University relationship, plan for future
- ~~Retain BCVSC and BCDD contracts~~
- Leverage MTS transit plan and maintain relationship with City of Middletown
- Improve DBE access
- Keep finger on pulse of autonomous tech
- Examine Cincinnati commuter service for ways to reduce cost (42X)

Enhance connectivity with constituents by leading in the implementation of new transit tech (onboard Wi-Fi tools).

- Test and expand onboard WIFI where possible
- Implement onboard validation for EZfare
- ~~Expand BGO app service~~
- ~~Launch new & updated website~~
- Expand use of real-time info signs and kiosks

Improve mobility access and eliminate barriers to ridership, especially for riders who may be elderly or have disabilities.

- ~~Reduce DR fares to \$5.00~~
- Make peak BGO service available
- Hire operators to address demand
- ~~Relocate customer service closer to riders~~
- Pursue payment options for unbanked
- ~~Consider free fixed route fares~~

Support employers with effective workforce transportation in at least 75% of Butler County's densest corridors.

- Evaluate existing R routes for effectiveness and reallocate to improved frequency or BGO as necessary
- Solicit BGO services in employer-dense areas.
- Evaluate options for Spooky Nook connectivity
- Address Butler/Warren connection in Monroe

Develop multimodal infrastructure and wayfinding to create seamless user experiences.

- Accelerate completion/progress for Oxford Multimodal facility
- Improve Hamilton/Warren County connectivity for fixed route and ADA
- ~~Eliminate paper transfers~~
- Address Transit Center convenience and utility (Hamilton, Oxford, Middletown)
- Improve regional connections with commuter service, rail, interurban bus, rideshare, bikeshare, scooters

## BCRTA Monthly PEPM Projections for Health Insurance for

**\$750/\$2,000**

	<u>Rates</u>	<u>Census</u>	<u>2021 Monthly Cost</u>		<u>2021 Annualized</u>
<b><u>Premium Expenses</u></b>			<b><u>2021 Monthly Cost</u></b>		<b><u>2021 Annualized</u></b>
Premium - \$6,550/\$13,100 deductible	\$ 400.00	40		\$16,000.00	\$192,000.00
Health Savings Deposits					
Employee Only	\$ 187.50	15		\$2,812.50	\$33,750.00
Family	\$ 333.33	25		\$8,333.25	\$99,999.00
Life Insurance \$15,000	\$ 4.20	0		\$0.00	\$0.00
Life Insurance \$25,000	\$7.00	61		\$427.00	\$5,124.00
Short Term disability					
Employee Only	\$ 44.79	61		\$2,732.19	\$32,786.28
Optical Benefits					
Employee Only	\$ 6.88	17		\$116.96	\$1,403.52
Family	\$ 20.24	28		\$566.72	\$6,800.64
Dental Insurance					
Employee Only	\$ 29.16	17		\$495.72	\$5,948.64
Family	\$ 95.47	28		\$2,673.16	\$32,077.92
<b>TOTAL ESTIMATED Premiums</b>				<b>\$34,157.50</b>	<b>\$409,890.00</b>
<b><u>Pool Expenses</u></b>			<b><u>2021 Monthly Cost</u></b>		<b><u>2021 Annualized</u></b>
Pool Admin including brokerage				800.00	9,600.00
<b>TOTAL PROFESSIONAL SERVICES</b>				<b>800.00</b>	<b>9,600.00</b>
<b><u>Loss Funding Expenditure:</u></b>			<b><u>2021 Monthly Cost</u></b>		<b><u>2021 Annualized</u></b>
Claims Payments & Reserves Shared claims 3,550 & 7,100 (xs \$3,000/\$6,000)	\$ 550.00	40		<b>\$22,000.00</b>	<b>\$264,000.00</b>
<b><u>Employee Contributions</u></b>					
Short Term Disability Employee Contribution	\$ (5.00)	61	\$	(305)	\$ (3,660)
Health Employee Contribution					
Employee Only	\$ (40.00)	15	\$	(600)	\$ (7,200)
Family	\$ (80.00)	25	\$	(2,000)	\$ (24,000)
Optical Employee Contribution					
Employee Only	\$ (5.00)	17	\$	(85)	\$ (1,020)
Family	\$ (10.00)	28	\$	(280)	\$ (3,360)
Dental Employee Contribution					
Employee Only	\$ (5.00)	17	\$	(85)	\$ (1,020)
Family	\$ (10.00)	28	\$	(280)	\$ (3,360)
Opt Out Incentive	\$ 187.50	21	\$	3,938	\$ 47,250
BCRTA Benefits Staff	\$ 6,406.18	1	\$	6,406	\$ 76,874
<b>TOTALS</b>				<b>\$63,666.18</b>	<b>\$767,654.20</b>

**BUTLER COUNTY RTA  
2021 Final Budget**

Employee Fringes **767,654**

Operating Expenses **-**

BCRTA OPERATING/HOUR 2020: \$ 77.66

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Cash Flow</b>										
Beginning Cash and Investments Balance	\$ 2,850,751	\$ 3,856,578	\$ 3,869,219	\$ 4,925,042	\$ 5,234,063	\$ 5,622,174	\$ 6,053,645	\$ 6,530,326	\$ 5,700,075	\$ 4,857,785
Operating Revenues										
Passenger Fares & Contracts	208,590	212,762	217,017	221,357	225,785	230,300	234,906	239,604	244,396	249,284
Partnership Agreements	1,887,000	1,924,740	1,963,235	2,002,499	2,042,549	2,083,400	2,125,068	2,167,570	2,210,921	2,255,140
Transit Dev. Fund & Other Local	2,038,780	2,079,535	2,121,126	2,163,548	2,206,819	2,250,956	2,295,975	2,341,894	2,388,732	2,436,507
Sale of Services & Misc.	279,766	285,361	291,068	296,889	302,827	308,884	315,062	321,363	327,790	334,346
Tax Revenues	-	-	-	-	-	-	-	-	-	-
Federal & State Assistance	3,671,500	3,713,722	3,805,004	3,898,962	3,995,691	4,095,293	4,197,871	2,212,754	2,260,400	2,310,139
Capital Grants Funds										
Federal - FTA	990,803	9,884,591	185,000	3,331,800	3,181,800	3,181,800	3,181,800	235,001	235,002	235,002
State - ODOT	-	-	-	-	-	-	-	-	-	-
Other Local (Non-BCRTA)	180,000	1,420,000	-	-	-	-	-	-	-	-
Other Funds Received										
Interest Income	-	-	-	-	-	-	-	-	-	-
Total Funds Received	\$ 9,256,419	\$ 19,520,711	\$ 8,582,450	\$ 11,915,056	\$ 11,955,472	\$ 12,150,633	\$ 12,350,683	\$ 7,518,186	\$ 7,667,242	\$ 7,820,419
Total Funds Available	\$ 12,107,170	\$ 23,377,289	\$ 12,451,669	\$ 16,840,098	\$ 17,189,535	\$ 17,772,808	\$ 18,404,327	\$ 14,048,512	\$ 13,367,317	\$ 12,678,203
Operating Expenses										
Wages & Fringes	\$ (5,274,096)	\$ (5,379,578)	\$ (5,487,169)	\$ (5,596,913)	\$ (5,708,851)	\$ (5,823,028)	\$ (5,939,489)	\$ (6,058,278)	\$ (6,179,444)	\$ (6,303,033)
Material & Supplies	(722,114)	(736,556)	(751,288)	(766,313)	(781,640)	(797,272)	(813,218)	(829,482)	(846,072)	(862,993)
Contract Services	(587,214)	(598,958)	(610,937)	(623,156)	(635,619)	(648,332)	(661,298)	(674,524)	(688,015)	(701,775)
Purchased Transportation	-	-	-	-	-	-	-	-	-	-
Other Expenses	(428,665)	(437,239)	(445,983)	(454,903)	(464,001)	(473,281)	(482,747)	(492,402)	(502,250)	(512,295)
Capital Improvements										
Revenue Vehicles & Equipment	-	-	-	(3,683,500)	(3,683,500)	(3,683,500)	(3,683,500)	-	-	-
Transit Hubs & Facility Improvements	(1,026,003)	(12,023,239)	(18,750)	(268,750)	(81,250)	(81,250)	(81,250)	(81,251)	(81,252)	(81,253)
Equipment & Amenities	(212,500)	(332,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)
Total Funds Disbursed	\$ (8,250,592)	\$ (19,508,070)	\$ (7,526,628)	\$ (11,606,035)	\$ (11,567,361)	\$ (11,719,163)	\$ (11,874,001)	\$ (8,348,437)	\$ (8,509,532)	\$ (8,673,849)
<b>Ending Cash and Investments Balance</b>	<b>3,856,578</b>	<b>3,869,219</b>	<b>4,925,042</b>	<b>5,234,063</b>	<b>5,622,174</b>	<b>6,053,645</b>	<b>6,530,326</b>	<b>5,700,075</b>	<b>4,857,785</b>	<b>4,004,355</b>

**BUTLER COUNTY RTA**

**2021 Final Budget**

**Revenues & Expenses**

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Passenger Fares	\$ 76,500	\$ 78,030	\$ 79,591	\$ 81,182	\$ 82,806	\$ 84,462	\$ 86,151	\$ 87,874	\$ 89,632	\$ 91,425
Contract Revenues	132,090	134,732	137,426	140,175	142,978	145,838	148,755	151,730	154,764	157,860
Partnership Transit Revenues	1,887,000	1,924,740	1,963,235	2,002,499	2,042,549	2,083,400	2,125,068	2,167,570	2,210,921	2,255,140
Sale of Services	250,186	255,189	260,293	265,499	270,809	276,225	281,750	287,385	293,132	298,995
Transit Development Program	2,000,000	2,040,000	2,080,800	2,122,416	2,164,864	2,208,162	2,252,325	2,297,371	2,343,319	2,390,185
Park-n-Ride Program	-	-	-	-	-	-	-	-	-	-
State Operating Funds	319,059	325,440	331,949	338,588	345,360	352,267	359,312	366,499	373,829	381,305
Agency Operating Funds	38,760	39,535	40,326	41,132	41,955	42,794	43,650	44,523	45,414	46,322
Local Tax/Other Receipts	-	-	-	-	-	-	-	-	-	-
Investment Earnings	-	-	-	-	-	-	-	-	-	-
Other Revenues	29,580	30,172	30,775	31,391	32,018	32,659	33,312	33,978	34,658	35,351
Federal Funds										
5307 Operating	-	-	-	-	-	2,875,436	3,000,765	970,000	970,000	970,000
CARES, CRRSAA, ARP	2,664,594	2,717,886	2,772,243	2,827,688	2,884,242	66,491	-	-	-	-
5307 Preventive Maintenance	539,912	566,908	595,253	625,016	656,267	689,080	723,534	759,711	797,696	837,581
5339 Preventive Maintenance	-	-	-	-	-	-	-	-	-	-
Transferred Preventive Maintenance	-	-	-	-	-	-	-	-	-	-
5307 ADA	101,459	103,489	105,558	107,670	109,823	112,019	114,260	116,545	118,876	121,253
5310 Operating & MM	46,476	-	-	-	-	-	-	-	-	-
Other Federal	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 8,085,616</b>	<b>\$ 8,216,120</b>	<b>\$ 8,397,450</b>	<b>\$ 8,583,256</b>	<b>\$ 8,773,672</b>	<b>\$ 8,968,833</b>	<b>\$ 9,168,883</b>	<b>\$ 7,283,185</b>	<b>\$ 7,432,240</b>	<b>\$ 7,585,416</b>
Wages	\$ 3,364,659	\$ 3,431,952	\$ 3,500,591	\$ 3,570,603	\$ 3,642,015	\$ 3,714,855	\$ 3,789,152	\$ 3,864,935	\$ 3,942,234	\$ 4,021,079
Fringes	1,909,437	1,947,626	1,986,578	2,026,310	2,066,836	2,108,173	2,150,336	2,193,343	2,237,210	2,281,954
Services	722,114	736,556	751,288	766,313	781,640	797,272	813,218	829,482	846,072	862,993
Materials & Supplies	587,214	598,958	610,937	623,156	635,619	648,332	661,298	674,524	688,015	701,775
Utilities	124,950	127,449	129,998	132,598	135,250	137,955	140,714	143,528	146,399	149,327
Insurance (Liability)	241,087	245,909	250,827	255,844	260,961	266,180	271,503	276,933	282,472	288,122
Taxes & Fees	-	-	-	-	-	-	-	-	-	-
Purchased Transportation	-	-	-	-	-	-	-	-	-	-
Misc. Items	62,628	63,881	65,158	66,461	67,791	69,146	70,529	71,940	73,379	74,846
Leases & Rentals	-	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 7,012,089</b>	<b>\$ 7,152,331</b>	<b>\$ 7,295,378</b>	<b>\$ 7,441,285</b>	<b>\$ 7,590,111</b>	<b>\$ 7,741,913</b>	<b>\$ 7,896,751</b>	<b>\$ 8,054,686</b>	<b>\$ 8,215,780</b>	<b>\$ 8,380,096</b>
<b>Total Revenues</b>	<b>\$ 8,085,616</b>	<b>\$ 8,216,120</b>	<b>\$ 8,397,450</b>	<b>\$ 8,583,256</b>	<b>\$ 8,773,672</b>	<b>\$ 8,968,833</b>	<b>\$ 9,168,883</b>	<b>\$ 7,283,185</b>	<b>\$ 7,432,240</b>	<b>\$ 7,585,416</b>
<b>Total Expenses</b>	<b>7,012,089</b>	<b>7,152,331</b>	<b>7,295,378</b>	<b>7,441,285</b>	<b>7,590,111</b>	<b>7,741,913</b>	<b>7,896,751</b>	<b>8,054,686</b>	<b>8,215,780</b>	<b>8,380,096</b>
<b>Gain / Loss Before Local Capital Charge</b>	<b>\$1,073,527</b>	<b>\$1,063,789</b>	<b>\$1,102,072</b>	<b>\$1,141,971</b>	<b>\$1,183,561</b>	<b>\$1,226,920</b>	<b>\$1,272,131</b>	<b>(\$771,501)</b>	<b>(\$783,540)</b>	<b>(\$794,680)</b>
<b>Local Capital Charge (Depr.)</b>	<b>(330,480)</b>	<b>(337,090)</b>	<b>(343,831)</b>	<b>(350,708)</b>	<b>(357,722)</b>	<b>(364,877)</b>	<b>(372,174)</b>	<b>(379,618)</b>	<b>(387,210)</b>	<b>(394,954)</b>
<b>Gain / Loss After Local Capital Charge</b>	<b>\$743,047</b>	<b>\$726,700</b>	<b>\$758,241</b>	<b>\$791,263</b>	<b>\$825,839</b>	<b>\$862,044</b>	<b>\$899,957</b>	<b>(\$1,151,119)</b>	<b>(\$1,170,750)</b>	<b>(\$1,189,634)</b>

## BCRTA Monthly PEPM Projections for Health Insurance for

**\$750/\$2,000**

	<u>Rates</u>	<u>Census</u>	<u>2021 Monthly Cost</u>	
<u>Premium Expenses</u>			<u>2021 Monthly Cost</u>	<u>2021 Annualized</u>
Premium - \$6,550/\$13,100 deductible	\$ 440.00	65	\$28,600.00	\$343,200.00
Health Savings Deposits				
Employee Only	\$ 187.50	20	\$3,750.00	\$45,000.00
Family	\$ 333.33	45	\$14,999.85	\$179,998.20
Life Insurance \$15,000	\$ 4.20	0	\$0.00	\$0.00
Life Insurance \$25,000	\$7.00	98	\$686.00	\$8,232.00
Short Term disability				
Employee Only	\$ 44.79	98	\$4,389.42	\$52,673.04
Optical Benefits				
Employee Only	\$ 6.88	25	\$172.00	\$2,064.00
Family	\$ 20.24	50	\$1,012.00	\$12,144.00
Dental Insurance				
Employee Only	\$ 29.16	25	\$729.00	\$8,748.00
Family	\$ 95.47	50	\$4,773.50	\$57,282.00
<b>TOTAL ESTIMATED Premiums</b>			<b>\$59,111.77</b>	<b>\$709,341.24</b>
<u>Pool Expenses</u>			<u>2021 Monthly Cost</u>	<u>2021 Annualized</u>
Pool Admin including brokerage			800.00	9,600.00
<b>TOTAL PROFESSIONAL SERVICES</b>			<b>800.00</b>	<b>9,600.00</b>
<u>Loss Funding Expenditure:</u>			<u>2021 Monthly Cost</u>	<u>2021 Annualized</u>
Claims Payments & Reserves Shared claims 3,550 & 7,100 (xs \$3,000/\$6,000)	\$ 550.00	65	<b>\$35,750.00</b>	<b>\$429,000.00</b>
<b>Employee Contributions</b>				
Short Term Disability Employee Contribution	\$ (5.00)	98	\$ (490)	\$ (5,880)
Health Employee Contribution				
Employee Only	\$ (40.00)	20	\$ (800)	\$ (9,600)
Family	\$ (80.00)	45	\$ (3,600)	\$ (43,200)
Optical Employee Contribution				
Employee Only	\$ (5.00)	25	\$ (125)	\$ (1,500)
Family	\$ (10.00)	50	\$ (500)	\$ (6,000)
Dental Employee Contribution				
Employee Only	\$ (5.00)	25	\$ (125)	\$ (1,500)
Family	\$ (10.00)	50	\$ (500)	\$ (6,000)
Opt Out Incentive	\$ 187.50	33	\$ 6,188	\$ 74,250
BCRTA Benefits Staff	\$ 6,406.18	1	\$ 6,406	\$ 76,874
<b>TOTALS</b>			<b>\$102,115.45</b>	<b>\$1,231,265.44</b>

**BUTLER COUNTY RTA  
2021 Final Budget**

Employee Fringes **1,231,265**

Operating Expenses **-**

BCRTA OPERATING/HOUR 2020: \$ 77.66

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Cash Flow</b>										
Beginning Cash and Investments Balance	\$ 2,563,312	\$ 3,275,951	\$ 2,989,541	\$ 3,740,331	\$ 3,738,219	\$ 3,808,974	\$ 3,916,742	\$ 4,063,246	\$ 2,689,801	\$ 1,293,452
Operating Revenues										
Passenger Fares & Contracts	208,590	212,762	217,017	221,357	225,785	230,300	234,906	239,604	244,396	249,284
Partnership Agreements	1,887,000	1,924,740	1,963,235	2,002,499	2,042,549	2,083,400	2,125,068	2,167,570	2,210,921	2,255,140
Transit Dev. Fund & Other Local	2,038,780	2,079,535	2,121,126	2,163,548	2,206,819	2,250,956	2,295,975	2,341,894	2,388,732	2,436,507
Sale of Services & Misc.	279,766	285,361	291,068	296,889	302,827	308,884	315,062	321,363	327,790	334,346
Tax Revenues	-	-	-	-	-	-	-	-	-	-
Federal & State Assistance	3,851,196	3,897,012	3,991,959	4,089,656	4,190,200	4,293,692	4,400,238	2,212,754	2,260,400	2,310,139
Capital Grants Funds										
Federal - FTA	990,803	9,884,591	185,000	3,331,800	3,181,800	3,181,800	3,181,800	235,001	235,002	235,002
State - ODOT	-	-	-	-	-	-	-	-	-	-
Other Local (Non-BCRTA)	180,000	1,420,000	-	-	-	-	-	-	-	-
Other Funds Received										
Interest Income	-	-	-	-	-	-	-	-	-	-
Total Funds Received	\$ 9,436,115	\$ 19,704,001	\$ 8,769,405	\$ 12,105,751	\$ 12,149,980	\$ 12,349,032	\$ 12,553,049	\$ 7,518,186	\$ 7,667,242	\$ 7,820,419
Total Funds Available	\$ 11,999,427	\$ 22,979,952	\$ 11,758,946	\$ 15,846,082	\$ 15,888,199	\$ 16,158,006	\$ 16,469,791	\$ 11,581,432	\$ 10,357,043	\$ 9,113,871
Operating Expenses										
Wages & Fringes	\$ (5,746,979)	\$ (5,861,919)	\$ (5,979,157)	\$ (6,098,740)	\$ (6,220,715)	\$ (6,345,130)	\$ (6,472,032)	\$ (6,601,473)	\$ (6,733,502)	\$ (6,868,172)
Material & Supplies	(722,114)	(736,556)	(751,288)	(766,313)	(781,640)	(797,272)	(813,218)	(829,482)	(846,072)	(862,993)
Contract Services	(587,214)	(598,958)	(610,937)	(623,156)	(635,619)	(648,332)	(661,298)	(674,524)	(688,015)	(701,775)
Purchased Transportation	-	-	-	-	-	-	-	-	-	-
Other Expenses	(428,665)	(437,239)	(445,983)	(454,903)	(464,001)	(473,281)	(482,747)	(492,402)	(502,250)	(512,295)
Capital Improvements										
Revenue Vehicles & Equipment	-	-	-	(3,683,500)	(3,683,500)	(3,683,500)	(3,683,500)	-	-	-
Transit Hubs & Facility Improvements	(1,026,003)	(12,023,239)	(18,750)	(268,750)	(81,250)	(81,250)	(81,250)	(81,251)	(81,252)	(81,253)
Equipment & Amenities	(212,500)	(332,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)
Total Funds Disbursed	\$ (8,723,476)	\$ (19,990,411)	\$ (8,018,616)	\$ (12,107,863)	\$ (12,079,225)	\$ (12,241,265)	\$ (12,406,545)	\$ (8,891,632)	\$ (9,063,590)	\$ (9,238,988)
<b>Ending Cash and Investments Balance</b>	<b>3,275,951</b>	<b>2,989,541</b>	<b>3,740,331</b>	<b>3,738,219</b>	<b>3,808,974</b>	<b>3,916,742</b>	<b>4,063,246</b>	<b>2,689,801</b>	<b>1,293,452</b>	<b>(125,117)</b>

**BUTLER COUNTY RTA**

**2021 Final Budget**

**Revenues & Expenses**

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Passenger Fares	\$ 76,500	\$ 78,030	\$ 79,591	\$ 81,182	\$ 82,806	\$ 84,462	\$ 86,151	\$ 87,874	\$ 89,632	\$ 91,425
Contract Revenues	132,090	134,732	137,426	140,175	142,978	145,838	148,755	151,730	154,764	157,860
Partnership Transit Revenues	1,887,000	1,924,740	1,963,235	2,002,499	2,042,549	2,083,400	2,125,068	2,167,570	2,210,921	2,255,140
Sale of Services	250,186	255,189	260,293	265,499	270,809	276,225	281,750	287,385	293,132	298,995
Transit Development Program	2,000,000	2,040,000	2,080,800	2,122,416	2,164,864	2,208,162	2,252,325	2,297,371	2,343,319	2,390,185
Park-n-Ride Program	-	-	-	-	-	-	-	-	-	-
State Operating Funds	319,059	325,440	331,949	338,588	345,360	352,267	359,312	366,499	373,829	381,305
Agency Operating Funds	38,760	39,535	40,326	41,132	41,955	42,794	43,650	44,523	45,414	46,322
Local Tax/Other Receipts	-	-	-	-	-	-	-	-	-	-
Investment Earnings	-	-	-	-	-	-	-	-	-	-
Other Revenues	29,580	30,172	30,775	31,391	32,018	32,659	33,312	33,978	34,658	35,351
Federal Funds										
5307 Operating	-	-	-	-	1,044,825	3,140,326	3,203,132	970,000	970,000	970,000
CARES, CRRSAA, ARP	2,844,290	2,901,175	2,959,199	3,018,383	2,033,925	-	-	-	-	-
5307 Preventive Maintenance	539,912	566,908	595,253	625,016	656,267	689,080	723,534	759,711	797,696	837,581
5339 Preventive Maintenance	-	-	-	-	-	-	-	-	-	-
Transferred Preventive Maintenance	-	-	-	-	-	-	-	-	-	-
5307 ADA	101,459	103,489	105,558	107,670	109,823	112,019	114,260	116,545	118,876	121,253
5310 Operating & MM	46,476	-	-	-	-	-	-	-	-	-
Other Federal	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 8,265,312</b>	<b>\$ 8,399,410</b>	<b>\$ 8,584,405</b>	<b>\$ 8,773,951</b>	<b>\$ 8,968,180</b>	<b>\$ 9,167,232</b>	<b>\$ 9,371,249</b>	<b>\$ 7,283,185</b>	<b>\$ 7,432,240</b>	<b>\$ 7,585,416</b>
Wages	\$ 3,364,659	\$ 3,431,952	\$ 3,500,591	\$ 3,570,603	\$ 3,642,015	\$ 3,714,855	\$ 3,789,152	\$ 3,864,935	\$ 3,942,234	\$ 4,021,079
Fringes	2,382,321	2,429,967	2,478,566	2,528,138	2,578,700	2,630,274	2,682,880	2,736,538	2,791,268	2,847,094
Services	722,114	736,556	751,288	766,313	781,640	797,272	813,218	829,482	846,072	862,993
Materials & Supplies	587,214	598,958	610,937	623,156	635,619	648,332	661,298	674,524	688,015	701,775
Utilities	124,950	127,449	129,998	132,598	135,250	137,955	140,714	143,528	146,399	149,327
Insurance (Liability)	241,087	245,909	250,827	255,844	260,961	266,180	271,503	276,933	282,472	288,122
Taxes & Fees	-	-	-	-	-	-	-	-	-	-
Purchased Transportation	-	-	-	-	-	-	-	-	-	-
Misc. Items	62,628	63,881	65,158	66,461	67,791	69,146	70,529	71,940	73,379	74,846
Leases & Rentals	-	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 7,484,973</b>	<b>\$ 7,634,672</b>	<b>\$ 7,787,366</b>	<b>\$ 7,943,113</b>	<b>\$ 8,101,975</b>	<b>\$ 8,264,015</b>	<b>\$ 8,429,295</b>	<b>\$ 8,597,881</b>	<b>\$ 8,769,838</b>	<b>\$ 8,945,235</b>
<b>Total Revenues</b>	<b>\$ 8,265,312</b>	<b>\$ 8,399,410</b>	<b>\$ 8,584,405</b>	<b>\$ 8,773,951</b>	<b>\$ 8,968,180</b>	<b>\$ 9,167,232</b>	<b>\$ 9,371,249</b>	<b>\$ 7,283,185</b>	<b>\$ 7,432,240</b>	<b>\$ 7,585,416</b>
<b>Total Expenses</b>	<b>7,484,973</b>	<b>7,634,672</b>	<b>7,787,366</b>	<b>7,943,113</b>	<b>8,101,975</b>	<b>8,264,015</b>	<b>8,429,295</b>	<b>8,597,881</b>	<b>8,769,838</b>	<b>8,945,235</b>
<b>Gain / Loss Before Local Capital Charge</b>	<b>\$780,339</b>	<b>\$764,738</b>	<b>\$797,040</b>	<b>\$830,838</b>	<b>\$866,205</b>	<b>\$903,217</b>	<b>\$941,954</b>	<b>(\$1,314,695)</b>	<b>(\$1,337,598)</b>	<b>(\$1,359,819)</b>
<b>Local Capital Charge (Depr.)</b>	<b>(330,480)</b>	<b>(337,090)</b>	<b>(343,831)</b>	<b>(350,708)</b>	<b>(357,722)</b>	<b>(364,877)</b>	<b>(372,174)</b>	<b>(379,618)</b>	<b>(387,210)</b>	<b>(394,954)</b>
<b>Gain / Loss After Local Capital Charge</b>	<b>\$449,859</b>	<b>\$427,648</b>	<b>\$453,208</b>	<b>\$480,130</b>	<b>\$508,483</b>	<b>\$538,341</b>	<b>\$569,780</b>	<b>(\$1,694,313)</b>	<b>(\$1,724,808)</b>	<b>(\$1,754,773)</b>



## BCRTA Resolution No. 21-05-01

---

### **Authorizing the Executive Director to Execute a Purchase of Two (2) Maintenance Service Vehicles.**

**Whereas** the Butler County Regional Transit Authority (BCRTA) is an RTA created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code, and provides general public transportation services in and around Butler County, Ohio; and

**Whereas** BCRTA intends to continue the provision of high quality, local public transportation services in Butler County for the foreseeable future; and

**Whereas** the BCRTA Board of Trustees continues to support sound maintenance practices that protect the taxpayer investment including the adoption of vehicle replacement schedules that assure consistency in the annual average age of vehicle inventories, and the replacement of equipment and vehicles once assets reach the end of their useful life; and

**Whereas** the BCRTA Board of Trustees approved FY2021 appropriations including federal and state capital grant and local match funds for capital purchases, including maintenance equipment; and

**Whereas** BCRTA was awarded \$110,000 in SFY2021 funds by ODOT to purchase at least one upgraded service maintenance vehicle; and

**Whereas** Ohio Revised Code Section 5513.01 (B) provides the opportunity for BCRTA to participate in the Ohio Department of Transportation (ODOT) Term Contracts for the purchase of machinery, materials, supplies or other articles (including vehicles), supplanting the need for BCRTA to solicit bids for vehicle purchase.

**Now, therefore, be it resolved** that the BCRTA Board of Trustees hereby authorizes the Executive Director to execute a purchase of service agreement for two (2) maintenance service vehicles at \$71,309 per vehicle plus a 10% contingency at a not to exceed amount of \$156,879.80. Be it further resolved that the BCRTA Board of Trustees authorizes the Executive Director to take all actions necessary to enact this resolution.

Adopted this 19<sup>th</sup> day of May 2021.

---

Chris Lawson, Board President



---

Matthew Dutkevich, Executive Director

**TO:** BCRTA Board of Trustees  
**FROM:** Luke Morgan, Director of Operations  
**RE:** *Action Item – 2021 – 007 Cut-a-Way Replacement*

---



May 19, 2021

#### **STRATEGIC PLAN GOAL / OBJECTIVE**

- Leveraging Competitive Funding & Partnerships

#### **RECOMMENDATION**

Approval of a resolution authorizing the Executive Director to implement a contract with Meyers Equipment Corporation to purchase fourteen (14) Light Transit Vehicles (LTVs) for an award of a single contract on behalf of BCRTA at a cost not to exceed \$1,829,335.20.

#### **FINANCIAL CONSIDERATIONS**

- This is a onetime agreement for one contract with a total expenditure not to exceed \$1,829,335.20.
- These expenditures will be funded with CMAQ funds.
  - Nine (9) vehicles will be 1 for 1 replacement and BCRTA will pull technology equipment from vehicles that have met or exceeded their useful life.
  - Five (5) vehicles will arrive with the Seon TH8 Security Camera System Installed from Meyers Equipment Corporation. TH8 Security Camera System - \$5,793 x 5 = \$28,965.
  - Five (5) vehicles will need to have the following equipment added once BCRTA signs the post-delivery requirement:
    - JRV Electronic Validator - \$1,200 per vehicle.
    - Cradlepoint MA3-1700120B-NNA and arsec Technologies Inc PRO9K4L4WG15BS Antenna - \$2,438.00 per vehicle.
    - GMV Syncromatics Package for fixed route compatibility. - \$21,145 per vehicle.
    - Total Additional Cost - \$123,915.

#### **BUSINESS PURPOSE**

- To provide replacement Light Transit Vehicles (LTVs) that have met or exceeded their useful life requirement.

#### **PROCUREMENT CONSIDERATIONS**

- State Bid – 248-20

#### **D/M/S/WBE CONSIDERATIONS**

- This will be procured from the State Bid 248-20.

#### **LEGAL CONSIDERATIONS**

- Section 306.43 of the Ohio Revised Code authorizes BCRTA to contract for the provision of goods and services.

## BCRTA Resolution No. 21-05-02

---

### Authorizing the Purchase of Replacement Revenue Vehicles from the State of Ohio Term Contracts.

**Whereas** the Butler County Regional Transit Authority (BCRTA) is an RTA created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code, and provides general public transportation services in and around Butler County, Ohio; and

**Whereas** BCRTA intends to continue the provision of high quality, local public transportation services in Butler County for the foreseeable future; and

**Whereas** the BCRTA Board of Trustees continues to support sound maintenance practices that protect the taxpayer investment including the adoption of vehicle replacement schedules that assure consistency in the annual average age of vehicle inventories, and the replacement of equipment and vehicles once assets reach the end of their useful life; and

**Whereas** the BCRTA Board of Trustees approved FY2021 appropriations including federal capital grant and local match funds for capital purchases, including replacement buses; and

**Whereas** Ohio Revised Code Section 5513.01 (B) provides the opportunity for BCRTA to participate in the Ohio Department of Transportation (ODOT) Term Contracts for the purchase of machinery, materials, supplies or other articles (including vehicles), supplanting the need for BCRTA to solicit bids for vehicle purchase; and

**Whereas** BCRTA identified the Ohio Department of Transportation State Term Contract for Light Transit Vehicles opportunity to represent the best cost and value to BCRTA; and

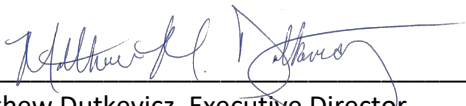
**Whereas** the BCRTA Board of Trustees previously authorized the purchase of auxiliary ITS equipment through GMV Syncromatics via resolution no. 21-03-02.

**Now, therefore, be it resolved** that the BCRTA Board of Trustees hereby authorizes the Executive Director to enter into a contract with Meyers Equipment Corporation and GMV Syncromatics to purchase fourteen (14) replacement Light Transit Vehicles (LTVs) with required auxiliary equipment for a total price of \$1,663,032 plus a 10% contingency for a total not to exceed amount of \$1,829,336. Be it further resolved that the BCRTA Board of Trustees authorizes the Executive Director to take all actions necessary to enact this resolution.

Approved: May 19, 2021

---

Chris Lawson, Board President



---

Matthew Dutkevich, Executive Director



**TO:** BCRTA Board of Trustees  
**FROM:** Luke Morgan, Director of Operations

**RE:** *Action Item – 2020 – 008 Mobile Communication Solution*

---

May 19, 2021

#### **STRATEGIC PLAN GOAL / OBJECTIVE**

- Enhancing Connectivity and Improving Mobility & Eliminating Barriers

#### **RECOMMENDATION**

Approval of a resolution authorizing the Executive Director to implement a contract with Motorola Solutions for 100 Mobile Radios, 12 Portable Radios, and one dispatch console for an award of a single contract on behalf of BCRTA for an amount not to exceed \$421,863.26.

#### **FINANCIAL CONSIDERATIONS**

- This is a onetime agreement for one contract with a total expenditure not to exceed \$421,863.26.
- These expenditures will be funded with 5307 funds.
  - 100 - Motorola APX 1500 Mobile Two Way Radios @ \$2,740.35 x 100 = \$274,035
  - 12 – Motorola APX 4000 Portable Two Way Radios @ \$2,901.65 x 12 = \$34,819.80
  - 1 – AVTEC SCOUT Dispatch console @ \$74,657.25 x 1 = \$74,657.25
  - Total cost: \$274,035 + \$34,819.80 + \$74,657.25 = \$383,512.05
  - \$383,512.05 x .10 contingency = \$38,351.21
  - \$383,512.05 + \$38,351.21 = \$421,863.26

#### **BUSINESS PURPOSE**

- To provide replacement and upgrades to the current BCRTA mobile and portable radios, along with a new dispatching console that have met or exceeded their useful life requirement.

#### **PROCUREMENT CONSIDERATIONS**

- State Term Schedule #573077-0

#### **D/M/S/WBE CONSIDERATIONS**

- This will be procured from the State Term Schedule #573077-0.

#### **LEGAL CONSIDERATIONS**

- Section 306.43 of the Ohio Revised Code authorizes BCRTA to contract for the provision of goods and services.

## BCRTA Resolution No. 21-05-03

---

### **Authorizing the Purchase of Replacement Radios and a Dispatch Console from the State of Ohio Cooperative Purchasing Program.**

**Whereas** the Butler County Regional Transit Authority (BCRTA) is an RTA created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code, and provides general public transportation services in and around Butler County, Ohio; and

**Whereas** BCRTA intends to continue the provision of high quality, local public transportation services in Butler County for the foreseeable future; and

**Whereas** the BCRTA Board of Trustees continues to support sound maintenance practices that protect the taxpayer investment including the adoption of vehicle replacement schedules that assure consistency in the annual average age of vehicle inventories, and the replacement of equipment and vehicles once assets reach the end of their useful life; and

**Whereas** the BCRTA Board of Trustees approved FY2021 appropriations including federal capital grant and local match funds for capital purchases, including replacement support equipment; and

**Whereas** Ohio Revised Code Section 306.43 authorizes BCRTA to make any contract for the purchase of goods and services. This includes the purchase of goods and services made from the State, supplanting the need for BCRTA to solicit bids for radio purchase; and


**Whereas** the BCRTA determined the State of Ohio Cooperative Purchase Program contract with Motorola Solutions to offer the best cost and value to the BCRTA.

**Now, therefore, be it resolved** that the BCRTA Board of Trustees hereby authorizes the Executive Director to contract with Motorola Solutions in order to acquire replacement equipment for Mobile Radios, Portable Radios, and one (1) Dispatch Console at a total cost of \$383,512 plus a 10% contingency for a total amount not to exceed \$421,864. Be it further resolved that the BCRTA Board of Trustees authorizes the Executive Director to take all actions necessary to enact this resolution.

Approved: May 19, 2021

---

Chris Lawson, Board President



---

Matthew Dutkevich, Executive Director