



#### Board of Trustees

Mr. Christopher Lawson,  
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City of Hamilton

Mr. Perry Gordon,  
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Mr. David Fehr  
Butler County Department  
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Ms. Nancy Schmitt  
UCHealth West Chester Hospital

Mr. Corey Watt  
Resident

#### Executive Director

Mr. Matthew M. Dutkevicz

#### Legal Counsel

Mr. Mark Landes  
Isaac Wiles  
Burkholder & Teetor, LLC

**\*\*\* PUBLIC MEETING NOTICE \*\*\***

## **Butler County Regional Transit Authority Board of Trustees**

**The BCRTA Board of Trustees is scheduled to meet on Wednesday, August 18, 2021 at 8:00 a.m. This meeting will be held in the Community Room, at the Middletown MidPointe Library located at 125 S Broad Street, Middletown, OH 45044.**

In accordance with the American Disabilities Act, if anyone has a disability and requires assistance or, in accordance with the Limited English Proficiency Executive Order, requires translation services, please call Mr. Matthew Dutkevicz at 513.785.5237 or 800.750.0750 (Ohio Relay Service).

**BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES**

**August 18, 2021, 8:00 AM**

**Midpointe Library - Middletown**

**125 S Broad Street • Middletown • Ohio • 45044**

PRELIMINARY AGENDA

- I. Call to Order & Roll
  - a. Consideration of Absences
- II. Consent Agenda (Motion Requested)
  - a. Approval of the Agenda
  - b. Approval of the June 16, 2021 Meeting Minutes
- III. Comments from Citizens
- IV. Secretary/Treasurer's Report – May/June 2021
- V. Action Items
  - a. Resolution No. 21-08-01: Appointing Directors to the Transit Alliance of Butler County (TABC) Board of Directors.
  - b. Resolution No. 21-08-02: Amending Resolution 21-06-01.
  - c. Resolution No. 21-08-03: Adopting the FY2022 Planning Budget for the Butler County Regional Transit Authority (BCRTA) and Acceptance of the BCRTA Fiscal Officer's Certification of Funds and Estimation of Revenues.
  - d. Resolution No. 21-08-04: Rescinding Resolution 21-05-01 and Authorizing the Executive Director to Execute a Contract to Purchase Two (2) Maintenance Service Vehicles.
- VI. Committee & Staff Reports
  - a. OKI
  - b. Metrics
  - c. Marketing & Outreach
  - d. Director's Report

**Next Meeting Date:**

**September 15, 2021 @ 8:00 AM**

**Butler County RTA • 3045 Moser Court**

**Hamilton • OH • 45011**

**BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES**

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- i. Extend authorization of a vaccine incentive bonus for all BCRTA employees, effective until November 30, 2021, at a total amount not to exceed \$50,000 including incentives already paid. (Motion Requested).

VII. Executive Session - To consider the compensation of a public employee or official.

VIII. Adjourn (Motion Requested)

**Next Meeting Date:**

**September 15, 2021 @ 8:00 AM**

**Butler County RTA • 3045 Moser Court**

**Hamilton • OH • 45011**

## 2021 Butler County RTA Board of Trustees Attendance

	Jan	Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec
Bautz, Travis	X	X	X	X	X	X						
Chandler, Jessica	X	X	X	E	X	X						
Fehr, David	X	X	X	X	X	X						
Foster, Jim	X	X	X	X	X	X						
Gordon, Perry	X	X	X	X	X	X						
Lawson, Chris	E	X	X	X	X	X						
Schmitt, Nancy	X	X	X	X	A	X						
Watt, Corey	X	X	X	X	X	X						

X = Present

E = Excused

A = Absent



For the month of April, Revenues were over budget approximately \$29K and expenses under budget by \$33K. Ms. Weidner explained that Passenger Fares that were previously over budget, were adjusted due to the receipt of Rides to Community Immunity (RCI) funding awarded by ODOT and a credit made to Miami University for qualifying trips. For the year-ended April, Passenger Fares remain over budget as Demand Response service continues to well. Overall revenues were under budget by \$27K. Wages and Fringes, as well as Services continued to be under budget. The 2020 Audit has not yet been started and Marketing services are in process, but have not yet been contracted. Overall Expenses ended April \$214K under budget. The Gain with Local Depreciation was just over \$560K.

Ms. Weidner pointed out that April statements were presented prior to any update to the annual budget.

The Transaction logs were included in the packet presenting all cash transactions for the period. The balance sheet for April 2021, was presented with normal balances for assets, as well as liabilities and equity. BCRTA will begin utilizing STAR Ohio (State Treasury Asset Reserve) in early July.

At the end of April, Available Funds were approximately \$4.2M. We are overmatched for what is currently on or planned to be on our grants. Local Share of Projects Not Yet on Grants was updated; and with current funding, the local share through 2026 can be accommodated. Non-Restricted Funds of \$767K will be used to match future year large bus purchases and any needed match for the Chestnut Fields facility.

Ms. Weidner also presented an adjustment to the 2021 Operating Budget. Updates to revenues included an increase in Demand Response fares, an increase in funds expected from Miami University service (Transit Development Revenue), and decreases in Federal Funding and the Park-n-Ride Program.

Adjustments to expenses included a decrease to Wages as hiring challenges persist, an increase to Fringes due to lower wages being offset by the addition of health insurance, an increase to fuel, and an adjustment to the Park-n-Ride Program.

Overall, the Gain before Depreciation, Net Pension, and OPEB expenses increased \$412K. Appropriations were amended to reflect the updated Operating Budget and increases in capital items. Capital Items were adjusted for the Chestnut Fields project progressing faster than projected and the communication system replacement being moved to 2021

Mr. Lawson requested a motion to approve the April 2021 Treasurer's Report. Mr. Watt made a motion to approve the Treasurer's Report. Mr. Foster seconded the motion. The report was approved.

**V. *Chestnut Fields Update***

Mr. Ken Emling with RL Bowen and Associates presented a high-level overview of progress on the Chestnut Fields Facility design to date. Mr. Emling noted that it was important to connect the public parking area to the potential Amtrak station planned on either side of the facility. Mr. Emling also remarked that the project was unique as it includes both operations and public components which are not typically combined.

Mr. Emling went on to walk through a conceptual block layout of the proposed facility and

noted that the prepared cost estimate was very conservatively based on present market conditions. Mr. Emling mentioned that the cost estimate would be updated several more times as BCRTA moves through additional design phases with Bowen.

Mr. Fehr noted that the plan includes a lot of impervious surface area and inquired how storm water would be addressed. Mr. Emling indicated Bowen is working with their civil engineer to address storm water retention with underground storage tanks which are common in facilities like this.

Mr. Watt asked that staff engage outside stakeholders regarding space in the facility for 3<sup>rd</sup> party lessees to provide retail services within the facility. Mr. Watt also expressed concern over potential walking distance for elderly visitors.

Mr. Dutkevicz expressed that BCRTA had conversations with the City, Talawanda School District, and Miami about consolidating uses adjacent to the project site in order to allow the site to sit closer east to the rail line. However, current conversations have resulted in the plan the Mr. Emling presented. Mr. Dutkevicz noted that timeline is somewhat constrained by the pending Section 5339 grant that must move forward. Mr. Dutkevicz further noted that the facility design is limited by budget, especially since the concept currently exceeds the originally developed project budget. Mr. Dutkevicz conveyed some optimism that pending federal legislation may address any shortfall in the current plan budget.

Mr. Fehr asked about the financing of the project since the conceptual estimate had grown to \$20M. Mr. Dutkevicz responded that the current estimate was strictly based upon prices per square foot with different rates applied to spaces used for different purposes and that there may be plenty of opportunities to reduce space and also choose economical materials that might reduce total cost. Mr. Dutkevicz also suggested that ODOT may have funding available including toll credits that would be likely to close the gap. However, if the project did not decrease in cost, Mr. Dutkevicz expressed staff would approach someone with bonding or financing experience for more perspective and advice on the best course forward.

## **VI. Action Items**

### **a. Resolution No. 21-06-01: Authorizing the Butler County Regional Transit Authority (BCRTA) Executive Director to Enter into an Agreement for Marketing Services**

Mr. Dutkevicz described that staff have solicited bids for professional marketing services and media buying to address BCRTA's goals to advertise 1) BCRTA employment opportunities, 2) BGo services, and 3) free fixed route service.

Mr. Fehr made a motion to adopt resolution 21-06-01. Mr. Gordon seconded the motion.

No discussion was heard.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Schmitt	YES
Mr. Watt	YES

The resolution was adopted.

**b. Resolution No. 21-06-02: Authorizing the Executive Director to Execute the Membership Agreement and Bylaws of the Health Transit Pool of Ohio.**

Mr. Dutkevicz explained the Ohio Transit Health Pool previously met and voted to extend membership to BCRTA consistent with the parameters provided at the previous Board meetings. Mr. Dutkevicz remarked that a legal memo summarizing the obligations of BCRTA contained within the Health Pool bylaws and completed by independent counsel was included in the packet at the Board's request.

Mr. Foster made a motion to adopt resolution 21-06-02. Mr. Watt seconded the motion.

Mr. Fehr requested that the record reflect that the Board and staff have seen the financial projections and understand the possible implications for sustainability of this motion. Mr. Fehr indicated he did not want to micromanage the Executive Director and he would support the recommendation to adopt this resolution.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Schmitt	YES
Mr. Watt	YES

The resolution was adopted.

**c. Resolution No. 21-06-03: Amending the FY2021 Accrual Operating Budget for the Butler County Regional Transit Authority.**

Mrs. Weidner presented the proposed budget amendment detail.

Mr. Gordon made a motion to adopt resolution 21-06-03. Mr. Fehr seconded the motion.

No discussion was heard.



Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Schmitt	ABSENT
Mr. Watt	YES

The resolution was adopted.

**d. Resolution No. 21-06-04: Amending FY2021 Appropriations and Acceptance of the Butler County Regional Transit Authority**

Mr. Dutkevicz explained this action is typically followed by the operating budget adoption in November every year. He also pointed out that capital expenses increased slightly due to the Chestnut Fields project moving quicker than anticipated. Mrs. Weidner presented the appropriations.

Mr. Fehr made a motion to adopt resolution 21-06-04. Ms. Schmitt seconded the motion.

No discussion was heard.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Schmitt	YES
Mr. Watt	YES

The resolution was adopted.

**e. Resolution No. 21-06-05: Authorizing the Butler County Regional Transit Authority (BCRTA) Executive Director to Amend an Agreement for Part II Architecture and Engineering Services for the Chestnut Fields Multimodal Station & Shared Services Facility.**

Mr. Dutkevicz noted that Bowen is approaching the end of Part I of the design and expressed staffs' satisfaction with the work to date. Mr. Dutkevicz requested the Board's concurrence to award Part II to Bowen and amend the contract accordingly.

Mr. Watt made a motion to adopt resolution 21-06-05. Mr. Fehr seconded the motion.

No discussion was heard.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Schmitt	YES
Mr. Watt	YES

The resolution was adopted.

**VII. Committee & Staff Reports**

**a. OKI**

Mr. Lawson reported that OKI approved their budget and noted that the TIP was amended to incorporate a portion of the Chestnut Fields Facility funding.

**b. Metrics**

Mr. Morgan did not provide a report in the meeting but provided the following statistics in writing:

**Leveraging Competitive Funding & Partnerships**

- Average Fleet Age
  - 3.62 years – This is a decrease of 3.04 percent from April 2020.
- Subsidy per Passenger
  - The subsidy per passenger decreased in April of 2021 in comparison to last April by \$54.35 or 66.5 percent.
- Admin Cost Per Revenue Hour
  - Administrative Overhead cost per hour has decreased by \$13.30 or 43 percent comparing April of 2020 to April of 2021.

**Enhancing Connectivity**

- BCRTA Transit App Users
  - BCRTA had 1,238 users during the month of April for the Transit App.
- BCRTA Transit App Downloads
  - BCRTA tracked 165 new downloads for the Transit App in April of 2021.
- BGO App Rides/Total BGO Rides
  - 37.91 percent of all trips were booked utilizing the mobile application. This is a 80.01 percent increase from April of 2020.
- BGO App Downloads

- BCRTA had 273 new users download the mobile application. This is a 71.43 percent increase in app downloads from April 2020.
- BGO Mobile Payment & Total Trips
  - BCRTA completed 2,635 non - contracted trips in April of 2021. This is a 49.03 percent increase in completed, non - contracted trips from April of last year.
  - 35.6 percent of all completed, non – contracted trips were paid for using the BCRTA mobile application (BrainTree).
  - Validators are currently installed. Training and fare media are being developed. No data collected. Data will become available next month!

#### Improving Mobility & Eliminating Barriers

- Passengers Per Revenue Hour
  - Fixed routes had 3.42 passengers per revenue hour in April of 2021, this is 163.1 percent higher than April of 2020.
  - Demand Response service had 1.88 passengers per revenue hour in April of 2021, this is a 12 percent increase from April of 2020.
- Accidents and Injuries
  - Fault Total – BCRTA had 1 at fault accident in April of 2021.
  - No Fault Total – BCRTA also had 4 no fault accidents.
- Target Operator Staffing
  - 66%
  - This number has decreased 83.11 percent from the same month for the previous year and increased by 8.54 percent from the previous month. The yearly average was 90.76 percent.
- Denials and Refusals/ Total BGO Trips
  - 20.65 percent of all requested BGO trips were refused or denied in April of 2021 due to time and capacity limitations. This is a 19.74 percent increase from April of 2020.

#### Supporting Employers

- 42x Park and Ride Total Trips
  - The 42x had 529 riders. This is a 37 percent increase from April of the previous year.
- BGO Employment Trips
  - BCRTA completed 1,016 BGO trips for the purpose of employment in April of 2021, this is a 33.56 percent increase from April of 2020.

#### Developing Multimodal Infrastructure

- Goal

- This field is to show the progress of our upcoming Chestnut Fields Multi-Modal Transit Station. BCRTA has secured funding for our \$11,468,750 goal.

- Days Until Chestnut Fields Completed
  - BCRTA expects this project to be completed within the next 852 days or 2.33 years.

**c. Marketing & Outreach.**

Ms. Cowan was not present to provide a report. Mr. Dutkevicz noted that Mr. Gardocki has moved on to another opportunity in the Columbus, Ohio area.

**VIII. Director's Report**

Mr. Dutkevicz provided a brief summary of the director's notes in the packet:

Metrics & Service

**Miami University Service Levels**

Miami and BCRTA have elected to suspend most summer service due to dramatically reduced enrollment. SafeRide will be expanded and remain for summer. Normal service is expected to return in August.

**Vaccination Trips**

BCRTA received \$222,231 from the State of Ohio for the "Rides to Community Immunity" program. Staff have prepared a webpage to help vaccine seekers find transportation at [COVID Vaccination Transportation - Butler County RTA](#). BCRTA is offering free BGo rides to individual riders, but capacity is limited due to driver shortages. Shawn Cowan, BCRTA mobility manager, is working with local groups, healthcare, and municipalities to consolidate resources and organize group rides when possible. We are soliciting new partners all the time. Please contact Shawn Cowan to make a connection: [cowans@butlercountyrta.com](mailto:cowans@butlercountyrta.com)

BCRTA is also investigating using this funding as an incentive to give a bonus of additional free rides for future purposes to riders that use BCRTA to get a vaccine or provide evidence of their COVID-19 vaccination.

Staffing & Facility

**Staffing**

BCRTA is currently seeking CDL and non-CDL drivers, driver trainers, and maintenance technicians. A biweekly email digest of open positions is available. Please contact Kristin Fryer, BCRTA HR Manager ([fryerk@butlercountyrta.com](mailto:fryerk@butlercountyrta.com)) if you would like to be added to the mailing list.

BCRTA is also seeking a Planning and Special Project Manager as John Gardocki departs BCRTA June 10. Please wish John well as he relocates to the Columbus area.

BCRTA will also be seeking an HR Manager/Director in the event that the Board moves forward with health benefits this summer.

## Planning

### **Transit Studies**

City of Middletown and Middletown Transit (MTS) are presently engaged with WSP to provide a transit study evaluating some novel transit solutions and also examining existing routes and hub locations. BCRTA is assisting. Staff expect a completed report by Q3 2021.

Staff will be releasing an RFP this month to engage a planning consultant to prepare a system refresh and vision plan for the BCRTA.

### **Alternative Fuel Study**

BCRTA is in the very early stages of discussing a joint engagement with Cincinnati Metro and TANK to evaluate regional needs and feasibility for future alternative fuel vehicles. SORTA was already planning to pursue the study and BCRTA was also considering a similar approach within the pending planning study. A joint contract should help defray costs and improve regional cooperation, visioning, and grant readiness.

### **Chestnut Street Multimodal Station**

Bowen is nearing completion of Part 1 of the Chestnut Fields facility which will result in a conceptual design and completed documents for environmental clearance from FTA. BCRTA also seeks to execute a land lease with Miami University for the subject property next month.

Staff are recommending award of part II of the A&E services contract with RL Bowen at the June meeting to continue through 30% design of the proposed facility.

## Outreach & Communications

### **Video Outreach**

Shawn Cowan is working with a consultant to create and release several monthly videos advertising BCRTA services and how to use them. A "How to Ride" video should be released shortly and a new video focused on employee recruitment will be shot in late June.

## Funding & Discretionary Grant Availability

### **CMAQ/STBG Call for Projects**

OKI has recently solicited applications for CMAQ/STBG funding in FFY 2025 and 2026. BCRTA submitted an application for replacement of heavy-duty diesel buses that will be due in that time frame. Given the time distance to purchase, BCRTA will be pursuing an open award for battery-electric buses or hydrogen fuel cell vehicles. Grant needs for both fuels are estimated to be relatively similar. OKI has reported receiving \$56M in requests for more than 18 projects. \$40M is available.

### **CRRSAA & ARP**

BCRTA has received final split calculations for CRRSAA and ARP funding. BCRTA will receive an additional \$4,286,995 from CRRSAA and \$7,712,897 from ARP.

### **ODOT Funding**

BCRTA has now received an allocation for the Urban Transit program funding for this state fiscal year in the amount of \$300,231. Staff plan to apply these funds to the recently awarded communications project.

BCRTA is also waiting for award information for the pending ITS application which should be announced by July.

#### **TABC - Enhanced Mobility of Seniors & Individuals with Disabilities (5310)**

TABC was awarded a \$100,000 5310 grant to expand the Mobility Management program by OKI in May. Funding does not require local match this year due to CRRSAA.

On the Horizon ...

#### **Virtual Board Meetings End JUNE 30, 2021**

Legal counsel has advised that BCRTA may no longer conduct business virtually after the Governor's declaration of emergency ends June 30, 2021. As of July 1, BCRTA must return to in person public meetings consistent with R.C. 121.22. Please remember that masks are still required inside BCRTA facilities and vehicles through September 13 under orders issued by TSA.

BCRTA is scheduled to meet in person at Midpointe library for our regular August meeting. Thanks to Travis Bautz for hosting!

#### **Code of Conduct**

Operations staff are in the process of drafting a passenger code of conduct to address limited issues associated with loitering, hygiene, and courtesy. Staff expect to implement a policy before yearend.

#### **Strategic Plan Roadblocks**

Staff are anticipating some roadblocks or stoppers in some items listed on the latest strategic plan related to hiring drivers. The recent wage increase is helping but still not making BCRTA jobs competitive enough with the rest of the offerings available.

Staff will begin investigating other potential solutions including health insurance, and wage benchmarking as well as associated financial outcomes.

A salary study RFP is planned to be released over the summer.

#### **Upcoming Procurements >\$25,000**

- a) Short Range Planning Study
- b) Chestnut Fields A&E Part III
- c) Moser Court Master Plan
- d) Transit Station Exploratory A&E (on behalf of MTS)
- e) Commuter Services Marketing & Branding Services (on behalf of MTS)

### **IX. Adjourn**

Mr. Fehr moved to adjourn and Mr. Foster seconded. The motion carried. The meeting was

adjourned at 9:10 AM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Matthew M. Dutkevich", written over a horizontal line.

Matthew M. Dutkevich, Executive Director

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Approved

**BCRTA**  
**Income Statement**  
**May 2021**

	<b>Current Month Budget</b>	<b>Current Month Actual</b>	<b>Change</b>	<b>Last Year Current Month</b>
<b>Revenues</b>				
Passenger Fares	8,000.00	7,827.86	(172.14)	4,514.18
Contract Service	10,791.66	10,353.66	(438.00)	10,088.60
Other Transit Rev.	154,166.67	171,181.53	17,014.86	126,170.37
Mgt./Cons. Services	20,440.00	20,440.00	-	20,440.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	2,416.66	1,939.06	(477.60)	53,725.69
Local Funding	241,653.77	255,392.73	13,738.96	71,293.07
State Funding	25,747.42	715.03	(25,032.39)	72,000.00
Federal Funding	241,249.28	193,059.00	(48,190.28)	196,402.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>704,465.46</b>	<b>660,908.87</b>	<b>(43,556.59)</b>	<b>554,633.91</b>
<b>Expenses</b>				
Wages	249,014.96	237,379.03	(11,635.93)	193,041.09
Fringes	85,924.68	80,700.79	(5,223.89)	81,538.83
Services	49,766.67	31,101.30	(18,665.37)	21,951.54
Materials & Supplies	42,975.00	45,837.01	2,862.01	32,460.46
Utilities	10,208.34	6,034.35	(4,173.99)	7,562.97
Insurance	19,696.67	17,820.85	(1,875.82)	18,664.41
Taxes	-	-	-	-
Purchased Transportation	51,987.10	51,987.10	-	43,209.16
Misc. Items	9,283.35	16,111.18	6,827.83	16,701.37
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>518,856.77</b>	<b>486,971.61</b>	<b>(31,885.16)</b>	<b>415,129.83</b>
Gain / (Loss)	185,608.69	173,937.26	(11,671.43)	139,504.08
Local Share Depreciation		25,957.84		
<b>Gain / (Loss) with Local Depr.</b>		<b>147,979.43</b>		



**BCRTA**  
**Income Statement**  
**May 2021**

	<b>Year to Date Budget</b>	<b>Year to Date Actual</b>	<b>Change</b>	<b>Year to Date Last Year</b>
<b>Revenues</b>				
Passenger Fares	40,000.00	39,876.09	(123.91)	45,235.43
Contract Service	53,958.30	53,085.10	(873.20)	64,794.44
Other Transit Rev.	770,833.35	822,721.60	51,888.25	577,312.86
Mgt./Cons. Services	102,200.00	102,200.00	-	71,540.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	12,083.30	251,282.40	239,199.10	83,866.58
Local Funding	952,294.65	991,710.70	39,416.05	788,306.12
State Funding	132,571.10	103,157.87	(29,413.23)	363,611.00
Federal Funding	947,001.15	830,428.00	(116,573.15)	833,916.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>3,010,941.85</b>	<b>3,194,461.76</b>	<b>183,519.91</b>	<b>2,828,582.43</b>
<b>Expenses</b>				
Wages	1,288,687.20	1,230,704.04	(57,983.16)	1,157,615.60
Fringes	354,368.50	347,547.02	(6,821.48)	388,056.91
Services	248,833.35	198,424.31	(50,409.04)	197,082.80
Materials & Supplies	219,375.00	237,740.50	18,365.50	189,235.30
Utilities	51,041.70	37,739.40	(13,302.30)	35,111.32
Insurance	98,483.35	91,255.04	(7,228.31)	81,928.91
Taxes	-	-	-	-
Purchased Transportation	155,961.30	155,961.30	-	216,045.80
Misc. Items	46,416.75	76,849.16	30,432.41	57,037.82
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>2,463,167.15</b>	<b>2,376,220.77</b>	<b>(86,946.38)</b>	<b>2,322,114.46</b>
Gain / (Loss)	547,774.70	818,240.99	270,466.29	506,467.97
Local Share Depreciation		129,789.17		
<b>Gain / (Loss) with Local Depr.</b>		<b>688,451.82</b>		

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
<b>Checking - PNC (National City)</b>						
5/1/21			Beginning Balance			342,677.11
5/3/21	NS Fees	CRJ	BCRTA Items	35.00		
5/3/21	4/1/21-4/30/21	CRJ	Farebox Receipts	4,161.22		
5/3/21	DD 0383130	CRJ	Miami University	174,330.83		
5/3/21	05/03/21	GENJ	Service Charge		3.00	
5/5/21	9773	CDJ	Alpine Valley Water		36.75	
5/5/21	9774	CDJ	BCRTA Petty Cash		230.69	
5/5/21	9775	CDJ	Bryce's Lawncare & Landscaping		1,400.00	
5/5/21	9776	CDJ	Brighton Spring Service		172.76	
5/5/21	9777	CDJ	CDW Government Inc.		6,541.71	
5/5/21	9778	CDJ	Cornett's Pressure Cleaning		1,030.00	
5/5/21	9779	CDJ	Greater Dayton RTA		500.00	
5/5/21	9780	CDJ	United States Treasury		12,325.92	
5/5/21	9781	CDJ	Ohio Deferred Compensation		642.00	
5/5/21	9782	CDJ	Ohio Newspapers, Inc.		75.58	
5/5/21	9783	CDJ	PERS		60,361.52	
5/5/21	9784	CDJ	RICOH USA, INC		44.56	
5/5/21	9785	CDJ	Sedgwick Claims Mgmt Svcs, Inc		2,415.00	
5/5/21	9786	CDJ	Silco Fire Protection Co.		587.00	
5/5/21	9787	CDJ	Verizon Wireless		2,353.86	
5/5/21	AT-05/05/2021	CDJ	BCRTA PNC Card Purchases		13,769.11	
5/5/21	ACH05/05/2021	CDJ	SuperFleet Mastercard Program		34,547.43	
5/11/21	0044422772	CRJ	Ohio Dept of Medicaid	1,835.00		
5/12/21	9788	CDJ	Affordable Pest Control Inc.		50.00	
5/12/21	9789	CDJ	Richard L. Bowen & Associates,		7,606.45	
5/12/21	9790	CDJ	Bethesda Healthcare Inc.		650.55	
5/12/21	9791	CDJ	Bureau of Workers Compensation		158.00	
5/12/21	9792	CDJ	Cintas Corporation		1,114.48	
5/12/21	9793	CDJ	CDW Government Inc.		1,729.00	
5/12/21	9794	CDJ	Cornett's Pressure Cleaning		804.00	
5/12/21	9795	CDJ	Camera Security Now		840.00	
5/12/21	9796	CDJ	CenterGrid, LLC		346.61	
5/12/21	9797	CDJ	Genfare		1,170.48	
5/12/21	9798	CDJ	KOI Enterprises, Inc.		1,590.79	
5/12/21	9799	CDJ	Millennium Business Systems,LL		384.07	
5/12/21	9800	CDJ	Minuteman Press - Fairfield		261.50	
5/12/21	9801	CDJ	Office Depot Inc.		223.33	
5/12/21	9802	CDJ	Rumpke Of Ohio Inc.		239.97	
5/12/21	9803	CDJ	Talawanda School District		10,138.73	
5/12/21	9804	CDJ	Treasurer State of Ohio		236.25	
5/12/21	9805	CDJ	Interstate Billing Service		505.00	
5/12/21	277596	CRJ	City of Middletown	198,619.82		
5/13/21	PRWE 05/07/21	GENJ			109,147.68	
5/13/21	PRWE 05/07/21	GENJ	1439		23.08	
5/13/21	PRWE 05/07/21	GENJ			19,855.92	
5/13/21	PRWE 05/07/21	GENJ	1438		337.36	
5/17/21	01081815	CRJ	BCDD Master Billing	421.74		
5/17/21	01081816	CRJ	Butler County Veterans Service	4,324.53		

5/17/21	01081807	CRJ	Butler County Veterans Service	4,901.22		
5/17/21	716325308	CRJ	Ohio Transit Risk Pool	9,699.92		
5/19/21	9806	CDJ	Richard L. Bowen & Associates,		10,230.03	
5/19/21	9807	CDJ	City of Hamilton - Utilities		2,667.49	
5/19/21	9808	CDJ	Cornett's Pressure Cleaning		397.00	
5/19/21	9809	CDJ	Gillig		104.90	
5/19/21	9810	CDJ	GemCity Tires, Inc		1,356.00	
5/19/21	9811	CDJ	Kleem Inc.		452.98	
5/19/21	9812	CDJ	Mobilcomm		180.00	
5/19/21	9813	CDJ	Ohio Deferred Compensation		642.00	
5/19/21	9814	CDJ	Ohio Newspapers, Inc.		8.72	
5/24/21	277816	CRJ	City of Middletown	179,869.58		
5/24/21	201462	CRJ	Easter Seals TriState	260.00		
5/24/21	24309	CRJ	Talawanda High School	55.00		
5/25/21	9759V	CDJ	Karen Buelter	250.00		
5/26/21	9815	CDJ	Bryce's Lawncare & Landscaping		1,400.00	
5/26/21	9816	CDJ	C & J Roofing Company, Inc		520.00	
5/26/21	9817	CDJ	Cincinnati Bell		147.01	
5/26/21	9818	CDJ	Cornett's Pressure Cleaning		773.00	
5/26/21	9819	CDJ	Fairfield Chamber of Commerce		590.75	
5/26/21	9820	CDJ	Gillig		2,969.71	
5/26/21	9830	CDJ	Isaac Wiles Burkholder & Teeto		1,074.00	
5/26/21	9831	CDJ	Karen Buelter		250.00	
5/26/21	9832	CDJ	Mighty Auto Parts		34.95	
5/26/21	9833	CDJ	Masabi LLC		24,300.00	
5/26/21	9834	CDJ	Miami University Office of the		5,318.86	
5/26/21	9835	CDJ	Supply Post Business Products		151.01	
5/26/21	9836	CDJ	Verizon Wireless		105.21	
5/27/21	ACH 5/27/2021	CDJ	Paycom		969.35	
5/28/21	PRWE 05/21/21	GENJ	1440		368.06	
5/28/21	PRWE 05/21/21	GENJ			17,473.47	
5/28/21	PRWE 05/21/21	GENJ			99,132.66	
5/28/21	PRWE 05/21/21	GENJ	1441		23.08	
5/28/21	cash	CRJ	BCRTA Items	40.00		
			Current Period Change	578,803.86	466,090.38	112,713.48
5/31/21			Ending Balance			455,390.59

**Savings - PNC (National City)**

5/1/21			Beginning Balance			21,249.75
5/3/21	05/03/21	GENJ	Service Charge		3.22	
5/5/21	ACH050521	CRJ	BCRTA Items	87.27		
5/28/21	05/28/21	GENJ	Interest Income	0.17		
5/31/21	CC 05/31/21	CRJ	Farebox Receipts	2,905.11		
			Current Period Change	2,992.55	3.22	2,989.33
5/31/21			Ending Balance			24,239.08

**Savings - PNC Bank**

5/1/21			Beginning Balance			3,114,412.36
5/28/21	05/28/21	GENJ	Interest Income	23.89		
			Current Period Change	23.89		23.89
5/31/21			Ending Balance			3,114,436.25

**BCRTA  
Balance Sheet  
May 2021**

**Assets**

Current Assets

Checking - PNC	455,390.59
Savings - PNC	24,239.08
Savings - PNC	3,114,436.25
Bid Deposit	-
M&S Inventory	36,998.34
Petty Cash	1,000.00
Accounts Receivable	1,243,435.01
Prepays	77,930.36
	<hr/>
	4,953,429.63

\*Other Assets

Net Pension Asset	31,779.00
Deferred Outflows-Pensions	871,284.00
Deferred Outflows-OPEB	573,460.00

Property & Equipment

Vehicles	12,173,487.01
Buildings & Land	2,724,804.53
Furniture & Equipment	1,095,030.98
Amenities & Misc.	69,631.89
WIP-Technology Upgrade	115,925.00
WIP-Chestnut Fields	40,409.36
Accum. Depr.	(7,523,027.11)
	<hr/>
	10,172,784.66

Total Assets

15,126,214.29

**Liabilities & Equity**

Current Liabilities

Accounts Payable	201,888.32
Payroll Payables	75,834.71
Other Payables	-
Accrued PTO	115,289.82
Reserve ACA Fines	152,857.51
FTA Vehicle Funds	68,131.00
Future Match Funds	28,416.67
Unearned Tickets	27,818.00
	<hr/>
	670,236.03

\*Long-term Liabilities

Net Pension Liability	3,955,112.00
Net OPEB Liability	2,816,803.00
Deferred Inflows-Pensions	853,338.00
Deferred Inflows-OPEB	413,645.00

Equity

Balance Equity	2,861,645.23
Federal & State Capital	13,808,080.00
Local Capital	89,410.00
Retained Earnings	(11,160,295.96)
Net Income	818,240.99
	<hr/>
	14,455,978.26

Total Liabilities

and Capital

15,126,214.29

**BCRTA  
Cash Reserves**

**May 2021**

Current Assets	4,953,429.63
Current Liabilities	<u>(670,236.03)</u>
<b>Available Funds</b>	<b>4,283,193.60</b>

**Board Reserves**

Local Share Grant Obligations		
OH-2018-021-00	412,171.00	
Pending Federal 2022 Capital Projects	264,350.00	
Pending Federal Chestnut Fields Project	2,429,051.00	
Less Miami University Chestnut Fields Match	(1,600,000.00)	
Less Projected Local Match	<u>(1,648,580.00)</u>	MU, MED, R6, VA
Match Required or (Overmatch)	(143,008.00)	
FTA Grants	-	Match Required
Working Capital Funds (2 Mths.)	974,576.67	
Capital Replacement Funds	2,535,750.00	2022 - 2026 Local Share of Projects Not Yet on Grants
Contingency Funds	<u>-</u>	
<b>Total Board Reserves</b>	<b>3,510,326.67</b>	
<b>Non-Restricted Funds</b>	<b>772,866.93</b>	

**BCRTA**  
**Income Statement**  
**June 2021**

	<b>Current Month Budget</b>	<b>Current Month Actual</b>	<b>Change</b>	<b>Last Year Current Month</b>
<b>Revenues</b>				
Passenger Fares	8,000.00	10,789.07	2,789.07	6,958.20
Contract Service	10,791.66	11,991.25	1,199.59	8,094.60
Other Transit Rev.	154,166.67	179,483.58	25,316.91	135,723.32
Mgt./Cons. Services	20,440.00	20,440.00	-	20,440.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	2,416.66	4,456.60	2,039.94	5,638.03
Local Funding	249,653.77	251,970.42	2,316.65	63,916.67
State Funding	25,747.42	23,722.44	(2,024.98)	-
Federal Funding	183,893.24	164,030.00	(19,863.24)	275,966.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>655,109.42</b>	<b>666,883.36</b>	<b>11,773.94</b>	<b>516,736.82</b>
<b>Expenses</b>				
Wages	210,970.90	203,735.57	(7,235.33)	225,201.33
Fringes	78,933.86	85,408.97	6,475.11	99,977.06
Services	49,766.67	46,927.55	(2,839.12)	45,456.52
Materials & Supplies	50,975.00	44,215.86	(6,759.14)	32,382.38
Utilities	10,208.34	6,147.34	(4,061.00)	6,450.95
Insurance	19,696.67	20,251.66	554.99	22,914.41
Taxes	-	-	-	-
Purchased Transportation	51,987.10	51,987.10	-	8,777.20
Misc. Items	9,283.35	7,030.34	(2,253.01)	8,454.42
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>481,821.89</b>	<b>465,704.39</b>	<b>(16,117.50)</b>	<b>449,614.27</b>
<b>Gain / (Loss)</b>	<b>173,287.53</b>	<b>201,178.97</b>	<b>27,891.44</b>	<b>67,122.55</b>
Local Share Depreciation		<u>25,957.84</u>		
<b>Gain / (Loss) with Local Depr.</b>		<b>175,221.14</b>		

**BCRTA**  
**Income Statement**  
**June 2021**

	<b>Year to Date Budget</b>	<b>Year to Date Actual</b>	<b>Change</b>	<b>Year to Date Last Year</b>
<b>Revenues</b>				
Passenger Fares	48,000.00	50,665.16	2,665.16	52,193.63
Contract Service	64,749.96	65,076.35	326.39	72,889.04
Other Transit Rev.	925,000.02	1,002,205.18	77,205.16	713,036.18
Mgt./Cons. Services	122,640.00	122,640.00	-	91,980.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	14,499.96	255,739.00	241,239.04	89,504.69
Local Funding	1,201,948.42	1,243,681.12	41,732.70	852,222.79
State Funding	158,318.52	126,880.31	(31,438.21)	363,611.00
Federal Funding	1,130,894.39	994,458.00	(136,436.39)	1,109,882.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>3,666,051.27</b>	<b>3,861,345.12</b>	<b>195,293.85</b>	<b>3,345,319.33</b>
<b>Expenses</b>				
Wages	1,499,658.10	1,434,439.61	(65,218.49)	1,382,816.93
Fringes	433,302.36	432,955.99	(346.37)	488,033.97
Services	298,600.02	245,351.86	(53,248.16)	242,539.32
Materials & Supplies	270,350.00	281,956.36	11,606.36	221,617.68
Utilities	61,250.04	43,886.74	(17,363.30)	41,562.27
Insurance	118,180.02	111,506.70	(6,673.32)	104,843.32
Taxes	-	-	-	-
Purchased Transportation	207,948.40	207,948.40	-	224,823.00
Misc. Items	55,700.10	83,879.50	28,179.40	65,492.24
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>2,944,989.04</b>	<b>2,841,925.16</b>	<b>(103,063.88)</b>	<b>2,771,728.73</b>
Gain / (Loss)	721,062.23	1,019,419.96	298,357.73	573,590.60
Local Share Depreciation		155,747.01		
<b>Gain / (Loss) with Local Depr.</b>		<b>863,672.95</b>		

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
<b>Checking - PNC (National City)</b>						
6/1/21			Beginning Balance			455,390.59
6/1/21	05/01-31/21	CRJ	Farebox Receipts	4,156.84		
6/1/21	DD 0384520	CRJ	Miami University	652.96		
6/1/21	06/01/21	GENJ	Service Charge		3.00	
6/3/21	DRAW 24-27	CRJ	Federal Transit Administration	243,372.00		
6/4/21	9837	CDJ	American Red Cross		96.00	
6/4/21	9838	CDJ	Affordable Pest Control Inc.		50.00	
6/4/21	9839	CDJ	Alpine Valley Water		23.85	
6/4/21	9840	CDJ	Richard L. Bowen & Associates,		22,572.88	
6/4/21	9841	CDJ	Brighton Spring Service		985.81	
6/4/21	9842	CDJ	Fuller Ford		99.97	
6/4/21	9843	CDJ	GemCity Tires, Inc		1,470.00	
6/4/21	9844	CDJ	Lemongrenade Creative, LLC		1,875.00	
6/4/21	9845	CDJ	Masabi LLC		26,625.00	
6/4/21	9846	CDJ	Minuteman Press - Fairfield		508.00	
6/4/21	9847	CDJ	ODACS, LLC		560.00	
6/4/21	9848	CDJ	Ohio Deferred Compensation		652.00	
6/4/21	9849	CDJ	Ohio Newspapers, Inc.		75.58	
6/4/21	9850	CDJ	Ohio Transit Risk Pool		51,598.74	
6/4/21	9851	CDJ	PERS		58,678.40	
6/4/21	9852	CDJ	RICOH USA, INC		22.09	
6/4/21	9853	CDJ	Tristate Cleaning		400.00	
6/4/21	9854	CDJ	Treasurer State of Ohio		47.25	
6/4/21	9855	CDJ	VANGUARD CLEANING SYSTEMS OF C		825.00	
6/4/21	9856	CDJ	Verizon Wireless		2,372.26	
6/7/21	0010652	CRJ	BCRTA Items	139.16		
6/7/21	0044623526	CRJ	Ohio Dept of Medicaid	1,635.00		
6/7/21	0044643428	CRJ	Ohio Department of Taxation	12,490.50		
6/7/21	cash	CRJ	Farebox Receipts	20.00		
6/8/21	3270	CRJ	Transit Alliance of Butler Cou	13,000.00		
6/8/21	1775	CRJ	Boys & Girls Club WC	305.00		
6/8/21	9859	CDJ	Luxurious Wraps, LLC		3,210.00	
6/8/21	cash	CRJ	Farebox Receipts	5.00		
6/9/21	AT 06/09/2021	CDJ	SuperFleet Mastercard Program		31,642.28	
6/9/21	9860/ for may	CDJ	BCRTA Petty Cash		279.58	
6/9/21	9861	CDJ	Cornett's Pressure Cleaning		1,133.00	
6/9/21	9862	CDJ	Fastenal Company		81.50	
6/9/21	9863	CDJ	Frank's Heavy Truck Collision		9,734.97	
6/9/21	9864	CDJ	Gillig		179.94	
6/9/21	9865	CDJ	KOI Enterprises, Inc.		3,045.40	
6/9/21	9866	CDJ	Mighty Auto Parts		34.95	
6/9/21	9867	CDJ	Millennium Business Systems,LL		324.85	
6/9/21	9868	CDJ	Myers Equipment Corporation		53.82	
6/9/21	9869	CDJ	Office Depot Inc.		193.58	



6/9/21	9870	CDJ	Rumpke Of Ohio Inc.		177.32
6/9/21	AT-06/09/2021	CDJ	BCRTA PNC Card Purchases		6,679.70
6/10/21	PRWE 06/04/21	GENJ	1442		263.23
6/10/21	PRWE 06/04/21	GENJ			14,134.45
6/10/21	PRWE 06/04/21	GENJ			86,148.79
6/10/21	PRWE 06/04/21	GENJ	1443		23.08
6/10/21	AT-6/10/2021	CDJ	Paycom		962.12
6/11/21	0044718501	CRJ	BCRTA Items	200.00	
6/11/21	06/11/2021	CRJ	BCRTA Items		200,000.00
6/14/21	217301	CRJ	GovDeals.com	1,875.00	
6/14/21	01082911	CRJ	Butler County Veterans Service	4,155.65	
6/14/21	278334	CRJ	City of Middletown	198,413.46	
6/16/21	9871	CDJ	Cintas Corporation		895.04
6/16/21	9872	CDJ	City of Hamilton - Utilities		2,643.29
6/16/21	9873	CDJ	City of Middletown Treasury Di		170.65
6/16/21	9874	CDJ	Cornett's Pressure Cleaning		487.00
6/16/21	9875	CDJ	Clarke Power Services		10.14
6/16/21	9876	CDJ	CenterGrid, LLC		346.61
6/16/21	9877	CDJ	Double Map		10,844.77
6/16/21	9878	CDJ	Fleet Pride		369.99
6/16/21	9879	CDJ	Interstate Billing Service		982.25
6/16/21	9880	CDJ	Isaac Wiles Burkholder & Teeto		3,827.90
6/16/21	9881	CDJ	Luxurious Wraps, LLC		3,210.00
6/16/21	9882	CDJ	Myers Equipment Corporation		59.21
6/16/21	9883	CDJ	Mobilcomm		180.00
6/16/21	9884	CDJ	Ohio Deferred Compensation		752.00
6/16/21	9885	CDJ	Refitt's LLC		300.00
6/16/21	9886	CDJ	Rose Automotive		156.64
6/16/21	9887	CDJ	Rumpke Of Ohio Inc.		64.55
6/16/21	9888	CDJ	Security Lock Company		159.00
6/16/21	9889	CDJ	TransitTalent.com		155.00
6/16/21	6/1/21-6/14/21	CRJ	Farebox Receipts	2,403.07	
6/17/21	DD 0385420	CRJ	Miami University	18,723.66	
6/22/21	0044756412	CRJ	BCRTA Items	90.00	
6/23/21	9890	CDJ	Bryce's Lawncare & Landscaping		1,820.00
6/23/21	9891	CDJ	Cincinnati Bell		147.01
6/23/21	9892	CDJ	Cornett's Pressure Cleaning		548.00
6/23/21	9893	CDJ	Gillig		1,701.84
6/23/21	9894	CDJ	Lemongrenade Creative, LLC		250.00
6/23/21	9895	CDJ	Office Depot Inc.		181.04
6/23/21	9896	CDJ	Prefered Fire Protection		185.00
6/23/21	9897	CDJ	Rose Automotive		154.92
6/23/21	9898	CDJ	Supply Post Business Products		69.60
6/23/21	9899	CDJ	Verizon Wireless		90.99
6/24/21	AT-6/24/2021	CDJ	Paycom		921.57
6/25/21	PRWE 06/18/21	GENJ			85,081.40
6/25/21	PRWE 06/18/21	GENJ			14,153.15

6/25/21	PRWE 06/18/21	GENJ	1445		23.08		
6/25/21	PRWE 06/18/21	GENJ	1444		262.35		
6/25/21	0044775352	CRJ	BCRTA Items	200.00			
6/28/21	0044813226	CRJ	Ohio Department of Transportation	112,990.00			
6/28/21	201632	CRJ	Easter Seals TriState	65.00			
6/28/21	01083440	CRJ	Butler County Veterans Service	4,117.91			
6/28/21	01083440	CRJ	BCDD Master Billing	575.10			
6/28/21	01083441	CRJ	Butler County Veterans Service	5,420.18			
6/28/21	DD 0385911	CRJ	Miami University	149,052.14			
6/29/21	06/29/2021	CRJ	BCRTA Items		200,000.00		
6/30/21	PRWE11/20/20 - C	GENJ	TO CLEAR	0.42			
6/30/21	PRWE11/20/20 - C	GENJ	TO CLEAR	0.44			
			Current Period Change	<u>774,058.49</u>	<u>859,047.38</u>	<u>-84,988.89</u>	
6/30/21			Ending Balance				370,401.70

**Savings - PNC (National City)**

6/1/21			Beginning Balance				24,239.08
6/1/21	06/01/21	GENJ	Service Charge		2.94		
6/3/21	ACH060321	CRJ	BCRTA Items	34.92			
6/30/21	CC 06/30/21	CRJ	Farebox Receipts	3,656.15			
6/30/21	06/30/21	GENJ	Interest Income	0.24			
			Current Period Change	<u>3,691.31</u>	<u>2.94</u>	<u>3,688.37</u>	
6/30/21			Ending Balance				27,927.45

**Savings - PNC Bank**

6/1/21			Beginning Balance				3,114,436.25
6/11/21	06/11/2021	CRJ	BCRTA Items	200,000.00			
6/29/21	06/29/2021	CRJ	BCRTA Items - to saving	200,000.00			
6/30/21	06/30/21	GENJ	Interest Income	29.36			
			Current Period Change	<u>400,029.36</u>		<u>400,029.36</u>	
6/30/21			Ending Balance				<u>3,514,465.61</u>

**BCRTA  
Balance Sheet  
June 2021**

**Assets**

Current Assets

Checking - PNC	370,401.70
Savings - PNC	27,927.45
Savings - PNC	3,514,465.61
Bid Deposit	-
M&S Inventory	37,517.86
Petty Cash	1,000.00
Accounts Receivable	1,194,680.58
Prepays	91,376.30
	<hr/>
	5,237,369.50

\*Other Assets

Net Pension Asset	31,779.00
Deferred Outflows-Pensions	871,284.00
Deferred Outflows-OPEB	573,460.00

Property & Equipment

Vehicles	12,173,487.01
Buildings & Land	2,724,804.53
Furniture & Equipment	1,095,030.98
Amenities & Misc.	69,631.89
WIP-Technology Upgrade	115,925.00
WIP-Chestnut Fields	61,692.39
Accum. Depr.	(7,523,027.11)
	<hr/>
	10,194,067.69

Total Assets

15,431,437.19

**Liabilities & Equity**

Current Liabilities

Accounts Payable	159,576.47
Payroll Payables	106,968.15
Other Payables	-
Accrued PTO	115,289.82
Reserve ACA Fines	158,482.51
FTA Vehicle Funds	68,131.00
Future Match Funds	25,250.01
Unearned Tickets	27,592.00
	<hr/>
	661,289.96

\*Long-term Liabilities

Net Pension Liability	3,955,112.00
Net OPEB Liability	2,816,803.00
Deferred Inflows-Pensions	853,338.00
Deferred Inflows-OPEB	413,645.00

Equity

Balance Equity	2,861,645.23
Federal & State Capital	13,921,070.00
Local Capital	89,410.00
Retained Earnings	(11,160,295.96)
Net Income	1,019,419.96
	<hr/>
	14,770,147.23

Total Liabilities

and Capital

15,431,437.19

**BCRTA  
Cash Reserves**

**June 2021**

Current Assets	5,237,369.50
Current Liabilities	<u>(661,289.96)</u>
<b>Available Funds</b>	<b>4,576,079.54</b>

**Board Reserves**

Local Share Grant Obligations		
OH-2018-21-00	388,826.00	
OH-2021-56-00	264,350.00	
Pending Federal Chestnut Fields Project	2,429,051.00	
Less Miami University Chestnut Fields Match	(1,600,000.00)	
Less Projected Local Match	<u>(1,648,580.00)</u>	MU, MED, R6, VA
Match Required or (Overmatch)	(166,353.00)	
FTA Grants	-	Match Required
Working Capital Funds (2 Mths.)	974,576.67	
Capital Replacement Funds	2,535,750.00	2022 - 2026 Local Share of Projects Not Yet on Grants
Contingency Funds	<u>-</u>	
<b>Total Board Reserves</b>	<b>3,510,326.67</b>	
<b>Non-Restricted Funds</b>	<b>1,065,752.87</b>	

## BCRTA Resolution No. 21-08-01

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### Appointing Directors to the Transit Alliance of Butler County (TABC) Board of Directors.

**Whereas** the Transit Alliance Board of Directors amended its Code of Regulations as of August 18, 2008 to make BCRTA its sole member; and

**Whereas** the TABC Code of Regulations requires that the corporation have at least nine (9) directors and collectively they shall be known as the Board of Directors; and

**Whereas** the TABC Code of Regulations requires that the Member elect the Directors of the Corporation.

**Now, therefore be it resolved** that the BCRTA Board of Trustees hereby appoints the following individuals to three (3) year terms as members of the Board of Directors of the TABC.


- Ms. Christy Morris, Reappointment
  - term to expire June 30, 2024
- Mr. Jeffrey Diver, Reappointment
  - term to expire June 30, 2024
- Ms. Shawn Cowan, Replacing Mr. Dutkevicz
  - term to expire June 30, 2024
- Ms. Christine Yannitty, Replacing Ms. Weidner
  - term to expire June 30, 2024

Furthermore, the BCRTA Board of Trustees authorizes the Executive Director to work with the TABC Board of Directors to take all actions necessary to enact this resolution.

Adopted August 18, 2021

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~~Chris Lawson,~~  
BCRTA Board President



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Matthew Dutkevicz,  
BCRTA Executive Director



**TO:** BCRTA Board of Trustees  
**FROM:** Shawn Cowan, Mobility Manager  
Meagan Varney, Procurement & Compliance Specialist

**RE:** *Action Item – 2021-006, Marketing Services*

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August 11<sup>th</sup>, 2021

#### **STRATEGIC PLAN GOAL / OBJECTIVE**

- Enhance Connectivity
- Improve Mobility & Eliminate Barriers

#### **RECOMMENDATION**

Approval of a resolution to amend Resolution 21-06-01 to reflect the adjusted contract amount for Marketing Services to be \$200,008.00 plus a 10% contingency fee for a total not to exceed \$220,008.00.

#### **FINANCIAL CONSIDERATIONS**

- This is a onetime agreement for a contract for services for a term of two (2) years with a total expenditure not to exceed \$220,008.00.
- These expenditures will be funded with federal operating allowance from 5307, CARES, CRRSAA, ARP and State of Ohio Rides to Community Immunity funds.
- The amount originally authorized by the Board of Trustees in June was based on the total estimated cost of \$147,508.00 provided at the bottom of the spreadsheet in Hunter Marketing's Proposal, Attachment B. With the contingency fee, the total amount originally authorized came to \$162,259.00. After clarification with Hunter Marketing, it was determined that this total was for Media Buying only and did not include the base fees for each campaign.
- The base fees, totaling \$52,500.00, were added to Hunter's pricing and the adjusted Contract amount of \$200,008.00 was confirmed. All other Vendor pricing was subsequently reviewed and confirmed as accurate, then all final scores were re-calculated and compared. Hunter Marketing's proposal was once again successful, but since the new price is above the previously authorized amount. The adjustment requires additional Board approval.

**BUSINESS PURPOSE**

To provide for the creation, placement and management of three (3) marketing campaigns for fiscal years 2022-2023.

**Action Item**

Procurement Summary factors considered; they have the capacity to perform these contracts and are recommended for award.

**D/M/S/WBE CONSIDERATIONS**

These services will be procured from Hunter Marketing, a female owned business.

**LEGAL CONSIDERATIONS**

Section 306.43 of the Ohio Revised Code authorizes BCRTA to contract for the provision of goods and services.

## BCRTA Resolution No. 21-08-02

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### Amending Resolution 21-06-01

**Whereas** on the 16<sup>th</sup> of June 2021 the BCRTA Board of Trustees adopted Resolution 21-06-01 authorizing the BCRTA Executive Director to execute a non-exclusive contract between BCRTA and Hunter Marketing for the provision of Marketing Services for a total not to exceed cost of \$162,259.00; and

**Whereas** the selection committee, in the process of finalizing the procurement and after receiving the Board's authorization, determined that the final authorized price was inaccurate; and

**Whereas** the selection committee determined that after final pricing was adjusted to reflect the correct amount and compared against all other proposals, the services proposed by Hunter Marketing remained the most advantageous to BCRTA; and


**Whereas** the final confirmed pricing exceeded the amount previously authorized by the Board.

**Now therefore be it resolved** that the BCRTA Board of Trustees hereby amends Resolution 21-06-01 which authorized the BCRTA Executive Director to execute a non-exclusive contract between BCRTA and Hunter Marketing for the provision of Marketing Services in three (3) campaigns to reflect the adjusted contract cost of \$200,008.00 plus a 10% contingency fee for a total not to exceed cost of \$220,008.00.

Approved: 18<sup>th</sup> of August 2021

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~~Chris Lawson~~  
Board President



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Matthew Dutkevich  
Executive Director



## BCRTA Resolution No. 21-08-03

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### Adopting the FY2022 Planning Budget for the Butler County Regional Transit Authority (BCRTA) and Acceptance of the BCRTA Fiscal Officer's Certification of Funds and Estimation of Revenues.

**Whereas** the Ohio Revised Code (ORC) requires a budget to be completed annually and approved by the Board of Trustees by July 15 of the preceding year; and

**Whereas** the FY2022 Planning Budget is an ORC requirement but does not appropriate funds; and

**Whereas** in FY2022 BCRTA anticipates continuing current directly operated services and including the Miami University campus services; and

**Whereas** in the last quarter 2021, the BCRTA Board of Trustees will be asked to adopt a FY2022 Operating Budget and 2022 appropriations; and

**Whereas** on January 16, 2019, the BCRTA Board of Trustees appointed Ms. Delene Weidner as Fiscal Officer; and

**Whereas** the BCRTA Board of Trustees adopts the following FY2022 Planning Budget and accepts the fiscal officer certification of funds and estimation of revenues as follows:

#### Estimated FY2022 Revenues & Expenses

Estimated Cash Balance 1-1-2022	\$	3,801,000
Estimated Revenues	\$	15,011,800
Estimated Expenses	\$	13,407,000
<hr style="border: 0.5px solid black;"/>		
Projected Year-End Cash	\$	5,405,800

**Now therefore, be it resolved:**

That the BCRTA Board of Trustees hereby adopts the above FY2022 Planning Budget and accepts the fiscal officer's certification of funds and estimation of revenues. Furthermore, that the BCRTA Secretary/Treasurer is authorized to do all things necessary to enact this resolution.

Adopted August 18, 2021

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**Chris Lawson,**  
BCRTA Board President



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**Matthew Dutkevich,**  
BCRTA Executive Director

I, Delene Weidner, Fiscal Officer of the BCRTA, hereby certify the following:

**Estimated Cash Balances as of 1-1-22 (General Transit Fund)**

On Deposit - Checking	250,000.00
On Deposit - Savings I	1,500,000.00
On Deposit - Savings II	50,000.00
On Deposit - STAR Ohio	2,000,000.00
BCRTA Petty Cash Fund	1,000.00
	<u>3,801,000.00</u>

**Estimated Revenues for FY2022 (General Transit Fund)**

BCRTA - FY22 Receivables	140,000.00
	<u>140,000.00</u>
FY2022 Operations	
Passenger Fares	100,800.00
Contract Revenues	136,000.00
Partnership Transit Revenues	1,961,000.00
Sale of Services	252,000.00
Transit Development Program	2,020,000.00
Park-n-Ride Program	520,000.00
Federal Operating Funds	3,874,000.00
State Operating Funds	-
Agency Operating Funds	38,000.00
Other Revenues	30,000.00
	<u>8,931,800.00</u>
Federal Capital Grant Funds	5,140,000.00
State/Other Capital Grant Funds	800,000.00
	<u>5,940,000.00</u>
<b>Total Funds Available</b>	<b>18,812,800.00</b>

**Anticipated Appropriations for FY2022 (General Transit Fund)**

BCRTA - FY22 Payables	140,000.00
	<u>140,000.00</u>
FY2022 Operations	
Wages	3,090,000.00
Fringes	1,500,000.00
Services	609,000.00
Materials & Supplies	643,000.00
Utilities	125,000.00
Insurance	241,000.00
Taxes & Fees	-
Purchased Transportation	520,000.00
Misc. Items	63,000.00
Leases & Rentals	-
Contingency	50,000.00
	<u>6,841,000.00</u>
FY2022 Capital Items	
Revenue Vehicles & Related Items	119,000.00
Transit Centers & Facility Improvements	6,263,000.00
Equipment, Technology, Amenities & Other	44,000.00
	<u>6,426,000.00</u>
Total Appropriations	13,407,000.00
<b>Projected Funds Available 12-31-22</b>	<b>5,405,800.00</b>



**TO:** BCRTA Board of Trustees  
**FROM:** Meagan Varney, Procurement & Compliance Specialist  
**RE:** *Action Item – Maintenance Service Vehicles, 2021-022*

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August 18, 2021

**STRATEGIC PLAN GOAL / OBJECTIVE**

Leverage competitive federal funding

**RECOMMENDATION**

Approve a resolution authorizing the Executive Director to execute a purchase agreement for Two Maintenance Service Trucks from Sherry Chrysler at \$76,970 per vehicle.

The BCRTA Board of Trustees has previously authorized this purchase, but staff have been unable to fulfill the purchase due to ODOT disqualifying vendors from the statewide contract. It is also recommended that the previous authorizing resolution be rescinded.

**FINANCIAL CONSIDERATIONS**

- This is a onetime purchase Agreement with a total expenditure not to exceed \$169,334.00 (including the 10% contingency).
- These expenditures will be funded with Ohio Department of Transportation funds and Section 5307 Federal Funds.

**BUSINESS PURPOSE**

To obtain Service Trucks for use by our Vehicle Maintenance staff for service support for all daily transit operations.

**Action Item**

Procurement Summary factors considered; they have the capacity to perform these contracts and are recommended for award.

**LEGAL CONSIDERATIONS**

Section 306.43 of the Ohio Revised Code authorizes BCRTA to contract for the provision of goods and services.

## BCRTA Resolution No. 21-08-04

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### **Rescinding Resolution 21-05-01 and Authorizing the Executive Director to Execute a Contract to Purchase Two (2) Maintenance Service Vehicles.**

**Whereas** the Butler County Regional Transit Authority (BCRTA) is an RTA created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code, and provides general public transportation services in and around Butler County, Ohio; and

**Whereas** the BCRTA Board of Trustees approved FY2021 appropriations including federal and state capital grant and local match funds for capital purchases, including maintenance equipment; and

**Whereas** BCRTA was awarded \$110,000.00 in SFY2021 funds by ODOT to purchase at least one upgraded service maintenance vehicle; and

**Whereas** pursuant to Ohio Revised Code Section 5513.01 (B), BCRTA participated in the Ohio Department of Transportation (ODOT) Term Contract RS900621 for the purchase of machinery, materials, supplies or other articles (including vehicles) which supplanted the need for BCRTA to solicit bids for vehicle purchase.

**Whereas** on May 19, 2021 the BCRTA Board of Trustees adopted Resolution 21-05-01 to execute a purchase of two maintenance service vehicles from the State of Ohio Term Contract for \$156,879.80; and

**Whereas** in the process of finalizing the solicitation, BCRTA was notified by ODOT that the selected Ohio Department of Transportation (ODOT) Term Contract RS900621 vendor was disqualified and unable to provide the products at the agreed upon cost; and

**Whereas** BCRTA subsequently released an Invitation for Bid (IFB) making clear the required specifications and delivery of the maintenance service vehicles; and


**Whereas** BCRTA determined that Sherry Chrysler of Piqua, Ohio submitted the bid most advantageous to BCRTA and was deemed sufficiently responsive and responsible.

**Now, therefore, be it resolved** that the BCRTA Board of Trustees hereby rescinds BCRTA Resolution 21-05-01 and subsequently authorizes the Executive Director to execute a new purchase of service agreement for two (2) Maintenance Service Vehicles at \$76,970 per vehicle plus a 10% contingency at a not to exceed amount of \$169,334.00. Be it further resolved that the BCRTA Board of Trustees hereby authorizes the Executive Director to take all actions necessary to enact this resolution.

Adopted this 18<sup>th</sup> day of August 2021.

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~~Chris Lawson~~, Board President



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Matthew Dutkevicz, Executive Director

# METRIC DASHBOARD

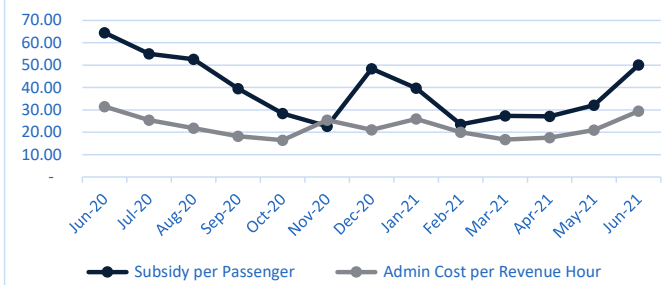
June 2021

## Leveraging Competitive Funding & Partnerships

Average Fleet Age

**3.76**

Since Last Month 0.05 1.33%  
Since Last Year 0.33 8.78%



## Enhancing Connectivity

BCRTA Transit App Users

**1,465**

Since Last Month 187 12.76%  
Since Last Year (113) -7.71%

BGO App Rides/Total BGO Rides

**36.28%**

Since Last Month 1.53% 4.22%  
Since Last Year 15.43% 42.52%

BCRTA Transit App Downloads

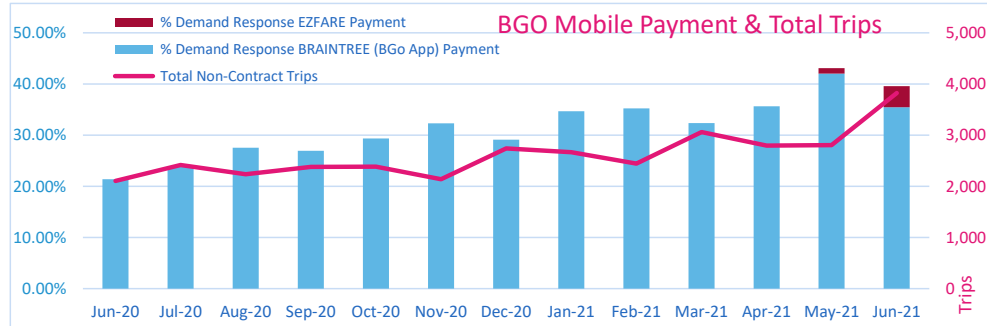
**202**

Since Last Month 57 28.22%  
Since Last Year 10 4.95%

BGO App Downloads

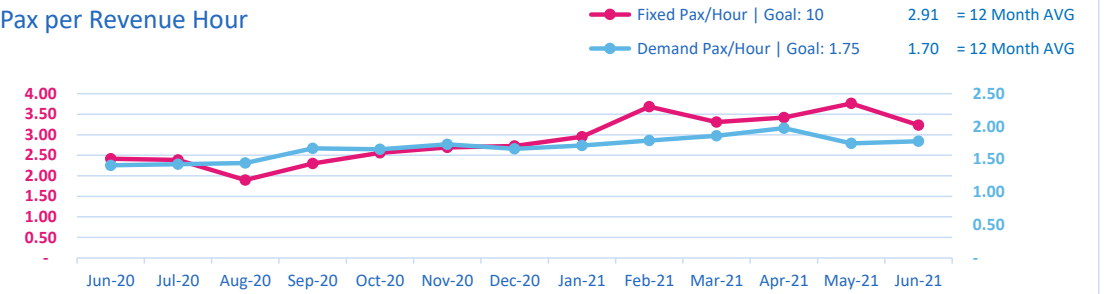
**161**

Since Last Month 13 8.07%  
Since Last Year 1 0.62%

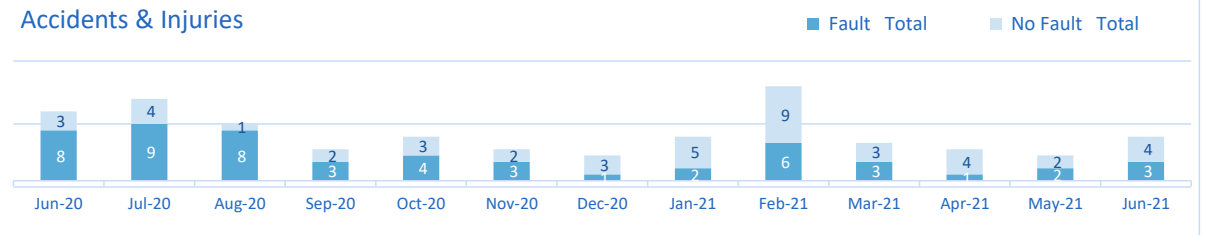


## Improving Mobility & Eliminating Barriers

Pax per Revenue Hour



## Accidents & Injuries



Target Operator Staffing

**92%**

Since Last Month 21.60%  
Since Last Year -20.08%  
12 Month Average 85.31%  
GOAL 100.00%

Denials & Refusals/Total BGO

**2.17%**

Since Last Month -8.92%  
Since Last Year 1.89%  
12 Month Average 4.42%  
GOAL 0.00%

## Supporting Employers

42X Park & Ride Total Trips

**1,192**

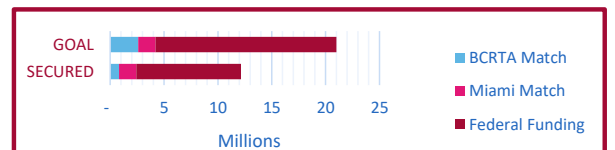
Since Last Month 501 42%  
Since Last Year 952 80%

BGO Employment Trips

**1,335**

Since Last Month 321 24.04%  
Since Last Year 127 9.51%

## Developing Multimodal Infrastructure



Days Until Chestnut Fields Completed

**791**



# Director's Notes – August 2021

## A. Metrics & Service

### 1. Miami University Service Levels

BCRTA will resume normal service levels in Oxford beginning August 22, 2021. Staff have removed social distancing barriers to allow for a return to normal ridership levels. R2 service will also resume August 23 in addition to increased frequency on the R3.

Masks will still be required on all BCRTA vehicles under the TSA security directive, requests from Miami, and anticipated legislation from City of Oxford. Staff will continue daily spot cleaning of high touch surfaces as well as complete vehicle disinfection twice weekly.

### 2. Vaccination Trips

BCRTA received \$222,231 from the State of Ohio for the “Rides to Community Immunity” program. Staff have prepared a webpage to help vaccine seekers find transportation at [COVID Vaccination Transportation - Butler County RTA](#). BCRTA is offering free BGo rides to individual riders, but capacity is limited due to driver shortages. Shawn Cowan, BCRTA mobility manager, is working with local groups, healthcare, and municipalities to consolidate resources and organize group rides when possible. We are soliciting new partners all the time. Please contact Shawn Cowan to make a connection: [cowans@butlercountyrta.com](mailto:cowans@butlercountyrta.com)

Throughout the summer BCRTA has been working with the Butler County General Health District to provide onboard vaccine clinics, including all week at the Butler County Fair. Events will be winding down as BCRTA staff focus on providing the return of services in Oxford. Opportunities may exist during breaks and non-peak services when targeted neighborhood shuttles or mobile clinics can continue to be provided. BCRTA has spent \$49,638 toward public vaccination efforts as of June 30, 2021.

## B. Staffing & Facility

### 1. Staffing

BCRTA is currently seeking CDL and non-CDL drivers, driver trainers, and maintenance technicians. A biweekly email digest of open positions is available. Please contact Kristin Fryer, BCRTA HR Manager ([fryerk@butlercountyrta.com](mailto:fryerk@butlercountyrta.com)) if you would like to be added to the mailing list. BCRTA still continues to experience a driver shortage like most transit agencies across the nation, despite aggressive advertising and outreach.

BCRTA is also seeking a Planning and Special Project Manager and a Talent & Benefits Manager.

BCRTA is presently engaging a consultant to perform a salary study and job description review to benchmark wages and make any needed recommendations. A report should be due late this year.

### 2. Benefits

BCRTA launched open enrollment August 3. OE will close August 15 and benefits will

## Director's Notes – August 2021

become effective September 1, 2021. Response to the change has been positive and driven an increase in applicants.

### 3. Vaccination

BCRTA staff is presently 66% vaccinated. The incentive provided by the Board greatly improved reporting but expired at the end of August. Management recommends extending the bonus through November 30, 2021 with the Board's approval.

Management is also closely watching agencies that are beginning to require vaccinations as a condition of employment (with legal exceptions). A handful of public transit agencies are implementing these rules now, but many have indicated they intend to move this direction after FDA provides final approval for one or more vaccines.

## C. Planning

### 1. CALSTART Generation Zero

CALSTART has reached out to BCRTA to commit to their Generation Zero pledge. CALSTART provides services and consulting to spur advanced transportation technologies, fuels, systems and the companies that make them. BCRTA has been working closely with CALSTART as part of NEORide and the IMI grant. Information about the pledge is included in the August packet. Staff recommends accepting the pledge and will pursue this barring any objection from the Board. There is no financial commitment outside limited staff time.

### 2. Transit Studies

City of Middletown and Middletown Transit (MTS) are presently engaged with WSP to provide a transit study evaluating some novel transit solutions and also examining existing routes and hub locations. BCRTA is assisting. Staff expect a completed report by Q3 2021.

BCRTA is presently soliciting to engage a consultant to complete a similar study. Staff expect to bring an award recommendation to the Board at the September meeting.

### 3. Alternative Fuel Study

BCRTA is in the very early stages of discussing a joint engagement with Cincinnati Metro and TANK to evaluate regional needs and feasibility for future alternative fuel vehicles. SORTA was already planning to pursue the study and BCRTA was also considering a similar approach within the pending planning study. A joint contract should help defray costs and improve regional cooperation, visioning, and grant readiness.

### 4. Chestnut Street Multimodal Station

Bowen has finalized their Part I report and is preparing to enter Part II of the design phase, up to 30% design. Documents will be posted to the BCRTA "Major Projects" webpage as documents become available. Bowen will initiate public engagement with stakeholders as part of this phase of design.

Staff is presently negotiating a land lease with Miami University for the subject property.

## Director's Notes – August 2021

More detail is needed from Bowen to complete necessary docs and descriptions for the lease.

FTA concurred with BCRTA's request for a categorical exclusion under the National Environmental Policy Act (NEPA) in late June which has paved the way for BCRTA to execute final grant processes with FTA. The project grant is being finalized and should be available to draw funds in October.

At the Board's request, staff pursued conversations with an experienced bonding attorney and the Ohio State Infrastructure Bank regarding potential financing for the Chestnut Fields project. The project does seem to be eligible for either funding method. However, given that BCRTA has no sustainable source of tax revenue, both entities expressed concern that BCRTA would be unlikely to qualify. FTA funding cannot be used to pay debt.

### D. Outreach & Communications

#### 1. Video Outreach

Shawn Cowan is working with a consultant to create and release several monthly videos advertising BCRTA services and how to use them. A "How to Ride" video should be released shortly, and a new video focused on employee recruitment will be shot in late August after new uniforms arrive.

### E. Funding & Discretionary Grant Availability

#### 1. INVEST ACT

The Senate has passed the "Infrastructure Investment and Jobs Act" by a vote of 69 to 30. The 2,702-page bill reauthorizes surface transportation programs and appropriates specific funding for certain categories of funding. It is unclear when the House of Representatives will consider the measure.

Based upon estimates provided by FTA and APTA, BCRTA and MTS may expect the following changes if the legislation is passed as written:

Agency	2021 5307 Funding	2022 Estimated	Difference
BCRTA	2,098,087	3,143,970	1,045,883
MTS	1,481,697	2,339,551	857,854

#### 2. CMAQ/STBG Funding

OKI has recently solicited applications for CMAQ/STBG funding in FFY 2025 and 2026. BCRTA submitted an application for replacement of heavy-duty diesel buses that will be due in that time frame. Given the time distance to purchase, BCRTA will be pursuing an open award for battery-electric buses or hydrogen fuel cell vehicles. Grant needs for



## Director's Notes – August 2021

both fuels are estimated to be relatively similar. OKI has reported receiving \$56M in requests for more than 18 projects. \$40M is available. Awards are expected between October and December.

### 3. CRRSAA & ARP

BCRTA has received final split calculations for CRRSAA and ARP funding. BCRTA will receive an additional \$4,286,995 from CRRSAA and \$7,712,897 from ARP.

### 4. ODOT Funding

BCRTA has now received an allocation for the Urban Transit program funding for this state fiscal year in the amount of \$300,231 which will be applied toward the radio upgrade/replacement project already underway.

BCRTA was also successful in obtaining local match funds for the ITS project.

### 5. TABC - Enhanced Mobility of Seniors & Individuals with Disabilities (5310)

TABC was awarded a \$100,000 5310 grant by OKI in May to expand the Mobility Management program. Funding does not require local match this year due to CRRSAA.

## F. On the Horizon ...

### 1. Code of Conduct

Operations staff are in the process of drafting a passenger code of conduct to address limited issues associated with loitering, hygiene, and courtesy. Staff expect to implement a policy before yearend.

### 2. Upcoming Procurements >\$25,000

- a) Short Range Planning Study
- b) Vehicle Cleaning Contractor - Exterior and Interior
- c) Chestnut Fields A&E Part III
- d) Moser Court Master Plan
- e) Transit Station Exploratory A&E (on behalf of MTS)
- f) Commuter Services Marketing & Branding Services (on behalf of MTS)

# Director's Notes – August 2021

## Strategic Vision 2025

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As Ohio's public transit innovator, BCRTA provides smart mobility options and infrastructure that seamlessly connect people to employers, educational, healthcare, and recreational destinations.

Leverage competitive federal funding and forge mutually beneficial partnerships with organizations, including incubators, chambers, universities, start-ups, economic development bodies, and planning professionals.

- Expand participation in NeoRide as appropriate to address needs and improve grant funding
- Sustain Miami University relationship, plan for future
- ~~Retain BCVSC and BCDD contracts~~
- Leverage MTS transit plan and maintain relationship with City of Middletown
- Improve DBE access
- Keep finger on pulse of autonomous tech
- Examine Cincinnati commuter service for ways to reduce cost (42X)

Enhance connectivity with constituents by leading in the implementation of new transit tech (onboard Wi-Fi tools).

- Test and expand onboard WIFI where possible
- Implement onboard validation for EZfare
- ~~Expand BGO app service~~
- ~~Launch new & updated website~~
- Expand use of real-time info signs and kiosks

Improve mobility access and eliminate barriers to ridership, especially for riders who may be elderly or have disabilities.

- ~~Reduce DR fares to \$5.00~~
- Make peak BGO service available
- Hire operators to address demand
- ~~Relocate customer service closer to riders~~
- Pursue payment options for unbanked
- ~~Consider free fixed route fares~~

Support employers with effective workforce transportation in at least 75% of Butler County's densest corridors.

- Evaluate existing R routes for effectiveness and reallocate to improved frequency or BGO as necessary
- Solicit BGO services in employer-dense areas.
- Evaluate options for Spooky Nook connectivity
- Address Butler/Warren connection in Monroe

Develop multimodal infrastructure and wayfinding to create seamless user experiences.

- Accelerate completion/progress for Oxford Multimodal facility
- Improve Hamilton/Warren County connectivity for fixed route and ADA
- ~~Eliminate paper transfers~~
- Address Transit Center convenience and utility (Hamilton, Oxford, Middletown)
- Improve regional connections with commuter service, rail, interurban bus, rideshare, bikeshare, scooters



## Midwest Transit – Generation Zero Pledge

*Making transit better for the next generation*

### Overview

CALSTART's Generation Zero is a pledge-based program aimed at accelerating the growth of zero-emission transit vehicle deployments in the Midwest<sup>1</sup>. Recognizing transit is a first segment adopter for transportation electrification the focus of this program is on next generation transit vehicles (any form of motorized public transportation)<sup>2</sup>. Working collectively with regional stakeholders to accelerate the number of zero-emission transit vehicle deployments, including battery electric bus (BEB) and fuel cell electric bus (FCEB) over the next 10 to 20 years, the group addresses challenges, policies, incentives, infrastructure, education, and the needs of the end users. Progress in this area ensures the region continues its leadership in all things transportation, supporting job creation, and continued manufacturing growth. Doing so helps the region's states and cities meet their sustainability goals and realize clean air, while driving industrial competitiveness and clean technology job growth.

Over the next four years, participants will focus on sharing information, identifying best practices, eliminating barriers through collaboration and engagement with policy, coordinating among stakeholders, and taking the appropriate actions to ensure success of accelerating the zero-emission transit market. Participants will be active in communications, activities, and participate in one annual meeting, which may be virtual. The participants of this program will commit to working together to achieve the goals of the program.

### As a Pledge Participant

- *We see the benefit in working together to accelerate the growth of zero-emission transit vehicle deployments as we recognize the zero-emission transit market is well positioned for accelerated growth not only in the Midwest but across the United States;*
- *We want to capture the opportunity to work together in multi-stakeholder coordination to ensure the success of the zero-emission transportation market;*
- *We pledge to develop internal sustainability goals that are aligned to the Generation Zero program to help accelerate the goals of the program;*
- *We recognize that the Midwest needs to continue its global leadership in all things transportation; research and development, manufacturing, and jobs as 9.6 jobs are created for every \$1 million invested in the market<sup>3</sup>; We wish to harness the substantial benefits in terms of economies of scale and supply chain development, and see that the technology will then have a stronger chance of succeeding working together;*

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<sup>1</sup> IA, IL, IN, KS, KY, MI, MN, MO, ND, NE, OH, SD, and WI

<sup>2</sup> <https://globaldrivetozero.org/publication/the-beachhead-model/>

<sup>3</sup> <https://www.cleantransitnetwork.org/ac/zebs-jobs/>

- *We understand that for transformation to occur there will need to be active participation across multi-stakeholders from across industry and governments;*
- *We observe that the transition from fossil fueled vehicles to zero-emissions will involve a mix of advanced low carbon alternative fuels;*
- *We recognize the success of the zero-emission transit market as a strategy to build a greater industrial ecosystem;*
- *We support the goal to make zero-emission transit vehicles and infrastructure commercially viable and cost competitive in the Midwest by 2025, including at least 1,500 vehicle orders and deployments by 2025 (i.e., 360% increase over 2020); We support the goal for zero-emission transit vehicles to achieve 100% new sales in the market across the Midwest by 2040 and ideally as early as 2035, if the right eco-systems are in place.*

## Activities

CALSTART will seek funding to serve as the administrator of this program. In this capacity, CALSTART will convene the participants, collect information, provide analysis, and support meaningful action, while actively listening to participants, monitoring market trends, and providing timely communications.

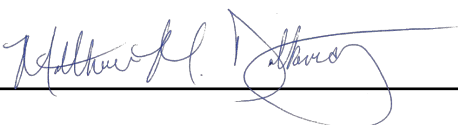
Through multi-stakeholder collaborations we will work to:

1. **Establish / improve market conditions** that will drive quicker at scale, vehicle deployments
2. **Develop policies to accelerate** the Midwest zero-emission transit market with a focus on job creation, economy, and improved health
3. **Advocate for stronger predictable revenue streams** bringing and keeping the Total Cost of Ownership (TCO) of zero-emission technology (vehicles and infrastructure) on parity with traditional internal combustion engine (ICE) solutions – this includes the sale of electricity (i.e., 50 40' battery electric buses require 3MW of electricity)
4. **Address the zero-emission transit needs** of the multi-stakeholder group

CALSTART and the pledge partners participate in the following key activities to connect, inform, and influence key stakeholders:

- **BUILD** a strong platform for communication and engagement for participants
- **SHARE** experiences, knowledge, materials, needs and requirements to shape actions
- **DEVELOP** relationships, tools and products that drive market growth
- **SOCIALIZE** the activities, updates, products, and news to build the brand and increase awareness
- **GROW** the number of pledge partners to strengthen the collaboration activities
- **MONITOR and MEASURE** progress towards 2025 and 2040 goals

We accept the pledge,

x  \_\_\_\_\_