



Board of Trustees

Mr. Christopher Lawson,
President
City of Hamilton

Mr. Perry Gordon,
Vice President
City of Oxford
Police Department

Mr. Travis C. Bautz
MidPointe Library System

Mr. David Fehr
Butler County Department
of Development

Mr. James A. Foster

Ms. Nancy Schmitt
UC Health West Chester Hospital

Mr. Corey Watt

Ms. Kathy Wyenandt

Executive Director

Mr. Matthew M. Dutkevicz

Legal Counsel

Mr. Mark Landes
Isaac Wiles
Burkholder & Teetor, LLC

*** PUBLIC MEETING NOTICE ***

Butler County Regional Transit Authority Board of Trustees

The BCRTA Board of Trustees is scheduled to meet on Wednesday, June 15, 2022 at 8:00 a.m. This meeting will be held in the Board Room at the Butler County Regional Transit Authority located at 3045 Moser Court, Hamilton, Ohio 45011.

In accordance with the American Disabilities Act, if anyone has a disability and requires assistance or, in accordance with the Limited English Proficiency Executive Order, requires translation services, please call Mr. Matthew Dutkevicz at 513.785.5237 or 800.750.0750 (Ohio Relay Service).

2022 Butler County RTA Board of Trustees Attendance

	Jan	Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec
Bautz, Travis	X	X	X	X	X							
Fehr, David	X	X	E	E	X							
Foster, Jim	X	X	X	X	X							
Gordon, Perry	X	X	X	X	X							
Lawson, Chris	X	E	X	X	E							
Schmitt, Nancy	E*	E	X	X	E							
Watt, Corey	X	X	X	X	X							
Wyenandt			X	X	X							

X = Present

E = Excused

E* = Online not Official

A = Absent

BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES

June 15, 2022, 8:00 AM

**Butler County Regional Transit Authority
3045 Moser Court, Hamilton, OH 45011**

PRELIMINARY AGENDA

- I. Call to Order & Roll
- II. Consideration of Absences
- III. Consent Agenda (*Motion Requested*)
 - a. Approval of the Agenda
 - b. Approval of the May 18, 2022 Meeting Minutes
- IV. Comments from Citizens
- V. Secretary/Treasurer's Report – April 2022 (*Motion Requested*)
- VI. Action Items
 - a. **Resolution 22-06-01:** Adopting the FY2023 Planning Budget for the Butler County Regional Transit Authority (BCRTA) and Acceptance of the BCRTA Fiscal Officer's Certification of Funds and Estimation of Revenues.
- VII. Governance
 - a. Vacancies
 - i. Discussion
 - ii. Recommend candidates to commissioners (*Motion Requested*)
- VIII. Committee & Staff Reports
 - a. OKI
 - b. Service & Metrics
Luke Morgan, Director of Operation
 - c. Marketing & Outreach
Shawn Cowan, Communications & Outreach Manager

Next Meeting Date:

July 20, 2022 @ 8:00 AM

**Butler County RTA • Hamilton Board Room
3045 Moser Court, Hamilton, OH 45011**

BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES

June 15, 2022, 8:00 AM

Butler County Regional Transit Authority

3045 Moser Court, Hamilton, OH 45011

d. Director's Report

IX. Adjourn (*Motion Requested*)

Next Meeting Date:

July 20, 2022 @ 8:00 AM

Butler County RTA • Hamilton Board Room

3045 Moser Court, Hamilton, OH 45011

Weidner reported that although we are currently below budget on State Funding, we should see a large boost to this item in April with the vaccine incentive given to employees. Expenses for the period were also under budget primarily due to the timing of the Professional Service projects, and staffing shortages. Ms. Weidner explained that although staffing shortages continue, we should see changes to Wages and Fringes beginning in May with the driver wage increase. Fuel and parts for the Gillig buses, and not recognizing much in Insurance recoveries had both Materials & Supplies and Insurance slightly over-budget. The Gain before Est. Depreciation, Net Pension & OPEB Expense was just over \$657K. An error on the financials in the packet was shown corrected on the presented financial statements. Local Share of Depreciation Exp was in the packet as \$51K. The corrected amount is \$78K.

The Transaction logs for the month of March were included in the packet presenting all cash transactions for the period. Ms. Weidner pointed out the large transactions involved in moving money from the Checking and Money Market accounts to the STAR Ohio account. The balance sheet for March 2022, was presented with normal balances for assets, as well as liabilities and equity. Accounts Receivable was slightly higher than normal, but not a concern. The higher amounts are solely related to timing of payments from Miami University, City of Middletown, and FTA.

At the end of March, Available Funds were approximately \$6.08M. Current or planned grants were just slightly overmatched. Non-Restricted Funds of \$2.2M will be used to match future year large bus purchases and any needed match for the Chestnut Fields facility. Ms. Weidner reported that once grants are updated in July, we will see Non-Restricted funds decrease and be reported as match for those grants.

Mr. Watt moved to approve the treasurer’s report. Ms. Wyenandt seconded the motion. The treasurer’s report was approved.

V. Action Items

a. Resolution 22-05-01: Appointing Directors to the Transit Alliance of Butler County (TABC) Board of Directors.

Mr. Watt moved to adopt resolution 22-05-01. Mr. Fehr seconded the motion. Ms. Cowan explained that Ms. O’Brien was willing to be reappointed. Mr. Dutkevich reminded the Board that they are the sole member of the TABC and responsible for appointing all directors to the TABC Board.

Upon a call of the roll the vote resulted as follows:

Mr. Bautz	Yes
Mr. Fehr	Yes
Mr. Foster	Yes
Mr. Gordon	Yes
Mr. Lawson	ABSENT
Ms. Schmitt	ABSENT
Mr. Watt	Yes

Ms. Wyenandt	Yes
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The resolution was adopted.

b. **Resolution 22-05-02:** Supporting Ohio Department of Transportation and Kentucky Transportation Cabinet’s Collaborative Federal Funding Application for the Brent Spence Bridge Corridor.

Mr. Foster moved to adopt resolution 22-05-02. Ms. Wyenandt seconded the motion. Mr. Foster noted that the project needs to happen. No other discussion was heard.

Upon a call of the roll the vote resulted as follows:

Mr. Bautz	Yes
Mr. Fehr	Yes
Mr. Foster	Yes
Mr. Gordon	Yes
Mr. Lawson	ABSENT
Ms. Schmitt	ABSENT
Mr. Watt	Yes
Ms. Wyenandt	Yes

The resolution was adopted.

VI. Governance

a. Vacancies

Mr. Dutkevicz noted that one seat still needs to be filled. Mr. Dutkevicz remarked that the Commissioners require a recommendation letter for any candidate from the Board. Mr. Dutkevicz pointed out that Nick Bauer was a candidate for the Board and was in attendance and would be interviewed by the Executive Committee at their meeting following the Board meeting. Mr. Bauer introduced himself.

Mr. Watt moved to table any discussion or action on appointment recommendations. Mr. Fehr seconded. The topic was tabled.

VII. Committee & Staff Reports

a. OKI

No report.

b. Service & Metrics

Mr. Morgan provided the metrics report:

- Leveraging Competitive Funding & Partnerships
- Average Fleet Age

- 4.64 years – This is an increase of 23.91 percent from March 2021.
- Subsidy per Passenger
 - The subsidy per passenger decreased in March of 2022 in comparison to last March by \$11.84 or 43.3 percent.
- Admin Cost Per Revenue Hour
 - Administrative Overhead cost per hour has increased by \$4.70 or 28 percent comparing March of 2021 to March of 2022.

Enhancing Connectivity

- BCRTA Transit App Users
 - BCRTA had 3,549 users during the month of March for the Transit App. This is a 91.6 percent increase from the previous year.
- BCRTA Transit App Downloads
 - BCRTA tracked 584 new downloads for the Transit App in March of 2022. This is a 61.99 percent increase from the previous year.
- BGO App Rides/Total BGO Rides
 - 27.99 percent of all trips were booked utilizing the mobile application. This is a 7.26 percent decrease from March of 2021.
- BGO App Downloads
 - BCRTA had 149 new users download the mobile application. This is a 112.75 percent decrease in app downloads from March 2021.
 - Mr. Fehr inquired if staff were also able to see how many users deleted the app because it was not useful. Mr. Morgan answered that BCRTA does not presently have that data but that he would inquire with the developer.
- BGO Mobile Payment & Total Trips
 - BCRTA completed 2,369 non - contracted trips in March of 2022. This is a 22.5 percent decrease in completed, non - contracted trips from March of last year.
 - 20 percent of all completed, non – contracted trips were paid for using the BCRTA mobile application (BrainTree).
 - EZFARE was not utilized for fare payment in March of 2022 as General Public BGO is currently suspended.

Improving Mobility & Eliminating Barriers

- Passengers Per Revenue Hour
 - Fixed routes had 9.97 passengers per revenue hour in March of 2022, this is 201.2 percent higher than March of 2021.
 - Demand Response service had 1.64 passengers per revenue hour in March of 2022, this is a 11.8 percent decrease from March of 2021.

- Accidents and Injuries
 - Fault Total – BCRTA did not have any at fault accidents in March of 2022.
 - No Fault Total – BCRTA also had 2 no fault accidents.

- Target Operator Staffing
 - 66%
 - This number has decreased 8.65 percent from the same month for the previous year. The yearly average was 77.54 percent.

- Denials and Refusals/ Total BGO Trips
 - 149.09 percent of all requested BGO trips were refused or denied in March of 2022 due to time and capacity limitations. This is a 145.59 percent increase from March of 2021.

Supporting Employers

- 42x Park and Ride Total Trips
 - The 42x had 1,323 riders. This is a 76 percent increase from March of the previous year.

- BGO Employment Trips
 - BCRTA completed 1,164 BGO trips for the purpose of employment in March of 2022, this is a 2.06 percent decrease from the same month the previous year.

Developing Multimodal Infrastructure

- Goal
 - This field is to show the progress of our upcoming Chestnut Fields Multi-Modal Transit Station. BCRTA has secured funding for \$12,145,255 of our \$21,000,000 goal.

- Days Until Chestnut Fields Completed
 - BCRTA expects this project to be completed within the next 823 days or 2.25 years.

c. Marketing & Outreach

Ms. Cowan presented the April Marketing and Communications update.

Ms. Cowan gave a brief update on the employee recruitment campaign. BCRTA has seen an increase in applicants since the launch of our recruitment campaign with Hunter Marketing. BCRTA has received over 118 applications, hired 36, 17 of them are vehicle operators. Ms. Cowan said that new marketing centering around the wage increase for drivers had just launched the week before.

Ms. Cowan announced that there would be a professional photographer doing headshots

after the June board meeting for new board members.

Ms. Cowan also briefed the board about the Max Your Vax Event on the 42x. BCRTA ambassadors rode the 42x in early May during high ridership runs to load passengers EzFare accounts with \$150.00. Riders had to have an EzFare account and proof of receiving the Covid-19 vaccination. Mr. Foster questioned how this was a benefit for BCRTA, Ms. Cowan explained that since BCRTA pays for the commuter service that any fares collected from the 42x reduces the amount that BCRTA pays SORTA to operate the route. BCRTA gave out \$5500.00 in EzFare credits. Additional events will be scheduled throughout the summer.

Ms. Cowan also shared that BCRTA has entered a contact with the Fitton Center to have StreetSpark Art created for three of BCRTA buses. Expected completion of the project is late fall.

Ms. Cowan stated that the planning study is on target. The first round of public engagement has wrapped up and that Kimley Horn will be presenting a summary of the findings.

d. Director's Report

A. Staffing & Facility

1. Staffing

BCRTA staffing is becoming a critical weakness. Attrition still outpaces new hires and prospecting new applicants has been a monumental task. BCRTA must continue to retain current workforce AND adapt practices to engage new talent. Staff are devoting significant effort to addressing this objective.

BCRTA is currently seeking to fill the following positions:

Open Positions

Bus Driver - Fixed Route	Location: Hamilton, OH Department: BCRTA Type: Full Time
Bus Driver - No CDL Required	Location: Hamilton, OH Department: Operations Type: Full Time
Bus Driver Trainer	Location: Hamilton, OH Department: Operations Type: Full Time
Customer Service Supervisor	Location: Hamilton, OH Department: Type: Full Time
HRIS Analyst - Sr. HR Generalist	Location: Hamilton, OH Department: Type: Full Time
Administrative Specialist	Location: Hamilton, OH Department: BCRTA Type: Full Time
Dispatcher - Full time	Location: Hamilton, OH Department: Operations Type: Full Time
Dispatcher - Part time	Location: Hamilton, OH Department: Operations Type: Part Time
Street Supervisor	Location: Hamilton, OH Department: Operations Type: Full Time
Planning & Special Projects Manager	Location: Hamilton, OH Department: Administration Type: Full Time
SafeRide - Night Shift Van Drivers	Location: Oxford, OH Department: Operations Type: Part Time
TABC Board of Directors	Location: Hamilton, OH Department: Transit Alliance of Butler County Type: Volunteer
Trustee	Location: Hamilton, OH Department: Board of Trustees Type: Volunteer

A biweekly email digest of open positions is available. Please contact Mary Jane Leveline, BCRTA Talent & Benefits Manager (levelinem@butlercountyrta.com) if you would like to be added to

the mailing list.

2. Vaccination

BCRTA staff is 72% vaccinated for Covid-19 as of May 5, 2022. 61 employees are boosted, 12 have declined vaccination, and 15 have not reported.

B. Planning

3. Moser Court Parking

With the addition of commuter service in 2023, BCRTA will be adding eight vehicles to the fleet. BCRTA also expects to take delivery of long-awaited small bus purchases in 2023. This combination of expansion and rise in service demand indicates a need for expanded parking. Staff will be issuing a task order as part of the new A&E contract to evaluate current parking, identify alternatives, price options, and design a final alternative for construction.

4. Transit Studies

BCRTA's Short Range Planning Study (SRPS) is underway. A project website has been launched at www.bcratatransitplan.com. The website is also accessible from the "Major Projects" menu on the BCRTA homepage. The consultant, Kimley-Horn, was onsite to collect public opinion and drive rider survey responses in early April. Focus groups have been gathering during late April and early May.

5. Chestnut Street Multimodal Station

The Part I concept design report and Part II schematic design reports have been posted to the [BCRTA "Major Projects" webpage.](#)

The latest cost estimate is just over \$20M which does not include the total design fee or bus wash facility. The estimate does include contingency costs. Staff are aggressively pursuing cost savings in design and additional funding if available. Complete value engineering will require the BCRTA Board to continue to the next phase of authorization on the A&E contract to achieve 60% design and a new cost estimate.

BCRTA has requested an additional \$450,000 from CMAQ and more than \$2.7M in available 5307 funds lapsing elsewhere in the State.

Lease negotiations have ramped up in the last month, but no agreement has been reached yet.

C. Outreach & Communications

6. Brent Spence Bridge Support

ODOT has requested a letter of support from BCRTA for a grant

application funding the Brent Spence Bridge Corridor project. A resolution is included on the May agenda.

7. City of Middletown
BCRTA lost its primary liaison with the City of Middletown, Susan Cohen. Mrs. Cohen has taken a new position in Union Township. A new liaison has not yet been selected.
8. “Max Your Vax” Incentive Program
“Max Your Vax” kicked off in early May allowing people to demonstrate their vaccine status and receive up to \$150 in EZfare funds (funded by ODOT RCI). Initial efforts have been focused on the 42X to boost commuter ridership back to pre-pandemic levels. Staff will examine expanding the program as BGo services can return.
9. BCRTA Trustee Vacancies
Staff have reposted the opening to attract additional candidates to fill underrepresented positions on the Board.

Candidates must have the endorsement of the BCRTA Board and a background check, completed by the county administrator, before being appointed.

D. Funding & Discretionary Grant Availability

10. Congressionally Directed Spending
Sen. Sherrod Brown’s office is accepting requests for Congressionally Directed spending for the next federal fiscal year. NEORide is collaborating with its members to work through planning steps and software acquisition to operate regional call centers to improve cross-organizational performance and regional travel for ADA and transit users. NEORide will be requesting these funds to advance the project. BCRTA is a project partner and has provided a letter of support.

E. On the Horizon ...

11. Upcoming Procurements >\$25,000
 - a) A&E On Call Task Order - Moser Court Parking Lot Expansion
 - b) Tires
 - c) Chestnut Fields A&E Part III
 - d) Chestnut Fields A&E Part IV
 - e) Commuter Services Marketing & Branding Services (on behalf of MTS)
 - f) Procurement, Maintenance, and Finance Software Integrated Solution

Mr. Fehr asked if staff was prepared for a call from City of Hamilton regarding supportive service for the Spooky Nook facility shortly after opening. Mr. Dutkevicz responded that this is on the staff's radar, and they may attempt to pilot a service on a very limited basis. Mr. Dutkevicz also mentioned that staff have agreed that providing a parking shuttle is not in line with BCRTA's mission or best interest and that the preferred option for support would be a connection service to local businesses where parking is not available. Mr. Fehr noted that he believes any such service should be charged at a premium to support the BCRTA. Mr. Foster and Mr. Watt agreed. Ms. Wyenandt agreed that a pilot could spark some interest in support. Mr. Dutkevicz also suggested that a grant request for vehicles to operate this service would not be successful without local support for weekday operations to serve underserved populations rather than just weekend choice riders.

Mr. Dutkevicz also briefed the Board regarding FTA prohibitions on charter service and how this could affect certain requests for service.

VIII. Executive Session subject to ORC 121.22 (G)(1)

- a. To consider the compensation of a public employee.

Mr. Foster made a motion to enter executive session for the purpose of considering the compensation of a public employee subject to ORC 121.22 (G)(1). Ms. Wyenandt seconded the motion. Upon a call of the roll the cote resulted as follows:

Mr. Bautz	Yes
Mr. Fehr	Yes
Mr. Foster	Yes
Mr. Gordon	Yes
Mr. Lawson	ABSENT
Ms. Schmitt	ABSENT
Mr. Watt	Yes
Ms. Wyenandt	Yes

Executive session commenced at 9:00 AM with Mr. Landes.

Executive session concluded at 9:10 AM. A quorum of the Board was present.

Mr. Watt made a motion to adopt Resolution 22-05-03: Authorizing a Bonus for the Executive Director. Mr. Fehr seconded the motion. Mr. Fehr remarked that the authorization was in recognition of the Dircetcor steering the agency through some difficult times, emphasizing the Board's appreciation, and hoping it would continue for some time. Mr. Foster expressed his agreement. Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	Yes
Mr. Fehr	Yes

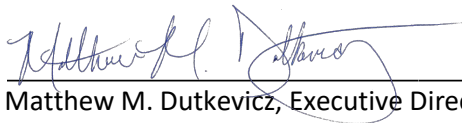
Mr. Foster	Yes
Mr. Gordon	Yes
Mr. Lawson	ABSENT
Ms. Schmitt	ABSENT
Mr. Watt	Yes
Ms. Wyenandt	Yes

The resolution was adopted.

IX. Adjourn

Mr. Watt moved to adjourn, and Mr. Foster seconded. The motion carried. The meeting was adjourned at 09:12 AM.

Respectfully submitted,



Matthew M. Dutkevich, Executive Director

Approved

APPENDIX A – Comments from Citizens

WHITNEY HARRIS

"On Thursday May 6, 2022, the City of Hamilton closed off the Market Street Hub for "maintenance."

I only found out the hub was closed because someone else on the bus I got on at Fairfield Crossings asked if this was the bus that goes to the Hamilton Hub. The driver said that it was, but that she got "closed to it because of the detour."

I then asked how I was supposed to get the R1. The driver quoted that she didn't know, as she had just found out about the detour when she clocked in. She had to call dispatch and ask.

All the buses were forced to park on Third Street to drop off and pick up passengers, this was especially hard for those like me who use mobility devices. There was very little room for the drivers to deploy the lift and very little room for me to get on and off of it.

It was also downpouring off and on that day, and I was one of the many people that got soaked waiting for the bus because of not being allowed to wait underneath the parking garage like it normally works.

Because I use a wheelchair, that also got soaked, and it took the rest of the night and into the next day for it to dry off. I could not go anywhere the next day due to the fact my wheelchair, which I depend on for long distances and to make it through the day without getting sick and tired, was soaked.

Many people also missed their buses because of not knowing where the temporary bus stops were. I would've been one of these people if the drivers hadn't been looking out for me.

Not one bus was on time all afternoon. When the R1 pulled into the hub that evening, I saw that the hub was not being maintained, but instead a **city meeting was being held underneath it.**

I feel this majorly disadvantaged the people of Butler County that utilize the bus system, as well as caused major disruptions to bus service. I have attached a letter to the city that I am asking you to pass along, if possible, as I wish to remain anonymous in the letter and do not feel comfortable mailing it from my home address."

BCRTA
Income Statement
April 2022

	Year to Date Last Year	Year to Date This Year	Annual Budget	YTD % of Budget
Passenger Fares	32,048	2,781	116,400	2.4%
Contract Fares	42,726	90,635	140,800	64.4%
Partnership Transit Rev (COM)	651,540	567,764	1,980,000	28.7%
Transit Development Rev (MU)	619,677	723,794	2,025,250	35.7%
Mgt./Cons. Services	81,760	81,760	245,280	33.3%
Interest & Other	249,343	11,936	22,300	53.5%
Agency Funding	12,667	12,500	38,000	32.9%
Park-n-Ride Program	103,974	173,290	560,000	30.9%
State Funding	102,443	91,336	134,000	68.2%
Federal Funding	637,369	1,397,560	4,873,345	28.7%
Total Revenues	2,533,548	3,153,357	10,135,375	31.1%
Expenses				
Wages	993,325	1,089,259	3,481,326	31.3%
Fringes	266,846	456,339	1,867,153	24.4%
Services	167,323	207,819	1,064,360	19.5%
Materials & Supplies	191,903	273,096	598,350	45.6%
Utilities	31,131	23,377	131,152	17.8%
Insurance	73,434	80,969	219,828	36.8%
Purchased Transportation	103,974	173,290	560,000	30.9%
Misc. Items	38,273	16,972	79,900	21.2%
Contingency	22,465	-	20,000	0.0%
Total Expenses	1,888,675	2,321,121	8,022,069	28.9%
Gain/Loss before Depr, NP & OPEB Exp	644,873	832,236	2,113,306	39.4%
Local Share of Depreciation Exp		103,655	324,000	32.0%
Net Pension & OPEB Exp (Inc)		-	818,495	0.0%
Total Gain/(Loss)		728,581	970,811	75.0%

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Checking - PNC (National City)						
4/1/22			Beginning Balance			91,814.50
4/1/22	10513	CDJ	Bryce's Lawncare & Landscaping		4,050.00	
4/1/22	10514	CDJ	Brighton Spring Service		125.00	
4/1/22	10515	CDJ	Cincinnati Bell		144.20	
4/1/22	10516	CDJ	Cincinnati Bell Any Distance		508.11	
4/1/22	10517	CDJ	Cornett's Pressure Cleaning		595.00	
4/1/22	10518	CDJ	Gillig		753.28	
4/1/22	10519	CDJ	Kleem Inc.		221.20	
4/1/22	10520	CDJ	Ohio Dept. of Jobs & Family Se		25.90	
4/1/22	10521	CDJ	RLS & Associates		2,108.77	
4/1/22	10522	CDJ	Sportsworks Global LLC		210.61	
4/1/22	10523	CDJ	Vanguard Cleaning Systems Of O		825.00	
4/1/22	10524	CDJ	Verizon Wireless		206.43	
4/1/22	10525	CDJ	Woodhull		119.79	
4/1/22	03/01-31/22	CRJ	Farebox Receipts	32.00		
4/1/22	04/01/22	GENJ	Service Charge		3.00	
4/1/22	CASH 04/30/2022	CRJ	Farebox Receipts	12.00		
4/4/22	DRAW 23	CRJ	Federal Transit Administration	7,840.00		
4/4/22	DRAW 25	CRJ	Federal Transit Administration	8,285.00		
4/4/22	DRAW 26	CRJ	Federal Transit Administration	11,131.00		
4/4/22	DRAW 24	CRJ	Federal Transit Administration	349,049.00		
4/5/22	10526	CDJ	Luke E Morgan		193.07	
4/5/22	AT-04/05/2022	CDJ	BCRTA PNC Card Purchases		5,825.75	
4/6/22	400584239	CRJ	BCRTA Items	826.92		
4/6/22	756848718	CRJ	Ohio Transit Risk Pool	16,617.14		
4/6/22	01095851	CRJ	Butler County Veterans Service	12,603.10		
4/6/22	01095850	CRJ	Butler County Veterans Service	10,442.53		
4/8/22	0046329057	CRJ	Ohio Dept of Medicaid	70.00		
4/8/22	10527	CDJ	Amazon Capital Services		447.44	
4/8/22	10528	CDJ	Affordable Pest Control Inc.		50.00	
4/8/22	10529	CDJ	Alpine Valley Water		58.45	
4/8/22	10530	CDJ	Bethesda Healthcare Inc.		2,956.00	
4/8/22	10531	CDJ	Blashock Plumbing Inc.		194.00	
4/8/22	10532	CDJ	Bureau of Workers Compensation		8,019.00	
4/8/22	10533	CDJ	Cintas Corporation		1,063.03	
4/8/22	10534	CDJ	Cornett's Pressure Cleaning		680.00	
4/8/22	10535	CDJ	Camera Security Now		130.00	
4/8/22	10536	CDJ	Franks Glass		344.54	
4/8/22	10537	CDJ	Gillig		65.70	
4/8/22	10538	CDJ	Interstate Billing Service		406.44	
4/8/22	10539	CDJ	KOI Enterprises, Inc.		4,674.74	
4/8/22	10540	CDJ	Myers Equipment Corporation		1,219.99	
4/8/22	10541	CDJ	Minuteman Press - Fairfield		381.29	
4/8/22	10542	CDJ	PERS		61,426.63	
4/8/22	10543	CDJ	Preferred Fire Protection		344.00	
4/8/22	10544	CDJ	Port Technology LLC		3,585.40	
4/8/22	10545	CDJ	RICOH USA, INC		11.25	
4/8/22	10546	CDJ	Tom Rehtin H&A		132.00	
4/8/22	10547	CDJ	Treasurer State of Ohio		425.25	
4/8/22	10548	CDJ	Verizon Wireless		2,263.77	
4/12/22	ACH04/12/2022	CDJ	SuperFleet Mastercard Program		44,794.47	
4/14/22	PRWE 04/08/22	GENJ			2,158.39	

4/14/22	PRWE 04/08/22	GENJ			17,745.29
4/14/22	PRWE 04/08/22	GENJ			99,256.60
4/14/22	10401142	CRJ	Miami University	150,300.67	
4/15/22	AT 04/15/2022	CDJ	Paycom		1,024.08
4/15/22	10549	CDJ	Cintas Uniforms		2,281.58
4/15/22	10550	CDJ	Amazon Capital Services		467.80
4/15/22	10551	CDJ	American Red Cross		35.00
4/15/22	10552	CDJ	BCRTA Petty Cash		54.57
4/15/22	10553	CDJ	City of Hamilton - Utilities		3,268.73
4/15/22	10554	CDJ	Cornett's Pressure Cleaning		715.00
4/15/22	10555	CDJ	Cintas Uniforms		2,332.22
4/15/22	10556	CDJ	Fuller Ford		222.60
4/15/22	10557	CDJ	Gillig		3,018.17
4/15/22	10558	CDJ	GemCity Tires, Inc		3,171.48
4/15/22	10559	CDJ	Health Transit Pool of Ohio		55,000.00
4/15/22	10560	CDJ	Jani-King of Cincinnati LLC		550.00
4/15/22	10561	CDJ	Millennium Business Systems,LL		536.05
4/15/22	10562	CDJ	Myers Equipment Corporation		128.94
4/15/22	10563	CDJ	Ohio Deferred Compensation		890.00
4/15/22	10564	CDJ	Office Depot Inc.		200.54
4/15/22	10565	CDJ	Rumpke Of Ohio Inc.		274.82
4/22/22	10566	CDJ	Bryce's Lawn care & Landscaping		1,400.00
4/22/22	10567	CDJ	Cummins Bridgeway LLC		1,398.60
4/22/22	10568	CDJ	Cornett's Pressure Cleaning		1,905.00
4/22/22	10569	CDJ	Diesel USA Group		3,068.95
4/22/22	10570	CDJ	Fuller Ford		82.45
4/22/22	10571	CDJ	Gillig		5,372.98
4/22/22	10572	CDJ	GemCity Tires, Inc		5,306.42
4/22/22	10573	CDJ	Ohio Deferred Compensation		890.00
4/22/22	10574	CDJ	Tom Rechin H&A		719.00
4/22/22	10575	CDJ	Talawanda School District		12,590.16
4/22/22	10576	CDJ	Transport Specialists, Inc.		48.42
4/22/22	CODEN-JD	CRJ	BCRTA Items	190.00	
4/22/22	1048	CDJ	Michael McMillan		115.38
4/25/22	04252022	CRJ	Federal Transit Administration	2,606.00	
4/25/22	04252022	CRJ	Federal Transit Administration	127,776.00	
4/25/22	04252022	CRJ	Federal Transit Administration	386,333.00	
4/27/22	10577	CDJ	Cincinnati Bell Any Distance		501.42
4/27/22	10577V	CDJ	Cincinnati Bell Any Distance	501.42	
4/27/22	10578	CDJ	Cincinnati Bell Any Distance		501.42
4/27/22	10579	CDJ	Cummins Bridgeway LLC		158.74
4/27/22	10580	CDJ	Cornett's Pressure Cleaning		1,800.00
4/27/22	10581	CDJ	Fastsigns 220901		63.00
4/27/22	10582	CDJ	Gillig		65.30
4/27/22	10583	CDJ	GMV SYNCROMATICS		9,566.25
4/27/22	10584	CDJ	Hunter Marketing		2,528.75
4/27/22	10585	CDJ	Isaac Wiles Burkholder & Teeto		5,236.90
4/27/22	10586	CDJ	Jani-King of Cincinnati LLC		550.00
4/27/22	10587	CDJ	Kimley-Horn And Associates, In		2,580.00
4/27/22	10588	CDJ	Ohio Deferred Compensation		890.00
4/27/22	10589	CDJ	Vanguard Cleaning Systems Of O		950.00
4/27/22	10590	CDJ	Verizon Wireless		99.07
4/28/22	284562	CRJ	City of Middletown	173,341.88	
4/28/22	PRWE 04/22/22	GENJ			35,809.86

4/28/22	PRWE 04/22/22	GENJ			2,158.39	
4/28/22	PRWE 04/22/22	GENJ	1469		137.20	
4/28/22	PRWE 04/22/22	GENJ	1470		106.20	
4/28/22	PRWE 04/22/22	GENJ			160,444.82	
4/29/22	AT 04/29/2022	CDJ	Paycom		3,196.32	
			Current Period Change		<u>1,257,957.66</u>	<u>603,161.36</u>
4/30/22			Ending Balance			654,796.30
						<u>746,610.80</u>

Savings - PNC (National City)

4/1/22			Beginning Balance			49,315.72
4/1/22	04/01/22	GENJ	Service Charge		2.84	
4/14/22	MAS 031822	CRJ	Farebox Receipts	99.96		
4/14/22	MAS 041422	CRJ	Farebox Receipts	41.39		
4/29/22	04/29/22	GENJ	Interest Income	<u>0.39</u>		
			Current Period Change	<u>141.74</u>	<u>2.84</u>	<u>138.90</u>
4/30/22			Ending Balance			49,454.62

Savings - PNC Bank

4/1/22			Beginning Balance			879,303.89
4/1/22	04/01/22	GENJ	Service Charge		2.00	
4/29/22	04/29/22	GENJ	Interest Income	<u>6.98</u>		
			Current Period Change	<u>6.98</u>	<u>2.00</u>	<u>4.98</u>
4/30/22			Ending Balance			879,308.87

STAR Ohio

4/1/22			Beginning Balance			3,702,048.46
4/29/22	04/29/22	GENJ	Interest Income	<u>1,244.65</u>		
			Current Period Change	<u>1,244.65</u>		<u>1,244.65</u>
4/30/22			Ending Balance			<u>3,703,293.11</u>

BCRTA
Balance Sheet
April 2022

Assets

Current Assets

Checking - PNC	746,610.80
Savings - PNC	49,454.62
Savings - PNC	879,308.87
STAR Ohio	3,703,293.11
M&S Inventory	68,254.04
Petty Cash	1,000.00
Accounts Receivable	1,372,218.28
Prepays	119,120.97
	<hr/>
	6,939,260.69

*Other Assets

Net Pension Asset	37,624.00
Net OPEB Asset	347,230.00
Deferred Outflows-Pensions	513,337.00
Deferred Outflows-OPEB	228,073.00

Property & Equipment

Vehicles	12,087,369.05
Buildings & Land	2,734,604.53
Furniture & Equipment	1,375,167.71
Amenities & Misc.	69,631.89
WIP-Building	67,953.25
WIP-Technology Upgrade	715,432.19
WIP-Chestnut Fields	387,395.52
Accum. Depr.	(8,747,022.91)
	<hr/>
	9,816,795.23

6,939,260.69

9,816,795.23

Total Assets

16,756,055.92

Liabilities & Equity

Current Liabilities

Accounts Payable	162,136.02
Payroll Payables	90,858.55
Other Payables	-
Accrued PTO	148,508.41
Reserve ACA Fines	-
FTA Vehicle Funds	68,131.00
Future Match Funds	43,749.97
Unearned Tickets	28,300.50
	<hr/>
	541,684.45

*Long-term Liabilities

Net Pension Liability	2,837,919.00
Deferred Inflows-Pensions	1,354,577.00
Deferred Inflows-OPEB	1,137,453.00

Equity

Balance Equity	2,861,645.23
Federal & State Capital	15,414,001.25
Local Capital	89,410.00
Retained Earnings	(8,312,870.02)
Net Income	832,236.01
	<hr/>
	16,214,371.47

541,684.45

16,214,371.47

Total Liabilities
and Capital

16,756,055.92

**BCRTA
Cash Reserves**

April 2022

Current Assets	6,939,260.69
Current Liabilities	<u>(541,684.45)</u>
Available Funds	6,397,576.24

Board Reserves

Local Share Grant Obligations		
OH-2018-21-00	313,867.75	
OH-2021-56-00	90,762.00	
OH-2021-60-00	1,227,721.00	
Pending Federal Chestnut Fields Project (STBG Funds)	1,125,000.00	
Less Miami University Chestnut Fields Match	<u>(1,600,000.00)</u>	
Less Projected Local Match	<u>(1,175,006.00)</u>	MU, MED, R6, VA
Match Required or (Overmatch)	(17,655.25)	
FTA Grants	-	Match Required
Working Capital Funds (2 Mths.)	1,247,033.00	
Capital Replacement Funds	2,598,150.00	2022 - 2026 Local Share of Projects Not Yet on Grants
Contingency Funds	<u>-</u>	
Total Board Reserves	3,845,183.00	
Non-Restricted Funds	2,552,393.24	

BCRTA Resolution No. 22-06-01

Adopting the FY2023 Planning Budget for the Butler County Regional Transit Authority (BCRTA) and Acceptance of the BCRTA Fiscal Officer's Certification of Funds and Estimation of Revenues.

Whereas the Ohio Revised Code (ORC) requires a budget to be completed annually and approved by the Board of Trustees by July 15 of the preceding year; and

Whereas the FY2023 Planning Budget is an ORC requirement but does not appropriate funds; and

Whereas in FY2023 BCRTA anticipates continuing current directly operated services and including the Miami University campus services; and

Whereas in the last quarter 2022, the BCRTA Board of Trustees will be asked to adopt a FY2023 Operating Budget and 2023 appropriations; and

Whereas on January 16, 2019, the BCRTA Board of Trustees appointed Ms. Delene Weidner as Fiscal Officer; and

Whereas the BCRTA Board of Trustees adopts the following FY2023 Planning Budget and accepts the fiscal officer certification of funds and estimation of revenues as follows:

Estimated FY2023 Revenues & Expenses

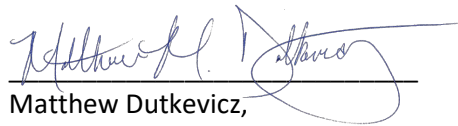
Estimated Cash Balance 1-1-2023	\$	5,458,000
Estimated Revenues	\$	22,415,636
Estimated Expenses	\$	20,526,488
<hr style="border: 0.5px solid black;"/>		
Projected Year-End Cash	\$	7,347,148

Now therefore, be it resolved:

That the BCRTA Board of Trustees hereby adopts the above FY2023 Planning Budget and accepts the fiscal officer's certification of funds and estimation of revenues. Furthermore, that the BCRTA Secretary/Treasurer is authorized to do all things necessary to enact this resolution.

Adopted: June 15, 2022

Chris Lawson,
BCRTA Board President



Matthew Dutkevicz,
BCRTA Executive Director

I, Delene Weidner, Fiscal Officer of the BCRTA, hereby certify the following:

Estimated Cash Balances as of 1-1-23 (General Transit Fund)

On Deposit - Checking	750,000.00
On Deposit - Savings I	850,000.00
On Deposit - Savings II	57,000.00
On Deposit - STAR Ohio	3,800,000.00
BCRTA Petty Cash Fund	1,000.00
	<u>5,458,000.00</u>

Estimated Revenues for FY2023 (General Transit Fund)

BCRTA - FY23 Receivables	160,000.00
	<u>160,000.00</u>
FY2023 Operations	
Passenger Fares	59,364.00
Contract Revenues	287,232.00
Partnership Transit Revenues	1,407,516.72
Sale of Services	294,336.00
Transit Development Program	2,065,756.36
Park-n-Ride Program	280,000.00
Federal Operating Funds	5,561,672.39
State Operating Funds	305,000.00
Agency Operating Funds	87,793.00
Other Revenues	22,746.00
	<u>10,371,416.47</u>
Federal Capital Grant Funds	7,558,121.60
State/Other Capital Grant Funds	4,326,098.00
	<u>11,884,219.60</u>
Total Funds Available	27,873,636.07

Anticipated Appropriations for FY2023 (General Transit Fund)

BCRTA - FY23 Payables	160,000.00
	<u>160,000.00</u>
FY2023 Operations	
Wages	3,764,096.00
Fringes	1,963,180.00
Services	1,085,647.20
Materials & Supplies	610,317.00
Utilities	133,775.04
Insurance	224,224.56
Taxes & Fees	-
Purchased Transportation	280,000.00
Misc. Items	81,498.00
Leases & Rentals	-
Contingency	50,000.00
	<u>8,192,737.80</u>
FY2023 Capital Items	
Revenue Vehicles & Related Items	-
Transit Centers & Facility Improvements	12,143,750.00
Equipment, Technology, Amenities & Other	30,000.00
	<u>12,173,750.00</u>
Total Appropriations	20,526,487.80
Projected Funds Available 12-31-23	7,347,148.27

BCRTA BOARD OF TRUSTEES CANDIDATES

MAY 2022

Candidate Name	Interviewed by Executive Committee	Highlights
Chafin, Amanda Applied 5/10/2021	Oct 20, 2021	County Resident: YES - Hamilton College - Master of Science BCRTA Rider Employer: Lane Community Library
Hoffer, Christopher Applied 1/11/2022	Jan 19, 2022	County Resident: YES – Liberty TWP College - Bachelor of Science Retired Executive with USPS <i>Employer: BCRTA</i>
Stover, David Applied 9/29/2021	Oct 20, 2021	County Resident: No Some College Former BCRTA Vehicle Operator Employer: Unknown (retired)
Wilson-Harris, Whitney Applied 5/19/2021	Oct 20, 2021	County Resident: YES - Fairfield Some College BCRTA Rider Employer: Unknown
Linda Yarger Applied 3/29/2022	April 20, 2022	County Resident: Yes – Liberty TWP College – Bachelor of Arts – Business Management Former president of Fairfield Community Foundation Employer: retired
Amelia Glenchur Applied 3/14/2022	April 20, 2022	County Resident: Yes - Hamilton College – Bachelor of Science Elderly care experience Employer: Lifespan, Inc

Nick Bauer Applied 4/21/2022	May 18, 2022	County Resident: Yes - Hamilton College – Bachelor of Fine Arts Local business owner Employer: DBS Stainless Steel Fabricators
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METRIC DASHBOARD

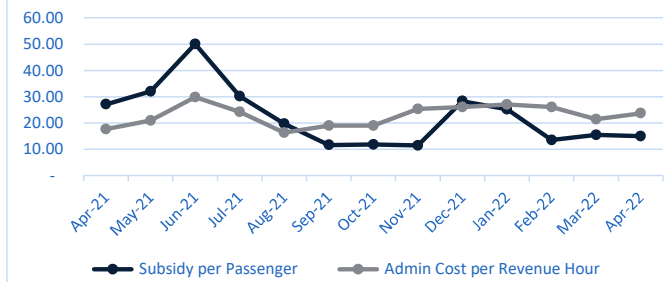
April 2022

Leveraging Competitive Funding & Partnerships

Average Fleet Age

4.68

Since Last Month 0.04 0.85%
Since Last Year 1.06 22.65%



Enhancing Connectivity

BCRTA Transit App Users

4,039

Since Last Month 490 12.13%
Since Last Year 3,732 92.40%

BGO App Rides/Total BGO Rides

34.05%

Since Last Month 6.07% 17.82%
Since Last Year -1.78% -5.22%

BCRTA Transit App Downloads

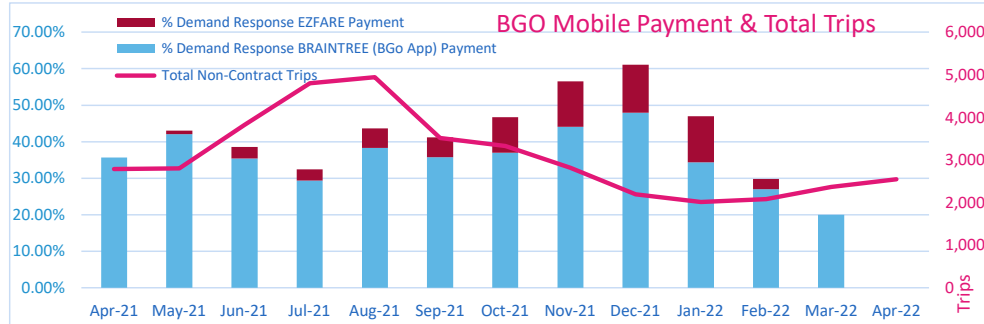
492

Since Last Month (92) -18.70%
Since Last Year 276 56.10%

BGO App Downloads

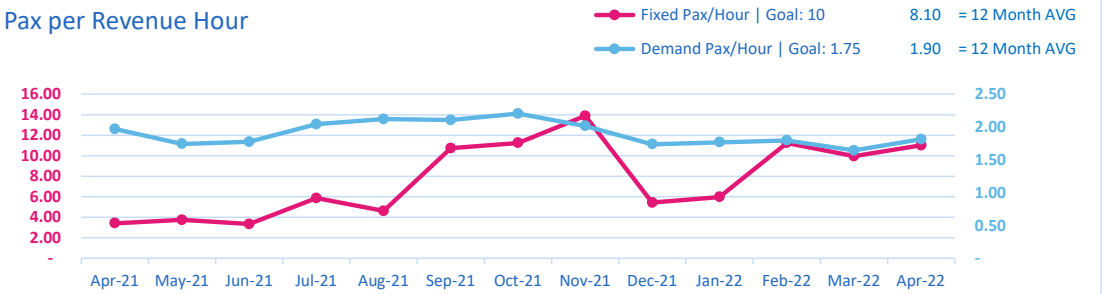
123

Since Last Month (26) -21.14%
Since Last Year (150) -121.95%

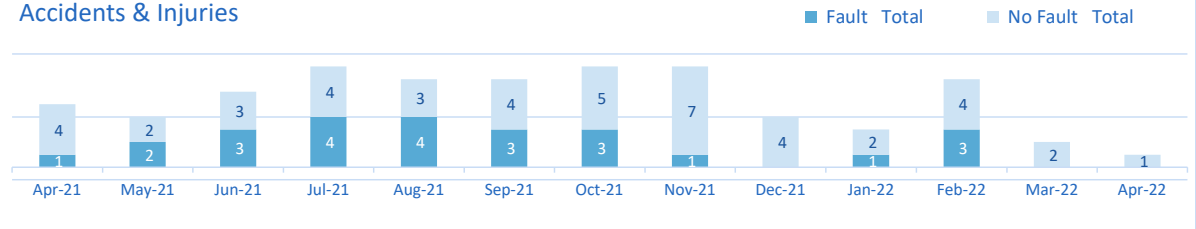


Improving Mobility & Eliminating Barriers

Pax per Revenue Hour



Accidents & Injuries



Target Operator Staffing

66%

Since Last Month -0.36%
Since Last Year 9.73%
12 Month Average 78.13%
GOAL 100.00%

Denials & Refusals/Total BGO

5.81%

Since Last Month -143.28%
Since Last Year -13.70%
12 Month Average 47.36%
GOAL 0.00%

Supporting Employers

42X Park & Ride Total Trips

1,056

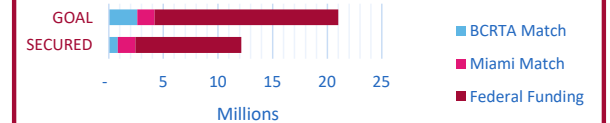
Since Last Month (267) -25%
Since Last Year 527 50%

BGO Employment Trips

1,083

Since Last Month (81) -7.48%
Since Last Year 123 11.36%

Developing Multimodal Infrastructure



Days Until Chestnut Fields Completed

792



Director's Notes – June 2022

A. Staffing & Facility

1. Staffing

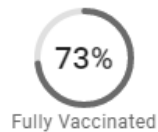
Since raising wages in May, the applicant pool has begun to increase. Staffing is not ahead of the curve yet, but initial trends are looking positive.

BCRTA is currently seeking to fill the following positions:

Planning & Special Projects Manager	Location: Hamilton, OH Department: Administration Type: Full Time
Bus Driver - Fixed Route	Location: Hamilton, OH Department: BCRTA Type: Full Time
Bus Driver - No CDL Required	Location: Hamilton, OH Department: Operations Type: Full Time
Bus Driver Trainer	Location: Hamilton, OH Department: Operations Type: Full Time
Customer Service Supervisor	Location: Hamilton, OH Department: Type: Full Time
HRIS Analyst - Sr. HR Generalist	Location: Hamilton, OH Department: Type: Full Time
Administrative Specialist	Location: Hamilton, OH Department: BCRTA Type: Full Time
Dispatcher - Part time	Location: Hamilton, OH Department: Operations Type: Part Time
Street Supervisor	Location: Hamilton, OH Department: Operations Type: Full Time
TABC Board of Directors	Location: Hamilton, OH Department: Transit Alliance of Butler County Type: Volunteer
Trustee	Location: Hamilton, OH Department: Board of Trustees Type: Volunteer

A biweekly email digest of open positions is available. Please contact Mary Jane Leveline, BCRTA Talent & Benefits Manager (levelinem@butlercountyrta.com) if you would like to be added to the mailing list.

2. Vaccination



26

Not Fully Vaccinated

12 Not Reported

13 Not Vaccinated

1 Partially Vaccinated

69

Fully Vaccinated

0 No Booster Due

6 Booster Due

63 with Booster

95 Total Employees

3. Moser Court Parking

With the addition of commuter service in 2023, BCRTA will be adding eight vehicles to the fleet. BCRTA also expects to take delivery of long-awaited small bus purchases in 2023. This combination of expansion and rise in service demand indicates a need for expanded parking. Staff will be issuing a task order as part of the new A&E contract to

Director’s Notes – June 2022

evaluate current parking, identify alternatives, price options, and design a final alternative for construction.

B. Planning

1. Transit Studies

BCRTA’s Short Range Planning Study (SRPS) is underway. A project website has been launched at www.bcratransitplan.com. The website is also accessible from the “Major Projects” menu on the BCRTA homepage. Initial focus groups have met and the consultant is now beginning to look at data and starting to create recommendations for public comment later this fall. Although rider response has been strong, stakeholder, decision-maker, and business response has been very poor. Staff are working closely with KH to identify better avenues to obtain input from these constituencies.

2. Chestnut Street Multimodal Station

The Part I concept design report and Part II schematic design reports have been posted to the [BCRTA “Major Projects” webpage](#).

The latest cost estimate is over \$23M which includes the total design fee and bus wash facility. The estimate does include contingency costs. Staff are aggressively pursuing cost savings in design and additional funding as available.

Lease negotiations have ramped up recently, but no agreement has been finalized yet.

Chestnut Fields Multimodal Station & Shared Services Facility			
Funding Summary as of			
May 26, 2022			
Total Estimated Project Cost including A&E, Construction, & Contingency			23,894,850
Source	FY	Share	Amount
FTA 5339b	2017	80%	2,668,750
FTA 5339b	2020	80%	2,000,000
CMAQ Awarded via OKI	2022	80%	4,500,000
FTA 5307	2019	80%	200,000
FTA 5307	2021	80%	653,705
FTA 5339	2018	80%	181,012
FTA 5339	2019	80%	166,442
FTA 5339	2020	80%	142,136
FTA 5339	2021	80%	222,985
CMAQ OKI 10% +UP	<i>Pending</i>	80%	450,000
ODOT Lapsing 5307 (Lorain/Parkersburg)	2017	100%	2,726,098
Miami University Local Cash on Hand	-		1,600,000
ODOT Local Match	-		-
BCRTA Required Match	-		1,789,605
BCRTA Local Cash Reserve	-		1,318,823
Unfunded	-		5,275,294
TOTAL PROGRAMMED TO DATE			18,619,556

Director's Notes – June 2022

C. Outreach & Communications

1. Brent Spence Bridge Support

BCRTA sent a letter of support with the corresponding resolution to ODOT for inclusion with their request following the May BCRTA Board meeting.

2. City of Middletown

BCRTA lost its primary liaison with the City of Middletown, Susan Cohen. Mrs. Cohen has taken a new position in Union Township. A new liaison has not yet been selected.

3. BCRTA Trustee Vacancies

Applications for the vacant seat have slowed again. A slate of interested candidates interviewed by the Executive Committee is included in the Board packet.

D. Funding & Discretionary Grant Availability

1. Collision Avoidance Equipment

Due to some very aggressive pricing on recent vehicles, staff have found money available to spend on supplemental vehicle equipment. As a result, we have decided to partner with NEORide and peer agencies to solicit for onboard collision avoidance/mitigation equipment for a small pilot group of coaches. Some of the technology is new to the sector, but other agencies are also pursuing similar solutions. Partnering with NEORide should bring price competitiveness and create a knowledgebase working group within the State for staff support.

2. 5339b

Due to the shortfall in funding for the Chestnut Fields facility, staff have applied for additional "Bus & Bus Facilities" funds also known as "Section 5339b" funds. The grant applications were due in late May and awards are expected near the end of the federal fiscal year but are not known. BCRTA has been successful with this program on two previous occasions for the same facility. Receiving this money will allow BCRTA to avoid using regular 5307 formula funding and apply those dollars toward operations and future bus replacements. If the money is not received the project may still move forward, but other capital projects may be delayed until additional funding is secured.

E. On the Horizon ...

1. Board Software

Staff have received a proposal from a firm capable of providing an electronic organizing platform for Board meetings and legislative materials. Staff are interested in pursuing the purchase but desire input from the trustees. The proposed solution would greatly improve staff collaboration on Board materials and significantly improve transparency

Director's Notes – June 2022

and public availability of documents via the BCRTA website. A single year contract may not require Board approval based on initial estimates, but a multiyear contract with price incentives may. More information about the product is available at: [Meeting Management Software for the Public Sector | eScribe \(escribemeetings.com\)](#)

2. EZConnect (NEORIDE) & Ecolane Contract

At the end of 2022, BCRTA's contract with Ecolane will expire. Ecolane currently provides all demand response and ADA customer management and scheduling. As part of our replacement strategy, staff have been working with NEORide to jointly procure a future-looking mobility solution that can accommodate our current needs as well as consider future demands. Several agencies are part of the project now known as EZConnect. Staff expect this project to develop over time and add features as they become available. More information will be available about the project as the transition approaches. Watch for a full presentation at a future meeting.

3. Headshots Available

BCRTA will have a photographer onsite June 15 to complete headshots for trustees and staff. If you do not have a current photo, please plan to attend after the meeting.

4. Upcoming Procurements >\$25,000

- a) A&E On Call Task Order - Moser Court Parking Lot Expansion
- b) Parking Lot Construction
- c) Tires
- d) Chestnut Fields A&E Part IV
- e) Chestnut Fields Construction
- f) Commuter Services Marketing & Branding Services (on behalf of MTS)
- g) Procurement, Maintenance, and Finance Software Integrated Solution

Director's Notes – June 2022

Strategic Vision 2025

As Ohio's public transit innovator, BCRTA provides smart mobility options and infrastructure that seamlessly connect people to employers, educational, healthcare, and recreational destinations.

Leverage competitive federal funding and forge mutually beneficial partnerships with organizations, including incubators, chambers, universities, start-ups, economic development bodies, and planning professionals.

- Expand participation in NeoRide as appropriate to address needs and improve grant funding
- Sustain Miami University relationship, plan for future
- ~~Retain BCVSC and BCDD contracts~~
- Leverage MTS transit plan and maintain relationship with City of Middletown
- Improve DBE access
- Keep finger on pulse of autonomous tech
- Examine Cincinnati commuter service for ways to reduce cost (42X)

Enhance connectivity with constituents by leading in the implementation of new transit tech (onboard Wi-Fi tools).

- Test and expand onboard WIFI where possible
- ~~Implement onboard validation for EZfare~~
- ~~Expand BGO app service~~
- ~~Launch new & updated website~~
- Expand use of real-time info signs and kiosks

Improve mobility access and eliminate barriers to ridership, especially for riders who may be elderly or have disabilities.

- ~~Reduce DR fares to \$5.00~~
- Make peak BGO service available
- Hire operators to address demand
- ~~Relocate customer service closer to riders~~
- Pursue payment options for unbanked
- ~~Consider free fixed route fares~~

Support employers with effective workforce transportation in at least 75% of Butler County's densest corridors.

- Evaluate existing R routes for effectiveness and reallocate to improved frequency or BGO as necessary
- Solicit BGO services in employer-dense areas.
- Evaluate options for Spooky Nook connectivity
- Address Butler/Warren connection in Monroe

Develop multimodal infrastructure and wayfinding to create seamless user experiences.

- Accelerate completion/progress for Oxford Multimodal facility
- Improve Hamilton/Warren County connectivity for fixed route and ADA
- ~~Eliminate paper transfers~~
- Address Transit Center convenience and utility (Hamilton, Oxford, Middletown)
- Improve regional connections with commuter service, rail, interurban bus, rideshare, bikeshare, scooters