# PRELIMINARY AGENDA

## Call to Order & Roll

## Consideration of Absences

## Consent Agenda *(Motion Requested)*

## Approval of the Agenda

## Approval of the October 18, 2023 Meeting Minutes

## Comments from Citizens

## Secretary/Treasurer’s Report – September 2023 (Motion Requested)

## Governance

## Appointment of 2024 Nominating Committee (Action of the President)

## Appointment of 2024 OKI Representative & Alternate (Action of the President)

## Appointment of 2024 Audit Procurement & Finance Chair (Action of the President)

## Appointment of 2024 Records Commission Chair (Action of the President)

## Ratify 2024 Meeting Calendar (Motion Requested)

## Action Items

## **Resolution 23-11-01:** Adoption of the FY2024 Accrual Operating Budget for the Butler County Regional Transit Authority (BCRTA).

## **Resolution 23-11-02:** Authorization of FY2024 Appropriations and Acceptance of the Butler County Regional Transit Authority (BCRTA) Fiscal Officer’s Certification of Funds and Estimation of Revenues.

## **Resolution 23-11-03:** Confirmation of Board Policy 6-02 Investments.

## **Resolution 23-11-04:** Confirmation of Board Policy 6-08 Reserves.

## **Resolution 23-11-05:** Authorizing the Butler County Regional Transit Authority (BCRTA) to Apply for a 2024 Butler County Community Development Block Grant (CDBG) in Support of a Job Connection Shuttle Targeted for Low and Very-Low Income Residents the City of Fairfield and Butler County to Maintain a Basic Quality of Life and Certifying the Availability of up to $25,000 as the Required Local Match for the Requested Project.

## **Resolution 23-11-06:** Adopting the Butler County Regional Transit Authority 2023-2026 Strategic Plan.

## **Resolution 23-11-07:** Authorizing the BCRTA Executive Director to Execute a Contract for On-Call Inspections and Testing for the Chestnut Street Multimodal Facility Construction Project.

## **MOTION**: Authorize the Executive Director to distribute a year-end staff bonus for all employees within budget and not to exceed $15,000 in total.

## Committee & Staff Reports

## OKI

## Service & Metrics Luke Morgan, Director of Operations

## Marketing & Outreach Shawn Cowan, Communications & Outreach Manager

## Talent, Benefits, & Recruitment Mary Jane Leveline, Talent & Benefits Manager

## Procurement

Meagan Varney, Procurement & Compliance Specialist

## Director’s Report

## Adjourn *(Motion Requested)*